

# BUGBROOKE PARISH COUNCIL

Minutes of the Meeting of the Full Council  
held on Monday 12<sup>th</sup> July 2010 at 7.30 p.m. at the Community Centre, Bugbrooke.

## PRESENT:

Vice Chairman – Councillor David Harries (in the Chair)

Councillor John Bignell  
Councillor Diana Cockrill  
Councillor John Curtis  
Councillor David Jeffrey  
Councillor Alan Kent

Councillor Paul Phillips  
Councillor Cherry Pilcher  
Councillor Neil Sturdy  
Councillor Terry Ward

## IN ATTENDANCE

Mrs Catherine Parry, clerk

8 Parishioners

## APOLOGIES FOR ABSENCE

### Apologies were accepted from:

Councillor Philip Bignell  
Councillor Graham Smith

### Reason:

Work commitment  
Another council commitment

Councillor Jonathan Shribman  
Councillor Brenda Inch  
Councillor Joan Kirkbride

Holiday  
Holiday  
Another council commitment

## ABSENT

Councillor Ken Gardner  
Councillor Brian King

PC10/07/393 **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**  
Apologies were accepted from Councillors as recorded above

PC10/07/394 **DECLARATIONS OF INTEREST**  
Councillor Ward declared a non-prejudicial interest in the planning applications in respect of 2 Badgers Close and 14 High Street on the grounds that he lived near 2 Badgers Close and that a relative worked at the play group.

PC10/07/395 **REGISTER OF INTERESTS UPDATE**  
No member of the Council had acquired any new interests which were required to be recorded in the register of interests.

PC10/07/396 **MINUTES**  
The minutes of the meeting held on 14<sup>th</sup> June 2010 were approved as a correct record of that meeting and were duly signed by the Chairman.

PC10/07/397 **POLICE MATTERS**

- A Various Community messages had been circulated.
- B A report was given by Councillor Sturdy on the proceedings of the public Neighbourhood Watch meeting which had been held on 8<sup>th</sup> July in the Community Centre. He had approached Doorstep Action Network, which monitored doorstep traders, to see what the membership criteria were.
- C The clerk reported that Jen Harrison had been requested to include the MUGA and youth shelter in her rounds.
- D The clerk reported that Jen Harrison had informed her that the “No ball games” sign on the green in front of the bungalows in Butts Hill has been vandalised. The clerk had told Jen Harrison that South Northants Homes owned this area.

PC10/07/398 **REPORT ON MATTERS PREVIOUSLY RAISED**  
There was nothing to report under this heading.

- PC10/07/399 **PUBLIC QUESTION TIME**  
The meeting was adjourned between 7.35pm and 8.14pm to allow questions and comments from parishioners. The matters raised are listed in Appendix A attached.
- PC10/07/400 **YOUTH MATTERS**  
A **Campion School:**  
South Northants Homes requested that Campion School consider carrying out some gardening work for elderly residents during their Community Activity week. The clerk reported that she had passed this request to the school. No reply had been received from the school. Councillor Curtis reported that 60 pupils had presented themselves to help at the football club.  
**RESOLVED** That it was important that communication was kept open with Campion School, and that the relevant officers there should be encouraged to liaise as much as possible with the parish council on all youth related matters  
**ACTION** Clerk
- B **Youth Shelter:**  
Councillor Harries reported that this would be completed on 13<sup>th</sup> July and would then be ready for use.
- C **MUGA:**  
Councillor Harries reported that this was being well used and that the white lines would be painted on 28<sup>th</sup> July.  
**RESOLVED** That the invoices for the MUGA and the youth shelter should be paid on completion of the work, and not before, notwithstanding that they had been received.  
**ACTION** Clerk at the relevant time.
- D **Play Equipment Inspections:**  
The clerk reported that she was waiting for an accurate quotation from Salcey Forest Timber Supplies, now that she had given them the exact measurements of the play area.  
**RESOLVED** That an update would be provided when the quotation had been received  
**ACTION** Clerk
- PC10/07/401 **NEW CHURCHYARD EXTENSION**  
A Councillor Curtis confirmed that he had still not yet received a reply from the Fellowship, He would keep chasing for a decision.  
**RESOLVED** That a working party meeting be called to discuss how this could be moved on.  
**ACTION** Clerk to organise this.
- PC10/07/402 **PRIMARY SCHOOL**  
A The clerk reported that some instructions were still awaited from the school as to colours of fencing etc and as to who would close the gate during the holidays..  
**RESOLVED** Councillor Kent, would ask the head teacher to reply to the queries  
**ACTION** Councillor Kent.
- PC10/07/403 **TWINNING**  
A The clerk reported that she had drafted a letter formally inviting Vöhl to enter into twinning arrangements with Bugbrooke. This had been translated into German, and as soon as she was able to copy the draft wording into a formal letter, this would be sent to Herr Stadler. A draft twinning agreement had also been prepared and would be sent to Vöhl for consideration.  
**RESOLVED** That these documents be sent to Vöhl as soon as possible.  
**ACTION** Clerk.
- PC10/07/404 **ALLOTMENTS**  
A The clerk reported that she had formally requested the Diocese, via its agents, to consider the transfer to the parish council of some land to the rear of the existing allotment site. A reply was awaited.  
B The clerk reported that she had asked the allotment association to obtain a quote for the repair of the barbed wire fence.
- PC10/07/405 **COMMUNITY SPEED WATCH AND 20MPH ZONE**  
A Councillor Kent reported that over the three weeks of the campaign 470 vehicles had been captured exceeding the speed limit, and 9 had been reported to the police. In Kislingbury Road, 1077 speed violations had been captured and 11 had been reported. This followed the 2009 pattern. In respect of vehicles travelling down Church Lane out of the village, 1427 violations had been captured and

20 had been reported. 11 drivers were to be prosecuted.

PC10/07/406 **MID NORTHANTS PARISHES REPORT**

A The clerk reported that various emails had been received, but none relevant to Bugbrooke.

PC10/07/407 **PLANNING**

A The clerk reported that she had written to Steven Shuttleworth at South Northants Council, expressing concern at the uncertainty caused by the letter from Eric Pickles about the new planning regime. A reply had been received from Mr Shuttleworth, which had been circulated to councillors prior to the meeting.

B Councillor Kirkbride had emailed her report on the comments made by Eric Pickles, the Secretary of State with responsibility for planning matters,, at the Local Government Association conference. According to the Secretary of State, all imposed government housing targets had been abolished although the Regional Spatial Strategy would remain in force until it was abolished by legislation and this could be as late as 2012.

C The clerk reported that it had not been made clear in the June meeting that there were two planning applications in respect of the Johns Road proposed development, S/2010/0529/MAO in respect of the residential development, and S/2010/0530 in respect of the change of use from agricultural to playing fields, in respect of the proposed rugby pitches. While the major application made reference to the rugby pitches, the change of use application did not refer to the fact that the pitches were proposed in connection with the residential development. The clerk had therefore included the change of use application on the agenda, to ensure that full consideration had been given to both applications separately.

D The clerk asked whether, in view of the Peace Hill approval and possible other developments in the village, should the council consider appointing a monitoring officer to check that the various conditions are being complied with?

**RESOLVED** That this should be considered at a meeting of the development working party.

**ACTION** Clerk to organise such a meeting.

F A letter of objection has been received in respect of the new application for land to the rear of the Leys.

G A letter of objection has been received in respect of the new application in respect of the village hall. This was received too late for insertion into the agenda, but it was considered acceptable to mention the objector's concerns during the consideration of the application.

H **Planning Applications as follows:**

Status	App. No. & applicant	Location	Proposals	PC comments or SNC decision
New	S/2010/0695/FUL Norman	2 Badgers Close	Attic conversion with 2 dormer windows and one roof light to the East elevation and one roof light to the west elevation.	<i>Objection: 3 dormers would be preferable. Also, application incorrect in that references to the east and west elevations should be reversed.</i>
New	S/2010/0530/FUL Adams	Land to the north east of Bugbrooke recreation ground	Change of use from agricultural to recreational use (rugby/football pitches)	<i>Object as part of main application. No removal of existing hedge. Lease to be 30 years minimum, but freehold would be preferable. No objections as a stand alone application.</i>
New	S/2010/0718/FUL Wingfield	28b Camp Hill	Dormers to the front and sides and first floor balcony to the rear	<i>Object. Front dormers disrupt street scene and side dormer is intrusive.</i>
New	S/2010/0613/OUT Plummer	Land South of Peace Hill adjacent to the Leys	Residential development for 17 dwellings and the formation of an access off Peace Hill	<i>Objection if Interim Rural Housing Planning Policy no longer applies. Objection if consent would take permitted development over 111 limit. If it falls within 111 figure, object on grounds of unacceptable access</i>

			<i>arrangements.</i>
New	S/2010/0648/FUL Bugbrooke Play Group	14 High Street	Extension to provide reception area and work break space
Info	S/2010/0383/MAO Peterborough Diocese	Land adjacent to Peace Hill	31 dwellings including new access (Outline).
			<i>No objection but district council should address the neighbour's concerns.</i>
			<i>Consent granted by SNC</i>

PC10/07/408

**PARISH MATTERS:**

A

**Hawthorn tree on Waggon and Horses Green** - The clerk reported that she was waiting for a quote from Peter Warden for the removal of the tree and the ivy growing over the bus shelter.

PC10/07/409

**NORTHAMPTONSHIRE COUNTY ASSOCIATION OF LOCAL AUTHORITIES**

A

NALC Events Bulletin had been produced. Further details of the events could be obtained from the clerk.

B

A checklist of policies had been received for consideration. In principle this was a useful tool and the clerk will consider it and produce with Councillor Harries a list relevant to Bugbrooke.

**RESOLVED** That the clerk would consider the checklist and produce with Councillor Harries a list relevant to Bugbrooke.

**ACTION** Clerk and Councillor Harries

PC10/07/410

**CONSULTATIONS**

A

The clerk reported that she had considered the 3 Supplementary Planning Documents produced by South Northants Council:

- Wind Turbines
- Re-use of rural buildings
- Developer Contributions

They contained the district council's views on how the various issues raised in dealing with these applications should be dealt with. The district council's strategy was set out clearly in these documents, and the clerk did not consider that any further comment was necessary.

**RESOLVED:** That no further action be taken.

B

The draft Brackley Masterplan documents had been issued for consultation.

**RESOLVED:** That the parish council would not comment on this consultation.

C

Northants County Council Economic Development consultation was running and would expire on October 29<sup>th</sup> 2010.

**RESOLVED:** That the parish council would not comment on this consultation.

PC10/07/411

**HIGHWAYS AND TRANSPORT**

A

Councillor Cockrill had no reports in respect of highway matters. She would continue to press the County Council to provide a dropped kerb in Maple Close.

PC10/07/412

**CORRESPONDENCE**

**1. For Action**

No.

**Item**

A

Volunteering leaflets

B

For Diarising:

- Wednesday 14th July – First steps in finding funding – run by South Northants Volunteer Bureau in Milton Malsor Village Hall from 10.00am to 12 noon.

C

SNVB newsletter

**2. For Report -**

No.

**Item**

A

Supplier leaflets:

- Dura Sport
- Wicksteed

B

South Northants Homes major works briefing paper.

C

South Northants Homes estate walkabout 17 June – notes arising from this.

D

“Project Reduce” County Council recycling newsletter.

E

Alzheimer's Society newsletter

F

South Northants Council Parish Council newsletter

G

Northants 50+ Newsletter

PC10/07/413 **REPORTS**

**Community Centre:** Councillor Harries report that the next meeting would take place during the following week and a report would be given in the September meeting.

**Local Councils' conference 16.6.10:** Councillor Harries reported that this had contained a discussion about the Local Councils' Charter, in which parish and town councils could have certain responsibilities devolved to them. Some parishes had objected to this on the grounds that it imposed taxation by stealth, and South Northants Council had also refused to sign it.

PC10/07/414 **FINANCIAL MATTERS**

A The Monthly Budget Spent figures were circulated.

B Ratification of cheque (invoice received too late for the June agenda):  
1081- to E.On in respect of street lighting maintenance quarterly charge to 30<sup>th</sup> June 2010 - £716.53, VAT £106.72

**RESOLVED:** That the above cheque be ratified.

C The Parochial Church Council had requested support for the church lighting. Previous cheques had been for £40.00, plus additional funds last year of £160.00 towards costs of floodlighting.

**RESOLVED:** That £40.00 would be approved, and that the PCC should be invited to make another request if necessary when they knew how much money had been raised from other sources towards costs of maintaining the flood lighting.

**ACTION:** Clerk to contact PCC accordingly.

D Accounts for payment:

**Moneys must be paid out in only in pursuance of statutory powers vested in the parish council.**

**The final column on the right details the powers which authorise the payments below:**

Chq no	To whom	Service rendered	Amount	Vat	Power used for payment
1091	AH Contracts	Emptying of waste bins – to 30.6.10	£303.43	£45.19	Litter Act 1983 ss5, 6
1092	E.On	June unmetered supply costs	£303.51	£45.20	Parish Councils Act 1957 s3 Highways Act 1980 s301
1093	P.W. Warden	June mowing x 2	£564.00	£84.00	Highways Act 1980, s96 Open Spaces Act 1906 ss9/10
1100	Mr A. Walton	Litter picking June - 4 weeks x 4 hours: 16 hours @£6.50 =£104.00 (less 20% tax)	£83.20		Litter Act 1983 s5 Local Gov't Act 1972 s112
S/O	Mrs C.J. Parry	Clerk's salary– June 2010	£364.47		Standing Orders
1101	HM Revenue & Customs	Tax -CP Tax - AW Total	£91.20 £20.80 £112.00	£112.00	HM Revenue and Customs requirement
1095 & 1096	Barclays Asset & Sales Finance (for Safe and Sound Playgrounds Limited)	Supply of Youth Shelter As per quote MUGA – Quote: £30,000 plus £5,250 VAT, less deposit paid (of £7659.58 plus 1340.43 VAT)	£14,244.23 £26,249.99 £40,494.22	£40,494.22 £6031.05	Local Gov't (Misc Prov'ns) Act 1976 s19 and Parish Councils Act 1957 ss2/3
1097	Greenbarnes Limited	New Notice Board for School Close	£1,604.61	£238.99	Local Gov't Act 1972 s144
1099	Bugbrooke PCC	Contribution towards Church lighting ( see note below as to the amount approved)	£200.00		Local Gov't Act 1972 s214(6)
1098	Falcon Copiers plc	Rental	£173.47	£25.84	Local Gov't Act 1972 s111

<b>RESOLVED:</b>	That all the accounts presented for payment be approved except those in respect of the MUGA and youth shelter, which should be paid only when the works had been completed and the amount to be paid to the PCC should be £40.00.
<b>ACTION:</b>	Clerk

PC10/07/415

**DATE OF NEXT ORDINARY MEETING-  
Monday 9th August 2010  
At 7.30pm  
PLANNING AND FINANCE ONLY**

*There being no further business the Chairman closed the meeting  
at 9.24pm*

**\*End of Minutes\***

**CHAIRMAN:.....**

**DATE:.....**

## APPENDIX A

### MATTERS RAISED DURING PUBLIC QUESTION TIME 12<sup>TH</sup> July 2010

1. A parishioner reiterated that the parking situation at Waggon and Horses Green was unacceptable and that the County council should be requested again to consider painting double yellow lines. The point was made, however, that parked cars did act as a useful speed reduction device.
2. There were too many unauthorised signs appearing on lamp posts and other street furniture, many advertising services and events outside the village. These were untidy and unlawful. Could the link person be asked to remove them, and the advertisers be told not to attach the signs in future?
3. Mr Robinson, representing Mr and Mrs Plummer, described the proposed development at the rear of the Leys, in respect of which an application had been submitted to the district council. The County Council had not yet responded on highways matters. Councillor Kent thought that the fact that access was proposed from Peace Hill would be a problem, as it was with the Diocese's application. Councillor Curtis said that no decision had yet been made as to access, and that this would be decided when the reserved matters were considered. There was no access available to the Leys. Councillor Curtis asked Mr Robinson what he thought would be the chances of success for this application, bearing in mind that on a "first come first served" basis it would not be in a good position if either of the other extant applications was approved. Mr Robinson thought that there were potential problems with the other applications, which might require them to be withdrawn. This would ensure that his clients' application could be considered more favourably. A parishioner commented that if the Heygate's application were approved, together with the Plummer's application, this would be bad for the village. The parish council should make it clear to the district council that there should be a spread of new developments, rather than a concentration. A question was raised about the presence of bats in one of the trees.
4. A parishioner asked whether the parish council had raised with the district council the issue of vehicular access to the cricket club over land belonging to Heygates. He had asked for this to be done at least three months ago. The Vice Chairman said that nothing had yet been put in writing. Councillor Curtis said that it was vital that all benefits which could accrue to the village as a result of s106 obligations should be made clear to the district council, otherwise they would be lost. It was still possible that the access issue could be raised with the district council prior to the Heygate's application being considered.
5. The parishioner raised the point that some of the land on which the cricket club pavilion had been erected actually belonged to Heygates, and that licence had been given by the family for the pavilion to be built on this area. The s106 "shopping list" should include a request for this land to be gifted to the club on the same terms as the club held the cricket ground (long lease). Money was also needed to construct a replacement pavilion. Councillor Harries mentioned that it was unfortunate that these issues had not been raised earlier. Councillor Curtis said that the club would need to find between 25% and 30% of the costs of constructing a new club house, the total cost of which would be in the region of £250,000.
6. A parishioner asked whether it was known if the district council had made a decision as to their strategy, following the Government dispensing with targets. Councillor Curtis said that this would be discussed at the next Cabinet meeting.
7. A parishioner mentioned that Appendix A of the previous minutes contained a typographical error in the first bullet point of paragraph 6 – this should refer to "10%" more. A correction was duly made.