

BUGBROOKE PARISH COUNCIL

Minutes of the Meeting of the Full Council
held on Monday 13th December 2010 at 7.30 p.m. at the Community Centre, Bugbrooke.

PRESENT:

Chairman - Councillor Philip Bignell

Councillor John Bignell
Councillor John Curtis
Councillor Ken Gardner
Councillor David Harries
Councillor Brenda Inch

Councillor David Jeffrey
Councillor Alan Kent
Councillor Cherry Pilcher
Councillor Dr Jonathan Shribman
Councillor Neil Sturdy
Councillor Terry Ward

IN ATTENDANCE

Mrs Catherine Parry, clerk
County Councillor Mrs J. Kirkbride

4 Parishioners

APOLOGIES FOR ABSENCE

Apologies were accepted from:

Councillor Brian King
Councillor Diana Cockrill
Councillor Paul Phillips

Reason:

Illness
Illness
Work commitment

ABSENT

None

PC10/12/501 **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were accepted from Councillors as recorded above.

PC10/12/502 **DECLARATIONS OF INTEREST**

No interests were declared.

PC10/12/503 **REGISTER OF INTERESTS UPDATE**

No member of the Council had acquired any new interests which were required to be recorded in the register of interests.

PC10/12/504 **MINUTES**

The minutes of the meeting held on 8th November were approved as a correct record of that meeting and were duly signed by the Chairman.

PC10/12/505 **POLICE MATTERS**

- A Various Community messages had been circulated.
- B The clerk reported that she had been informed that the structure of the Community Safety Teams was changing, owing to the Spending Review. There were now to be two teams instead of four. One of these would be based in Towcester. There would be no reduction in staff. The teams would be aligned to ward boundaries rather than police beat codes. Jen Harrison and Steve Horner would continue to deal with Bugbrooke.
- C A message had been received regarding the success of Operation Guardian. The clerk read this to the council.
- D The clerk reported that the police had also advised that the structure of the Northamptonshire Police was changing generally, so that there would be two commands – Territorial, and Crime and Justice. The clerk confirmed that the full message was available if councillors wished to read it.

PC10/12/506 **PUBLIC QUESTION TIME**

The meeting was adjourned between 7.32pm and 7.54 pm to allow questions and comments from parishioners. The matters raised are listed in Appendix A attached.

PC10/12/507 **REPORT ON MATTERS PREVIOUSLY RAISED**

Councillor Curtis expressed concern about the continuing size of the hedge belonging to 2 Camp Hill. It was kept tidy and trimmed, but had been allowed to grow out over the footpath to an unacceptable extent and he thought that, since the clerk's request to Heygates had not been acted on,

the County Council should be asked to trim the hedge and charge the costs to the owner.

RESOLVED That Councillor Harries would speak to the householder, whom he knew personally, and if this was unsuccessful, the clerk would write to her, following which a letter would be sent to the County Council.

ACTION Councillor Harries and the clerk.

PC10/12/508 **YOUTH MATTERS**

A **Campion School:** The clerk had nothing to report this month.

B **Litter bins:** Councillor Harries reported that the Community Association had agreed to pay 50% towards the cost of emptying the bins serving the youth shelter and the MUGA. The clerk should invoice the association once per year.

PC10/12/509 **PLAYING FIELD**

Councillor Harries reported on the last meeting of the Bugbrooke Sports and Community Association. Councillor Curtis reported that the dog mess on the playing field was becoming a real problem, and the start of one of the youth matches had been postponed while it was cleared away. Councillor Harries promised to raise this at the next meeting of the BSACA and to report back to the February parish council meeting.

PC10/12/510 **NEW CHURCHYARD EXTENSION**

A The clerk reported that she had asked the agent for the Fellowship if a decision has been made, but had not received a reply. She had also contacted a specialist firm of cemetery project managers for details of their services and costs. They had discussed these in principle with her, and the clerk wished to know whether any preliminary investigations (such as contacting the planning department) should be made.

RESOLVED That it was premature to carry out any such work at present, but that the clerk should continue to chase the Fellowship for a final decision.

ACTION Clerk.

B The clerk reported that a letter had been received from the agent for the Harrison Trust asking whether the parish council was interested in the promotion of the land behind the Five Bells for housing and community use. They were not necessarily thinking of this in the short term, but wanted to look at it for the future, when numbers would permit. (*Note: This had been on previous agendas when the parish council was looking to provide affordable housing, but had not been pursued owing to the planning applications made under the Interim Rural Housing Planning Policy*).

RESOLVED That there was no need to consider promoting this land at present, owing to the potentially large number of houses to be allocated to the village, so the matter should be left in abeyance to be further considered in the future.

ACTION Clerk to respond to the Harrison's agent accordingly.

PC10/12/511 **PRIMARY SCHOOL**

A The head teacher had invited parish councillors to the unveiling of a plaque to commemorate the centenary of former head teacher Frank Wright's first radio broadcasts, made from the school. Councillor Kent, on behalf of the governors, thanked those parish councillors who attended the event, which had been a great success, and in particular expressed the school's gratitude to the Northampton Radio Club for its involvement.

B The clerk had received a second quotation in respect of the provision of the replacement fencing around the new play area. This was from A. & A. Lamb Limited, the contractors used by Lappsett, and was for £2350.00 plus VAT. The clerk needed to check that the gates would be removed.

RESOLVED To accept this quotation.

ACTION Clerk.

PC10/12/512 **TWINNING**

The clerk reported that despite confirming in the agenda that she had emailed the Vohl representative, she had not in fact been able to do this yet, and would do so following the parish council meeting.

RESOLVED To email Vöhl with confirmation of attendance at the Twinning ceremony in May.

ACTION Clerk

PC10/12/513 **ALLOTMENTS**

A The clerk confirmed that a letter had been received from the Diocese's agents, confirming that they were willing to enter into a ten year lease, but that they would not transfer the land outright. Should any ground investigations be carried out if this proposal is accepted?

- RESOLVED** i) That a longer lease (20 years) be requested, with break clauses in favour of either party, the break clause in favour of the landlord to require a longer notice period than that in favour of the tenant.
- ii) That the clerk should make an application for change of use of the land when a plan had been produced, but that no ground investigations would be needed.

ACTION Clerk.

PC10/12/514 **COMMUNITY SPEED WATCH AND 20MPH ZONE**
 A Councillor Kent confirmed that there would be another Speedwatch campaign in 2011 and that he would report further on this at the appropriate time.

PC10/121/515 **MID NORTHANTS PARISHES REPORT**

A Various emails.

B The clerk reported that anew chairman had not yet been chosen, and this was to be put to a special meeting to be held in **Kislingbury** on 20th January 2011. There were only a few representatives at the November meeting, and the only candidate was not a parish councillor and lived in Northampton Borough. Nominations were requested for this meeting. The views of the parish council generally were also requested, on the proposal that MNP forms a sub-group to be known as the "Planning Watchdog".

Councillor Curtis reported that he had attended the last meeting of the Group which in his opinion was nearly hi-jacked by the Northants Residents' Alliance. This group was originally opposed for membership of Mid-Northants Parishes, on account of potential conflict of interest. Councillor Kirkbride and Councillor Mallock from Roade objected to the member from the NRA being elected as chairman of MNP, hence the rescheduled meeting. It was likely that Councillor Mallock would stand as chairman.

Councillor Curtis reminded the council of the original purpose of MNP, which was to defend the villages in the area from the mass expansion of Northampton. They had been able to speak as a united body, and his opinion was that it was still as relevant in 2010 as when it was set up. It was likely that local councils would have more ability in future to influence elected representatives, with the Localism Bill going through Parliament and with the abolition of the West Northants Development Corporation, but the danger of being absorbed into Northampton was not yet over.

- RESOLVED** i) That Bugbrooke Parish Council should support the candidacy of Councillor Mallock from Roade as chairman of the Mid Northants Parishes Group.
- ii) That in the absence of Councillor Curtis on holiday, the Vice Chairman or the Chairman would attend the meeting on 20th January at Kislingbury.
- iii) Councillor Harries and Councillor Curtis would read the papers supplied by MNP about the "Planning Watchdog" proposal and report back at a future meeting.

ACTION Councillors Curtis/ Harries/Chairman.

PC10/12/516 **PLANNING**

The clerk reported as follows:

A An email had been received from Mrs Wright in connection with the land adjacent to 5 High Street. She and her sister requested that the parish council support them in their wish to name the new development Holt Gardens, High Street, Bugbrooke, in order to commemorate the connection with their family.

RESOLVED That this was approved.

ACTION The clerk should contact South Northants Council to support the request.

B The planning officer's report had been received in respect of the retention of the parasol at the rear of the Five Bells public house. This application was to go to the 9th December committee with a recommendation for approval.

C Planning applications as follows:

Status	App. No. & applicant	Location	Proposals	PC comments or SNC decision
Info	S/2010/1214/FUL Palmer	Orchard House, Church Lane	Rear two storey extension	<i>Refusal of permission.</i>
Info	S/2010/0891/FUL Jelly	30 Oaklands	First floor side extension and pitched roof	<i>Refusal of permission.</i>

Status	App. No. & applicant	Location	Proposals	PC comments or SNC decision
Info	S/2010/1183/FUL Hurst Building Services	Plot 1/5 Hallmead Court	First floor front extension and other alterations	<i>Refusal of permission.</i>
Info	S/2010/1142/FUL Lobley	42 Georges Avenue	Two storey side extension and single storey front extension	<i>Permission granted.</i>
Info	S/2010/0565/FUL Bhatti	40 High Street	Use of rear yard to erect marquee for sale of fresh produce	<i>Permission granted.</i>
New	S/2010/1387/FUL Enterprise Inns	Bakers Arms, 34 High Street	Installation of wooden smoking shelter in garden	<i>No objection</i>
New	S/2010/1424/FUL Rowan-Hamilton	Downs House	Wooden stable block with 4 stables and 2 store rooms	<i>No objection.</i>
New	S/2010/1449/FUL Timpson	59 Georges Avenue	Demolition of existing garage/utility area and construction of single storey side extension.	<i>No objection, but a pitched roof might be more suitable.</i>

PC10/12/517 **PARISH MATTERS**

- A The clerk reported that she had been advised that grit bins would not be supplied generally upon request, but only where there was a large amount of foot traffic or where the road layout is appropriate.
- B A parishioner had suggested that another dog bin is installed at the bottom of the footpath between Chipsey Avenue and Butts Hill. If this was agreed, the clerk thought that South Northants Homes would probably need to consent to it being located in their grassed area.
RESOLVED That South Northants Homes should be requested to confirm that this would be agreed if the verge in that location belonged to them.
ACTION Clerk.
- C The clerk reported that the new footpath definitive map had been published and the footpaths committee had recommended that three additional copies be purchased at a cost of £5.50 each. A cheque had been drawn for this sum.
RESOLVED That this was agreed.
ACTION Clerk.
- D The 2011 meeting dates were circulated for approval.
RESOLVED These were approved and should be sent to the website.
ACTION Clerk
- E Councillor Curtis reported that Mr Mick Curtis had gritted the footpath KD9.
RESOLVED That a formal note of thanks should be sent to Mr Curtis.
ACTION Clerk.

PC10/12/518 **ELECTIONS**

The clerk reported on an election workshop that she had attended recently. The district council had requested local councils to consider encouraging candidates to submit personal statements with their applications for candidacy, which would enable the voters to know more about them.
RESOLVED That this was a sensible idea and would be encouraged.

PC10/12/519 **NORTHAMPTONSHIRE COUNTY ASSOCIATION OF LOCAL AUTHORITIES**

The clerk reported that:

- A The latest update had been received.
- B A copy of Northamptonshire Councils' Charter had been received. This set out the relationship between the Principal Councils and the local councils, and sought to encourage them to work together in providing services.
- C The Local Government Review magazine sought thoughts on whether local councils would be willing to work within a cluster for representation, service delivery and campaign purposes.

PC10/12/520 **CONSULTATIONS**

- A The clerk reported that the Northampton Central Area Action Plan had reached the Pre-submission draft stage. The consultation period was due to expire on 16th December 2010.

PC10/12/521 **HIGHWAYS AND TRANSPORT**

- A Councillor Cockrill was not available to deliver her report.

B Safer Winter Driving leaflets had been posted and emailed to the clerk. The clerk confirmed that the email version had been circulated and posted on the website.

PC10/12/522 **NEIGHBOURHOOD WATCH**

Councillor Sturdy confirmed that there was nothing to report this month, but volunteers were needed to cover the streets which did not yet have a Neighbourhood Watch presence.

RESOLVED That an effort should be made to recruit more volunteers to Neighbourhood Watch.

ACTION Councillor Sturdy would look into how this could best be done.

PC10/12/523 **STREET LIGHTS**

A NCALC has advised that a EU directive which comes into effect in 2015 will restrict the use of mercury in the manufacture of lamps, meaning that the lamps presently used in street lights will no longer be available. This will mean a cost of approximately £250 per lamp at today's prices. This will need to be budgeted for from 2011.

RESOLVED That, while it was thought that this would not affect Bugbrooke, this was something which the street lights working party should investigate. The Chairman would check how many mercury lamps remained in the village. Councillor Sturdy would also look into light controls, since he had professional knowledge of street lighting. He and the street lights working party could then report back to the council on the possibility of potential cost savings.

ACTION Street lights working party and Councillor Sturdy.

PC10/12/524 **CORRESPONDENCE**

1. For Action

No. **Item**

A A new "hyperlocal" website had been set up, serving this area – it was called "The Hunsbury Herald" and the editor had asked to be included in any communications issued by the parish council.

2. For Report -

No. **Item**

A Suppliers' brochures as follows:

- Kompan
- Image Playgrounds
- Glasdon
- SMP Playgrounds

B South Northants homes briefing paper.

C South Northants Homes Calendar

D South Northants Volunteer Bureau newsletter

E Victim Support request for money

F South Northants email reminding people to apply early for Temporary Events Notices for events which they are holding over the holiday.

G CPRE newsletter.

H CPRE Fieldwork magazine and catalogue of products.

PC10/12/525 **REPORTS**

A There was nothing to report under this heading

PC10/12/526 **FINANCIAL MATTERS**

A The Monthly Budget Spent figures were circulated.

B The draft budget for the next financial year had been circulated prior to the meeting. It was discussed in detail and after due consideration, it was adopted unanimously and the precept was set at £60,000 for the 2011-2012 financial year. This was a slight increase over the last year's precept was could be accounted for by the need to build up a capital sum for the churchyard extension and the allotments.

RESOLVED: To adopt the draft budget and to set the precept at £60,000.

ACTION: Clerk to inform the district council at the appropriate time.

C NALC had provided some advice regarding budget setting which, the clerk believed, Bugbrooke would appear to be following.

D The clerk reported that the Millennium Green Trustees had requested a grant of £1,500, to be paid in October 2011, towards their costs for the next financial year.

RESOLVED That this was agreed and the trustees should be informed accordingly.

ACTION Clerk.

E A reminder had been received from HM Customs and Revenue to file the year end PAYE figures online.

F Ratification of cheques:

- 1140 – NCALC – Seminar fee - £11.00
- 1148 – E.On – October invoice - £303.51, VAT £42.50.

RESOLVED That these cheques be ratified.

G Accounts for payment:

Moneys must be paid out in only in pursuance of statutory powers vested in the parish council.

The final column on the right details the powers which authorise the payments below:

Chq no	To whom	Service rendered	Amount	Vat	Power used for payment
1149	AH Contracts	Emptying of waste bins – to 30.11.10	265.50	39.54	Litter Act 1983 ss5, 6
1150	E.On	November unmetered supply costs together with backdated increase not previously invoiced (£128.45)	560.42	83.46	Parish Councils Act 1957 s3 Highways Act 1980 s301
1151	Link Magazine	Three half page adverts	35.00		
1152	Mr A. Walton	Litter picking November - 5 weeks x 4 hours: 20 hours @£6.50 =£130.00 (less 20% tax)	£104.00		Litter Act 1983 s5 Local Gov't Act 1972 s112
S/O	Mrs C.J. Parry	Clerk's salary– November 2010	£364.47		Standing Orders
1153	Lapsett Playworld	Swing repairs	213.85	31.85	Local Gov't (MP) Act 1976 s19
1154	HM Revenue & Customs	Tax -CP Tax - AW Total	£91.20 £26.00 £117.20		HM Revenue and Customs requirement
1155	RWS Clarke Ltd	Installation of two litter bins for playing field (NB 50% payable by BSACA)	122.96	18.31	Litter Act 1983 s5
1156	BSACA	Quarterly rent £240.00 Room Hire £54.00	294.00		Local Gov't Act 1972 s111
1157	BT	Quarterly charges	136.42	20.31	Telecoms Act 1984 s97
1158	SLCC	Subscription	95.00		Local Gov't Act 1972 s43
1159	Kay Tarry	Cleaning dog bins and bus shelters	£82.75		Local Gov't (MP) Act 1953 s4; Litter Act 1983 s5
1160	Northants CC	Payment for three definitive maps @ £5.50 each	£16.50		Local Gov't Act 1972 s111

PC10/12/527

**DATE OF NEXT ORDINARY MEETING-
Monday 10th January 2011
At 7.30pm**

*There being no further business the Chairman closed the meeting
at 8.59pm*

End of Minutes

CHAIRMAN:.....

DATE:.....

APPENDIX A

MATTERS RAISED DURING PUBLIC QUESTION TIME 13th December 2010

1. County Councillor Joan Kirkbride reported that there was to be a 12% reduction in the government grant to be allocated to the County Council, amounting to £69.5million. The county's budget was to be released on 14th December and huge cuts would have to be expected. The County Council did not hold large reserves, only £10million, so these could not be used to plug the gap. The County Council would try to protect services to the elderly and young people. It was hoped that school grants could remain the same, but the county would not be able to fund school redundancies. They would also have to look at subsidies for bus services – for instance on some rural services they subsidised up to £40 per journey. There would be no concessionary fares at peak times. While repairs to roads were being done, and that situation was improving, there was no new money for them and no reserves.
2. Councillor Curtis asked what long term moves the County Council was making in order to deal with the cuts - would there be an amalgamation of services with other authorities? Councillor Kirkbride said that back office services were already being shared with Cambridgeshire, but that nothing else was planned at present. They were looking to work with other partners where possible, in various areas and would look to boost the local economy to recover more business rates.
3. Mr Gordon spoke on behalf of the Ball Committee. They would like to arrange an event to mark the Queen's Golden Jubilee. It would be an all day event culminating with an open air concert in the evening on the playing field, and it was intended to involve all village organisations. The Ball Committee would like the opportunity to take the lead in co-ordinating the event with the other participants. Councillor Curtis said that this had last been done in 1977 and he thought that it was an excellent idea. The other councillors agreed.