

BUGBROOKE PARISH COUNCIL

Minutes of the Meeting of the Full Council
held on Monday 13th June 2011 at 7.30 p.m. at the Community Centre, Bugbrooke.

PRESENT:

Chairman - Councillor John Curtis

Councillor John Bignell
Councillor Ken Gardner
Councillor David Harries
Councillor David Jeffrey

Councillor Alan Kent
Councillor Brian King
Councillor Paul Phillips
Councillor Terry Ward

IN ATTENDANCE

Mrs Catherine Parry, clerk

Upwards of 150 parishioners for part
of the meeting
County Councillor Joan Kirkbride

APOLOGIES FOR ABSENCE

Apologies were accepted from:

Councillor Diana Cockrill
Councillor Philip Bignell

Reason:

Holiday
A work commitment

ABSENT

PC11/6/129 **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**
Apologies were accepted from Councillors as recorded above.

PC11/6/130 **DECLARATIONS OF INTEREST**
None were declared.

PC11/6/131 **REGISTER OF INTERESTS UPDATE**
No member of the Council had acquired any new interests which were required to be recorded in the register of interests.

PC11/6/132 **MINUTES**
The minutes of the meeting held on 9th May 2011 were approved as a correct record of that meeting and were duly signed by the Chairman.

PC11/6/133 **PUBLIC QUESTION TIME** (7.35pm-8.05pm)
The sole item raised for discussion was the issue of the planning application for the travellers' site on the Heyford Road. The chairman stressed that the only matters for consideration could be planning matters. Individual letters of objection would carry more weight with the District Council than petitions. District Councillor David Harries gave some background information about the planning rules for travellers' sites. The latest assessment for South Northants stipulated that 10 pitches were required. The site under consideration had not been identified as suitable. There was a Government consultation paper being circulated at present, and while this had not been adopted, it could be treated as a material consideration in deciding whether to grant planning permissions. The district council had confirmed that the application had been deferred until 11th August.
The Chairman then read out the terms of the letter which he would suggest that the parish council should send to the South Northants Council planning department by way of objection to the application, if the parish council was minded to object. This would refer to the dangerous highway access, the noise from the adjacent grain dryer, the lack of sustainability of the site in terms of access to the preferred schools, and to the neighbouring villages, among other matters. It would also stipulate the conditions which the parish council would wish to see attached to any eventual planning permission, if the district council were minded to grant one.
The meeting was then opened to the public for comments. County Councillor Kirkbride said that the matter was simple – all previous planning applications for a caravan on the site had been refused, and the principle was the same for this application. Many objections were raised on the grounds of highway

danger, noise from farm buildings, lack of infrastructure for the site and distance for the children to travel to school.

A parishioner with planning experience advised the meeting that any planning agreement which might be requested could only contain obligations which were normal and reasonable, such as a requirement to make necessary highway improvements, but not to prohibit the applicants' touring caravans, since many private individuals kept caravans on their driveways.

PC11/6/134

PLANNING

A

Planning applications as follows:

Status	App. No. & applicant	Location	Proposals	PC comments or SNC decision
Info	S/2011/0456/LDP Frisby	34 Oaklands	Renovation of car port and side/rear single storey extension	<i>Approval by SNC</i>
Info	S/2011/0288/FUL Heygates	Land at junction of Pound Lane and Camp Hill	Detached house with detached garage.	<i>Approval by SNC</i>
Info	S/2011/0407/FUL Curtis	59 High Street	Single storey rear extension	<i>Approval by SNC</i>
New	S/2011/0568/FUL Biddle	Land at Sheepcot, Bugbrooke Road Nether Heyford	Two mobile Homes, erection of day room. (All councillors have received the papers).	<i>Objection. See notes above. Letter to be written.</i>
New	S/2011/0565/FUL Hurst Building Services Limited	(Plot 1) 5 Hall Mead Court	First floor extension over garage	<i>No objection. Materials to match</i>
New	S/2011/0541/FUL Iqbal	28 Pilgrims Lane	Increase in height of dwelling to create an additional storey with dormer windows at rear, replace single storey rear extension, two storey extension to front and pitch roof above garage.	<i>No objection. Materials to match.</i>
New	S/2011/0501/FUL Morris	Littliff Farm	Replacement dwelling	<i>No objection, but local stone to be used rather than Cotswold stone.</i>

B

Planning Correspondence:

- The clerk had received a letter from a parishioner raising various queries and concerns about the ecological implications of the development at Peace Hill.
- The clerk had asked the land manager for Bellway Homes if he would meet the parish council to discuss Bellway's proposals and parish concerns about the new development. He had agreed to this, so a date should be suggested to him.
- The County Council had adopted the Northamptonshire Minerals and Waste Development Framework revised development and implementation principles supplementary planning document.
- A concerned parishioner had written in connection with the application in respect of 28 Pilgrims Lane. The clerk had confirmed that this was due for discussion at the June meeting.
- The Government had sent details of the Community Right to Build.

PC11/6/135

VILLAGE DESIGN STATEMENT:

It was agreed that discussion of this should be deferred until the next meeting.

PC11/6/136

NOMINATIONS FOR CO-OPTION ONTO THE PARISH COUNCIL

A

Since there were four vacancies and more than this number of candidates, the clerk had confirmed that there would be a secret ballot at the meeting. The count was invigilated by two parishioners who were not members of the council. The following parishioners had expressed an interest in being co-opted:

- | | |
|------------------------|---|
| ➤ Mrs Evelyn Jackson | ➤ Mrs Cherry Pilcher (who had later withdrawn her name) |
| ➤ Mrs Linda Pope | ➤ Mr Neil Sturdy |
| ➤ Dr Jonathan Shribman | ➤ Mr Brian Curtis |
| ➤ Mr Shaun Walton | ➤ Mr Brian Matthews |

The following candidates were elected to the council:

- | | |
|------------------------|-------------------|
| ➤ Mrs Evelyn Jackson | ➤ Mrs Linda Pope |
| ➤ Dr Jonathan Shribman | ➤ Mr Brian Curtis |

The Chairman thanked all the candidates and welcomed the new councillors to the parish council.

B

There followed a discussion on membership of committees, following the co-option process. It was agreed

that the committees would be finalised at the meeting in July.

PC11/6/137 **POLICE MATTERS**

- A Various Community messages had been circulated.
B The next local Have Your Say event was to be outside Waitrose in Towcester on 30th June and 1st July 2011.
C Jen Harrison had confirmed that the police were treating anti-social behaviour in the car park of the Community Centre as a priority, but that they urged the management committee to ensure that the gate was locked whenever the centre was not being used. The youth shelter was also being abused.

PC11/6/138 **REPORTS ON ISSUES PREVIOUSLY RAISED**

There was nothing to report this month. All updates are included in the relevant minutes.

PC11/6/139 **YOUTH MATTERS**

- A **Campion School:** Would Campion School be interested in designing a village crest? Would they also like to be involved in translating a section of the Link website into German so that this can be made available to Vöhl?

RESOLVED That Campion School should be contacted with the above queries

ACTION Clerk.

- B **Young children's play facilities:** Mrs Bastin had been provided with suggested items of equipment for use by very young children and was to advise the clerk which might be most appropriate. The clerk reported that she had received a request from a parishioner that the hard standing area adjacent to the play area on the playing field be considered for a swing or swings for toddlers.

RESOLVED That Councillor Harries would check the suitability of this area for a swing, but he thought that it was too close to the cricket boundary.

ACTION Councillor Harries.

PC11/6/140 **PLAYING FIELD**

- A There was nothing to report other than that steps were being taken to see how security could be improved to reduce anti-social behaviour.

PC11/6/141 **NEW CHURCHYARD EXTENSION**

- A The clerk reported that she had not received a reply from the Diocese with regard to the query she had raised about incorporating the Church Field into the Millennium Green in exchange for some land from the Green. She would continue to chase.

- B The Jesus Fellowship had asked that the parish council support them in their application for sheltered housing in the parkland. The clerk had responded to the effect that the parish council felt unable to do so at present, owing to the uncertainty as to the amount of potential development in the village, and reported that a letter had now been received from the Fellowship's agent withdrawing from any dialogue unless the council could change its position.

- C The clerk confirmed that the parish council had formally requested the Millennium Green Trustees to consider releasing part of the Millennium Green to the church, if the parish council could arrange to obtain part of the Church Field by way of compensation.

PC11/6/142 **TWINNING**

The Chairman reported that the Twinning visit to Vöhl had been a success and that a return visit was being arranged for early in June 2011.

PC11/6/143 **ALLOTMENTS**

- A The clerk reported that the final heads of terms were in the post to her and that she would proceed with instructing solicitors when she had received them.

PC11/6/144 **SPEED LIMITS AND 20MPH ZONE**

Councillor Kent had nothing to report under this heading.

PC11/6/145 **MID NORTHANTS PARISHES REPORT**

There was nothing to report under this heading.

PC11/6/146 **PARISH MATTERS**

Welcome packs: No work had been done on these this month.

Hedges: The bushes on the boundary of 21 The Paddocks were overhanging the footpath and should be cut back.

Footpaths: The clerk reported that a request had been received from parishioners who wanted to know the

ownership of the footpath leading from Meadway to the Primary School, near to Jubilee House. It was frequently overgrown. This had been subsequently resolved.

Green Play Areas on Merrielfields Estate: An email was received from a parent with regard to this issue. The clerk offered to arrange a mediation session between the parties concerned, but at present this was not thought necessary.

A parishioner had reported that a caravan had been left on the verge in Camp Close for some time, and should be removed. This was also subsequently dealt with, without action having been necessary from the clerk.

- PC11/6/147 **NORTHAMPTONSHIRE COUNTY ASSOCIATION OF LOCAL AUTHORITIES**
A **Spring Training opportunities** – these would be especially appropriate for new councillors. There would be one on 30th June in Thrapston and the clerk recommended that new councillors book places on it.
B **Quality Council re-accreditation.** The clerk was working on this, but there would be various new policies to be adopted, such as a training statement of intent, so these would need to be formulated.
RESOLVED That the clerk work on these as time permitted.
ACTION Clerk.
- PC11/6/148 **CONSULTATIONS**
There were none this month.
- PC11/6/149 **HIGHWAYS AND TRANSPORT**
Councillor Cockrill was not be available to give her report. She had confirmed to the clerk that 5th September was the projected issue date for the new bus timetable, to coincide with the new school year.
- PC11/6/150 **NEIGHBOURHOOD WATCH**
There was nothing to report this month.
- PC11/6/151 **STREET LIGHTS**
A The clerk reported that a car transporter had damaged a street light on a pole in Butts Hill Crescent.
B MGWSP had reported that certain streetlights in Northamptonshire would be switched off. These would be indicated by a sticker.
- PC11/6/152 **DIAMOND JUBILEE/CORRESPONDENCE**
There was nothing to report this month.
- PC11/6/153 **CORRESPONDENCE**
No **Item**
1. For Action
Nothing this month
2. For Report -
A Information about Independent Claims Advisory Service
B South Northants homes briefing paper.
C SNVB newsletter.
D Northants 50+ Newsletter.
E Clerks and Councils Direct magazine
F CPRE Rural Forum event on 17th June. The clerk has details if anyone wishes to attend.
G CPRE Countryside Voice magazine
H Northampton Museum events leaflet
I The Clerk magazine
- PC11/6/154 **REPORTS**
A Nothing this month.
- PC11/6/155 **FINANCIAL MATTERS**
A Budget figures were circulated.
B A budget information bulletin had been received from HMRC.
C Approval of Annual Return. This had been included with the agenda.
RESOLVED That the Annual Return be approved.
ACTION Clerk to send the annual return to BDO as soon as possible.
D The clerk reported that the reclaimed VAT had been received, including that for the major items of expenditure in 2010 - £7,214.52.
E The clerk reported that the balance of grant funding for the MUGA had been received - £833.
F R & G Landscaping had written to advise the council that they had assigned future invoices to RBS Finance

Limited, to whom all future payments should be made.

G Accounts for payment:

Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below:

Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
1206	AH Contracts	Emptying of waste bins – to 31.5.11	309.89	51.65	Litter Act 1983 ss5, 6
1207	E.On	May unmetered supply costs	441.16	73.53	Parish Councils Act 1957 s3 Highways Act 1980 s301
1208	E.On	Street light repair to PL 158	221.62	36.94	Parish Councils Act 1957 s3 Highways Act 1980 s301
1209	Mr A. Walton	Litter picking May - 5 weeks x 4 hours: 20 hours @£6.50 =£130.00 (less 20% tax)	104.00		Litter Act 1983 s5 Local Gov't Act 1972 s112
S/O	Mrs C.J. Parry	Clerk's salary– May 2011	364.47		Standing Orders
1219	HM Revenue & Customs	Tax -CP Tax - AW Total	£91.20 £26.00 £117.20	117.20	HM Revenue and Customs requirement
1218	N'hood Watch	Contribution agreed at May meeting	10.00		Local Gov't Rating Act197
1210	Kay Tarry	Cleaning bus shelters	30.00		Litter Act 1983 ss5, 6
1211	BT	Broadband/phone invoice	136.06	22.67	Telecoms Act 1984 s 97
1212	RWAS Clarke Ltd	Fixing dog bin in Butts Hill	94.53	15.76	Litter Act 1983 ss5, 6
1213	FJ Curtis	Materials for framing twinning gift	60.46		LGA 1972 s111
1214	P. Warden	Mowing May	576.00	96.00	Highways Act 1980 s96
1215	C.Parry	Purchase of twinning gifts: 2 x mugs @ £5.99 = £11.98 9 x teatowels @ 4.95 = £44.55	56.53		LGA 1972 s111

RESOLVED: That these invoices be paid

ACTION: Clerk

PC11/5/156

**DATE OF NEXT ORDINARY MEETING-
Monday 11th July 2011
At 7.30pm**

*There being no further business the Chairman closed the meeting
at 9.30pm*

End of Minutes

CHAIRMAN:.....

DATE:.....