

BUGBROOKE PARISH COUNCIL

Minutes of the Meeting of the Full Council
held on Monday 8th August 2011 at 7.30 p.m. at the Community Centre, Bugbrooke.

PRESENT:

Councillor John Bignell	Chairman - Councillor John Curtis	Councillor Brian Curtis
Councillor David Harries	Councillor Philip Bignell	Councillor David Jeffrey
Councillor Alan Kent	Councillor Mrs Eve Jackson	Councillor Paul Phillips
Councillor Mrs Linda Pope	Councillor Brian King	Councillor Terry Ward
	Councillor Dr Jonathan Shribman	

IN ATTENDANCE

Mrs Catherine Parry, clerk

7 parishioners

APOLOGIES FOR ABSENCE

Apologies were accepted from:

Reason:

ABSENT

County Councillor Joan Kirkbride

Councillor Mrs Diana Cockrill Holiday

Councillor Ken Gardner Another voluntary commitment

PC11/8/178 **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**
Apologies were accepted from Councillors as recorded above.

PC11/8/179 **DECLARATIONS OF INTEREST**
No interests were declared.

PC11/8/180 **REGISTER OF INTERESTS UPDATE**
No member of the Council had acquired any new interests which were required to be recorded in the register of interests.

PC11/8/181 **MINUTES**
The minutes of the meeting held on 11th July 2011 were approved as a correct record of that meeting and were duly signed by the Chairman.

PC11/8/182 **PUBLIC QUESTION TIME** (7.35 – 7.40pm)
A A parishioner asked whether the highways authority had been asked to paint yellow lines along the section of Waggon & Horses Green fronting onto Church Lane. She was told that the county council had previously refused to do this, but that they would be asked to look at the area again. The matter would be put on the agenda for the September meeting.

B A parishioner reported that there were two areas of Japanese knotweed which should be reported to the Environmental Health department of the district council. She was asked to give the clerk further details so that a formal report could be made.

PC11/8/183 **PLANNING**
A The clerk reported that the NCALC conference was to be held in Raunds on Saturday 22nd October. The theme was to be Neighbourhood Planning. There would be no charge. The clerk reported that she intended to go, and wished to know which councillors would like to attend so that she could book places.

RESOLVED That the clerk and two other councillors would attend.

ACTION Clerk to advise NCALC accordingly.

B The district councillors reported on the progress of the Peace Hill reserved matters application. Councillor Harries said that the county council had categorically refused to allow access directly onto Great Lane. The arboricultural officer had agreed to examine the highway boundary hedge. The planning officer was not happy with the plastic “chimneys” proposed by the developer. If chimneys were to be included, they should be built from brick.

Councillor P. Bignell also reported that the application for the travellers’ site at Nether Heyford was to be put to the committee of 22nd September, to establish what noise impact the grain dryer would have on any occupants of the site.

RESOLVED That the parish council should express its strong objection to the new access being taken from Peace Hill and should quote instances where two accesses were located in close proximity on corners. That the arboricultural officer should be requested to visit the Peace Hill site as soon as possible

ACTION Clerk.

C The clerk had asked whether Bugbrooke should be preparing a Neighbourhood Plan, pursuant to the Localism Act? Some other local councils had obtained funding and were working with the district council to among the first to do so, in order that the Government could assess the workings of the proposed new system.

RESOLVED That a meeting of the Development Working Party should be called with a view to starting work on a neighbourhood plan, and to understanding further what was needed to ensure that such a plan would be effective, bearing in mind the pressures and incentives which would be put on the district council to ensure the delivery of new houses.

ACTION Clerk and Development Working Party.

D The district councillors reported on the meeting of the Mid Northants Parishes, held on 21st July, at which the Localism Bill was discussed. It was emphasised that a neighbourhood is not necessarily a parish – it could be part of a parish, or more than one parish. Parish councils should act reasonably and consider their neighbouring parishes in drawing up neighbourhood plans.

E The chairman reported on the contents of a letter which he had received in respect of s106 obligations relating to the Peace Hill development. This was from the county council's strategic planning manager, and informed the chairman that no money from the Peace Hill s106 unilateral undertaking would be allocated to the Primary School, because there was spare capacity there. Campion Scholl was at the limit of its places and needed the education contribution from the development. As to the libraries contribution, the county council was investigating how best this could be used for the benefit of Bugbrooke.

RESOLVED That the county's principal librarian, Robyn Davison, should be requested to ensure that consideration be given to permanent library facilities for Bugbrooke, as a service village.

ACTION Clerk to contact Robyn Davison accordingly.

F **Planning applications and decisions for report:**

Status	App. No. & applicant	Location	Proposals	PC comments or SNC decision
Info	S/2011/0936/LDP Loughney	10 West End	Changing front window to French doors (no papers received yet)	<i>Express concern about this development in a conservation area and ask that the conservation officer is informed.</i>
Info	S/2010/0529/MAO Adams and Harrison	Johns Road/Pilgrims Lane	Residential development for 80 dwellings	SNC refusal
New	S/2010/0530/FUL Adams	Land to the northeast of Bugbrooke Recreation Ground	Change of use from agricultural to recreational use	Refusal by SNC
New	S/2011/0889/FUL Iqbal	28 Pilgrims Lane	Increase height of dwelling with dormer windows at rear, replacement single storey rear extension, two storey and first floor extensions to front and pitched roof above garage.	<i>Concern about overall height and that neighbours should not be overlooked.</i>
New	S/2011/0860/FUL Westland	50 Georges Avenue	First floor side extension	<i>No objection. Materials to match</i>
Info	S/2010/0547/MAO Heygates	Firs Field	Residential development of 70 dwellings	Refusal by SNC
Info	S2010/1328/MAF Adams	Land to the northeast of Bugbrooke Recreation Ground	Change of use from agricultural to recreational use	Refusal by SNC
Info	S/2010/0854/AGD Adams	Heyford Fields Bugbrooke Road Nether Heyford	New agricultural building	<i>Prior approval not required</i>
Info	S/2010/0613/OUT Plummer	South of Peace Hill	Residential development of 17 dwellings and access	Refusal by SNC
Info	S/2010/1182/MAO Plummer	South of Peace Hill	Residential development of 12 dwellings and access	Refusal by SNC
Info	S/2011/0565/FUL Hurst Bldg Services	5 Hall Mead Court	First floor extension over garage and alterations to fenestration	Approval by SNC

Info	S/2011/0714 JB Marketing Ltd	Land adjacent to 5 High Street	Non material amendment (opening to the wall to create gated access to plot 1 and a doorway and window to east elevation of garage)	Approval by SNC. <i>(Clerk to ask that consideration be given to the gate opening inward, with possibly two gates).</i>
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PC11/8/186 **FINANCIAL MATTERS**

A Budget figures were circulated.

B The clerk reported that Roger Helmer, MEP, had given advice re claiming funding for the twinning visit.
The clerk sought authority to proceed with the application.

RESOLVED This was given.

ACTION Clerk to proceed accordingly.

C Play equipment – the clerk sought authority to apply to County Councillor Kirkbride for funding towards the cost of this.

RESOLVED This was given.

ACTION Clerk to proceed accordingly.

D Training course for new councillors in September. This would cost £29.00 per person. Will the parish council pay for this? Could this be authorised for payment at this meeting, because places would be filled quickly.

RESOLVED The council would pay for this training.

ACTION Clerk and new councillors.

E **Accounts for payment:**

Moneys must be paid out in only in pursuance of statutory powers vested in the parish council.

The final column on the right details the powers which authorise the payments below:

Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
1233	AH Contracts	Emptying of waste bins – to 31.7.11	403.50	67.25	Litter Act 1983 ss5, 6
1232	E.On	June unmetered supply costs	441.91	73.53	Parish Councils Act 1957 s3 Highways Act 1980 s301
1234	E.On	Repair costs:PL17 - £37.52 PL55 – 28.16	65.68	10.94	Parish Councils Act 1957 s3 Highways Act 1980 s301
1235	Mr A. Walton	Litter picking July - 4 weeks x 4 hours: 16 hours @£6.50 =£104 (less 20% tax)	83.20		Litter Act 1983 s5 Local Gov't Act 1972 s112
S/O	Mrs C.J. Parry	Clerk's salary– July 2011	364.47		Standing Orders
1236	HM Revenue & Customs	Tax -CP £91.20 Tax - AW £20.80 Total £112.00	112.00		HM Revenue and Customs requirement
1237	BSACA	Room Hire - £78.00 Rent – 3 months @ £80 - £240	318.00		LGA 1972 s111
1238	P. Warden	Mowing July (NB Invoice not yet received)	576.00	96.00	Highways Act 1980 s96
1239	Anglian Water	Allotment water rates	90.06		
1240	Falcon Copiers	Rental August-October – 177.16 Copying April-July - 37.50	214.66	35.78	
1229	Kay Tarry	Ratification of cheque paid July for cleaning shelters	30.00		LGA 1972 s111
1230	Arnold Thomson	Ratification of cheque paid in July for search fees re allotment land	150.00		LGA 1972 s111

RESOLVED: That these invoices be paid **ACTION:** Clerk

PC11/8/187

DATE OF NEXT ORDINARY MEETING - Monday 12th September 2011 at 7.30pm

There being no further business the Chairman closed the meeting at 8.35 pm

End of Minutes

CHAIRMAN:.....

DATE:.....