

BUGBROOKE PARISH COUNCIL

Parish Office, Camp Close, Bugbrooke, Northampton, NN7 3RW
Tel/Fax - 01604 832838. Mobile 07531 556947
e-mail – bugbrookepc@btconnect.com

Chairman: Mr F.J Curtis

Clerk: Mrs C.J. Parry

To:

Councillor John Bignell
Councillor Philip Bignell
Councillor Mrs Diana Cockrill
Councillor Brian Curtis
Councillor John Curtis
Councillor Ken Gardner
Councillor David Harries

Councillor Mrs Eve Jackson
Councillor David Jeffery
Councillor Alan Kent
Councillor Brian King
Councillor Paul Phillips
Councillor Mrs Linda Pope
Councillor Dr Jonathan Shribman

Councillor Terry Ward

5th July 2011

NOTICE OF MEETING


I hereby summon you to the monthly meeting of the Parish Council which will take place on

Monday 11th July 2011 at 7.30 p.m.

in the Green Room at the Community Centre

I enclose minutes of the meeting held on 13th June 2011 and an agenda, with accompanying papers as appropriate. The agenda has been posted on the noticeboards. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public question time as mentioned below.

Yours faithfully,


Catherine Parry
Clerk to the Council

AGENDA

1. **To receive and accept apologies for absence**
2. **To receive declarations of interest in respect of matters on the agenda.**
3. **To consider whether register of interests requires updating (eg owing to a member having been elected to any local committees etc).**
4. **To sign and approve the minutes of the meeting held on 13th June 2011.**
5. **Public Question Time**
Public Question Time – Up to ten minutes, or more at the chairman’s discretion, to allow questions from electors. Three minutes maximum be allowed for each person, with the chairman having the discretion to extend this.
6. **Planning**
 - A The agent for Heygates intends to be present at the meeting in order to update the council about the Firs Field planning application, and generally.
 - B The clerk has requested that the land manager for Bellway Homes attend the meeting in order to discuss the reserved matters application which has now been submitted for the Peace Hill development. She has asked him to take plans to the meeting and to have information about highways, biodiversity, play area and management of green spaces.
 - C The issue of the naming of Holt Gardens has been the subject of an objection by a parishioner, and has been sent to the magistrates court in Corby for determination. The appeal will be heard in September, when the Chairman will be called as a witness on behalf of South Northants Council.
 - D Councillor P. Bignell and the Chairman will report on the site visit which they attended in respect of the Sheepcot application. The planning officer has written to explain that, despite perceptions, there was no undue delay in this application being publicised by the district council.

E **Planning applications and decisions for report:**

Status	App. No. & applicant	Location	Proposals	PC comments or SNC decision
New	S/2011/0826/MAR Bellway Homes Ltd	Land adjacent to Peace Hill	31 dwellings including new access (reserved matters pursuant to outline	
New	S/2011/0718/FUL Curtis	21 West End	Rear conservatory and rear dormer	
New	S/2011/0753/FUL Campion School	Campion School Kislingbury Road	Lean-to storage building	
New	S/2011/0568/FUL (amendment)	Sheepcot Heyford Road	Additional information re visibility to access, extra detail re site layout and amended roof form to day room building.	
Info	S/2011/0726/AGD Adams	Heyford Fields Bugbrooke Road	New agricultural building (NB for info only).	
Info	S/2011/0541/FUL Iqbal	28 Pilgrims Lane	Increase height of dwelling etc	<i>Refusal by SNC. Would harm character and appearance of the area.</i>
New	S/2011/0778/LDP Mansukhani	2 Waggoners Way	Lawful development cert. for proposed extension. No details yet received.	

F **Village Design Statement**

Does the parish council now wish to proceed with this?

7. **Co-option onto the parish council and Committee membership**

A A parishioner who offered his name for co-option but was not elected, wrote to express his belief that he had not been co-opted onto the council because of his political leanings. The clerk replied that the council had never been political and that it was intended that this remain the case. He had had the opportunity to stand for the council at the elections in May, when he would probably have been elected unopposed, but had chosen not to do so.

B Final lists of committee members remain to be agreed.

8. **Police Matters**

Nothing specific to report this month.

9. **Reports on issues previously raised**

The clerk has nothing to report under this heading.

10. **Youth Matters:**

A **Campion School:** A letter has been written to Campion to ask that they assist with next year's twinning event, and help to design a crest for Bugbrooke. They have also been asked if they would like to be represented on the proposed young people's working party. They have responded positively to all these requests, and have asked the Chairman to attend the first meeting of their International Committee in the autumn term.

B **Young children's play facilities:**

- The clerk has met the supplier of the fencing to agree measurements for the small additional area which the primary school has agreed can be made available for a piece of equipment for toddlers. The clerk is waiting for a quote for this extra fencing and for details of when it can be supplied.
- A parishioner has expressed his continuing concern that there is no provision for very young children in the village, even taking into account the new equipment, and believes that the parish council is not interested in representing the interests of young children. He has asked the council: **"Does the Parish Council (including District Councillors) believe that the playground facilities are suitable and sufficient when taking into account the superior facilities within significantly smaller surrounding villages?"** The clerk has reminded him that the parish council does not own any land in the village apart from the green areas on the Merriemfield Estate, and that the provision of facilities is dependant upon third parties providing the land. She has invited him to attend the meeting to discuss the matter.
- A letter has been received from the County Council asking for a report in respect of the money received for a bench for the play area. The clerk will reply that it has not yet been fitted, but will be purchased when the facility is to be opened.
- **Playboat:** this is a narrow boat provided by Milton Keynes Play Association. Should the clerk make enquiries about whether it could visit Bugbrooke?

C **Primary School:** Mrs Bastin has agreed to be part of the working party.

D **Sure Start Centre:** An invitation has been received to the opening of this centre on 12th July. The clerk has

- accepted on behalf of the Chairman. If he cannot attend, then another councillor should be nominated.
11. **Playing Field**
Councillor Harries will report on any relevant matters.
12. **New Churchyard Extension**
The clerk has chased the Diocese for a reply to her request re the church field, and has copied Rev. French with these.
13. **Twinning**
- A letter of thanks has been sent to Vöhl.
 - An invitation has been sent to Chris Heaton Harris MP to attend the ceremony in 2012.
 - A request has been made for a visit to be permitted to the Houses of Parliament when the German representatives visit next year. This can be arranged, but a formal request should be made in December, according to Mr Heaton Harris's office.
14. **Allotments**
Heads of terms have been received, and Arnold Thomson instructed to instigate searches. Their costs will be £125.00 per hour. The clerk awaits details of the Diocese's costs, and of the compensation to be paid to the farmer. A draft planning application for change of use to allotments has been sent to the chairman of the allotment society so that he can check it for accuracy and provide some further details.
15. **Parish Matters :**
- A **Welcome packs:** nothing further this month. The clerk will pick this up again in July.
- B **Hedges :** Requests for hedge letters to be given to the clerk at this point.
- C **Footpaths:** Matters of relevance to be raised at this point.
- D **Vehicles for sale opposite Wharf Pub:** The clerk has spoken to the licensing authority, Street Doctor and Trading Standards.
- E **Remembrance Day Wreath:** Does the Parish Council intend to continue to purchase a wreath, initially through Councillor Ward, and subsequently directly from the British Legion?
- F **Libraries:** A parishioner has asked whether the parish council intends put any pressure on the County Council in respect of the possible reduction in the mobile library service. He understands that Bugbrooke will have a reduced number of stops and might only be served once every four weeks, on a Saturday. The clerk has not yet been able to verify this.
16. **Street Lights**
Central Networks are intending to underground the electricity cables in Great Lane, West End and Ace Lane in July. A site visit has been carried out with Central Networks and E.On, who will have to supply replacement street lights when the electricity poles are removed. Great Lane/West End will be subject to off peak road closures when this work is being done. Details have been circulated. Some West End residents have queried whether PL25 is necessary, but the clerk has asked that this be retained, at least until all the residents in that part of the village can be consulted. The works will cost £3,577.22 plus VAT. This can be covered in part by the sum earmarked for the Church Lane works which will not be undertaken until late in 2012, it is understood. The quote was accepted following a meeting of the Street Lights committee on 1st July.
17. **Reports:**
- A **Speed limits and the 20MPH zone**
- B **Mid Northants Parishes Report**
- C **Northamptonshire County Association of Local Authorities**
- D **Consultations:** Libraries Review. This has been circulated to those on email for direct response. The clerk suggests that she responds on behalf of the parish council, supporting the retention of the library service.
- E **Highways and Transport**
- F **Neighbourhood Watch**
- G **Diamond Jubilee Correspondence.**
18. **Correspondence -**
- A **For action:** None this month.
- B **For report:**
- | | |
|---|--|
| ➤ SNH briefing paper | ➤ NCC leaflet on Approved Trader Scheme |
| ➤ Towcester Area Door to door press release | ➤ CVS Training Schedule |
| ➤ Society of Local Council Clerks notes of meeting with SNC Chief Executive | ➤ Fireworld Open Day at Weedon Barracks |
| ➤ South Northants Voluntary Sector Forum meeting 14 th July | ➤ Request from a parish in Suffolk to support their request for a new planning guidance. |
| ➤ SNVB newsletter | ➤ Clerks and Councils Direct magazine |
| ➤ Request from South Northants Homes for details of our grounds contractor. | ➤ Suppliers' leaflets |
| ➤ SNH "Adopt a Garden" Scheme | ➤ Listers Geotechnical Consultants request for |

contact details.

- British Trust for Conservation Volunteers details of work which they can carry out.

19.

Financial matters -

- A An invoice has been received in respect of cutting a hedge behind the swings on the playing field. This work was carried out on the instructions of BSACA. Is payment by the parish council authorised?
- B E.On costs increased in May owing to a slight increase in the climate change levy. This was not reflected in the invoice schedule in error, and so the additional payments of 75p per month should be noted and ratified.
- C Payment of invoices as follows:

Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
	AH Contracts	Emptying of waste bins – to 30.6.11	322.80	53.80	Litter Act 1983 ss5, 6
	E.On	June unmetered supply costs	441.91	73.53	Parish Councils Act 1957 s3 Highways Act 1980 s301
	E.On	Quarterly charges	731.77	121.96	Parish Councils Act 1957 s3 Highways Act 1980 s301
	Mr A. Walton	Litter picking June - 4 weeks x 4 hours: 16 hours @£6.50 =£104 (less 20% tax)	83.20		Litter Act 1983 s5 Local Gov't Act 1972 s112
S/O	Mrs C.J. Parry	Clerk's salary– June 2011	364.47		Standing Orders
	HM Revenue & Customs	Tax -CP	£91.20	112.00	HM Revenue and Customs requirement
		Tax - AW	£20.80		
		Total	£112.00		
	Ben Emery (see note above)	Hedge cutting on playing field	180.00		LGA 1972 s111
	Mrs R. Harries	Reimburse cost of filling village planters	£58.18		LGA 1972 s111
	Cllr D Harries	Reimburse cost of key to gate for clerk	£24.00		LGA 1972 s111
	P. Warden	Mowing June	576.00	96.00	Highways Act 1980 s96
	Bugbrooke Link	Ratification of cheque paid in May for adverts	35.00		LGA 1972 s111
	SNC	Ratification of cheque paid in May towards election costs	209.02		LGA 1972 s111

**Date of next meeting -
Monday 11th July 2011 at 7.30 p.m.**

End of Agenda