

BUGBROOKE PARISH COUNCIL

Minutes of the Meeting of the Full Council
held on Monday 16th April 2012 at 7.30 p.m. at the Community Centre, Bugbrooke.

PRESENT:

Chairman - Councillor John Curtis

Councillor John Bignell
Councillor Brian Curtis

Councillor Ken
Gardner
Councillor Alan Kent
Councillor Linda
Pope

Councillor Mrs Diana Cockrill
Councillor David Harries
Councillor Brian King
Councillor Terry Ward

Councillor David Jeffrey
Councillor Paul Phillips

IN ATTENDANCE

Mrs Catherine Parry, clerk

10 parishioners
PCSO Jen Harrison

County Councillor Joan Kirkbride

APOLOGIES FOR ABSENCE

Apologies were accepted from:

Councillor Philip Bignell

Reason:

A district council
commitment

ABSENT:

PC12/4/66 **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**
All councillors were in attendance.

PC12/4/67 **DECLARATIONS OF INTEREST**
None were declared.

PC12/4/68 **REGISTER OF INTERESTS UPDATE**
There were no changes to the register.

PC12/4/69 **MINUTES**
The minutes of the meeting held on 12th March 2012 were approved as a correct record of that meeting and were duly signed by the Chairman.

PC12/4/70 **REPORTS ON MATTERS PREVIOUSLY RAISED**
There were no matters to report.

PUBLIC QUESTION TIME (7.40pm-8.15pm)

- PCSO Jen Harrison reported on the annual crime figures for the year ending 31st March 2012. These were generally lower than those for the previous year. The police priorities for the coming months would continue to be anti-social behaviour and speeding. There would be a police presence around the primary school at the ends of the school day, and parents would be encouraged to park considerately. Contact would be made with the County Council about the parking around Waggon & Horses Green, which was dangerous. Parishioners were urged to report vehicles which were causing a genuine obstruction. There was various information on the police website, and people were encouraged to visit this. The Bugbrooke beat officer was changing, and the new officer was PC James Harvey. A special anti-social behaviour car visited the known anti-social behaviour hotspots at various times and the police were working with Campion School to improve the level of this behaviour. Street briefings had been discontinued, owing to poor turnouts, but a different scheme was being implemented, whereby police visited certain streets to speak to individual householders. They were also targeting metal theft as part of their rural crime work.
- Miss Bell regretted that she would no longer be able to lock the children's play area, owing to various unpleasant incidents, including the use of the area by older children and teenagers playing ball games and even a report of a child using the area as a toilet. The Chairman understood Miss Bell's point of view and thanked her for having held the key, the parish council were grateful to her. Councillor Pope suggested that Jen Harrison should be asked to monitor the area.

- Mrs Harries asked whether a litter bin could be installed in the play area at the place where the internal fence joined the main palisade fence, because there was a gap at that point which was a safety hazard for young children. The clerk confirmed that a bin was awaiting installation, but queried whether it should be sited outside the play area in the vague hope that people might use it.
- Councillor Kirkbride gave her annual report at this point, having been unable to attend at the earlier Annual Parish Meeting. This report has been separately prepared and has been put as an addendum to the Annual Parish Meeting Minutes. Councillor Kirkbride also tabled a route map which she proposed should be given to Heygates, with a view to their adopting it for their vehicles. It was given to the clerk.
- Mrs Pace asked whether the parish council had considered whether they were able to contribute £1,000 towards the cost of cutting the churchyard, since it was increasingly difficult to find volunteers to do the annual collection around the village. Councillor Kent, as a councillor and a parochial church councillor, said that he had encountered a great deal of willingness amongst parishioners to contribute towards these costs and would be reluctant to see it discontinued. The Chairman said that in his opinion the question of the churchyard extension should be finalised before any council funds were put towards this expense. Councillor Harries said that the request should be made on behalf of and with the sanction of the PCC.

PC12/4/71 **PLANNING**

A The appeal decision in respect of Johns Road had been received. The applicants were successful.

B **Planning applications and decisions for report:**

Status	App. No/ applicant	Location	Proposals	PC comment/ SNC decision
<i>Info</i>	S/2012/0165/0166/FUL Jesus Fellowship	The Chapel, High Street	Installation of photovoltaic panels on the main roof. (Note – the 2 nd application is for Conservation Area Consent).	<i>Refusal by SNC</i>
<i>Info</i>	S/2012/0233/FUL Bugbrooke PC	Bowls Club	Single storey wooden building	<i>Approval by SNC</i>
<i>Info</i>	S/2011/1233/FUL Johnson	12 Church Lane	Single storey dwelling with rooms in roof space	<i>Refusal by SNC</i>
<i>Info</i>	S/2012/0117/FUL Rhodes	64 Johns Road	Single storey side and rear extensions	<i>Approval by SNC</i>
<i>New</i>	S/2012/0359/FUL Campion School	Campion School	Variation of Condition 2 of S/2011/0753/FUL to raise roof at the front and alter side elevations to follow new roofline.	<i>PC - Disappointment at the design but no other comments.</i>
<i>New</i>	S/2012/0246/FUL Jesus Fellowship	New Creation Hall	Solar array on south facing roof of outbuilding (ratification of decision on 12 th March)	<i>No objections expressed at 12th March meeting. Ratified at this meeting.</i>
<i>New</i>	S/2012/0244/FUL Bannister	10 Georges Close	Single storey rear extension (ratification of decision on 12 th March)	<i>No objections expressed at 12th March meeting. Ratified at this meeting.</i>
<i>New</i>	S/2012/0277/FUL Reynolds	2 Shepherds Walk	Demolish existing garage, erect two storey side extension and alterations. Amendment to S/2011/1159/FUL (ratification of decision on 12 th March)	<i>No objections expressed at 12th March meetin. Ratified at this meeting.g</i>

C Councillor Bignell said that it would appear that the new property being built at 28 Pilgrims Lane was higher than the plans had shown it to be. This should be checked with the planners.

PC12/4/72 **NEIGHBOURHOOD PLAN**

The meeting had been postponed pending the results of the various appeals.

PC12/4/73 **POLICE**

A Various emails, which had been forwarded where appropriate.

B Keep Safe Card awareness event on 23rd April at Wootton Hall.

PC12/4/74 **YOUTH MATTERS**

A **Campion School:** The clerk had nothing to report. The Chairman reported that the Campion children had made a large and very impressive banner to hang in the small hall to commemorate the twinning event. This had been done with the great help of the WI and the banner would be an excellent addition

to the ceremony. The Chairman expressed his thanks on behalf of the parish council, to the school and to the WI.

B **Young children's play facilities:** The clerk had nothing to report, other than that parents have been contacting the school with various queries, which the clerk had answered.

PC12/4/75 **PLAYING FIELD**

Councillor Harries reported that the Annual General Meeting would be on 16th May 2012

PC12/4/76 **NEW CHURCHYARD EXTENSION**

The clerk reported that she had emailed the Bishop, and was sent a prompt reply. The bishop promised to ask that the matter be attended to, but nothing had happened to date. She would contact the diocese again, with a copy to the agent. The question of planning applications for change of use was discussed.

RESOLVED Clerk to continue to press for action and to take steps to apply for planning permission for change of use of part of the Millennium Green and of the glebe field to save time if and when the matter was finalised. This could be done relatively cheaply, and any expensive ground investigations could be done when it was known that the matter was proceeding.

ACTION Clerk.

PC12/4/77 **TWINNING**

The clerk reported generally on the progress of the twinning event. Mr Marriot had sold about 40 tickets for the barn dance. Photographs were being sent to the clerk. She had ordered the commemorative pens. Concern was expressed about the lack of the new road signs.

RESOLVED That the clerk should contact the county council engineer to ask for urgent action on the road signs.

ACTION Clerk.

PC12/4/78 **ALLOTMENTS**

The clerk reported that she had still heard nothing. She would continue to chase the agent and the Diocese.

PC12/4/79 **PARISH MATTERS**

A **Welcome packs:** Nothing to report this month.

B **Hedges :** No letters required this month to individuals, but it was suggested that the County be contacted with regard to the pyracantha hedge in Pound Lane.

C **Footpaths:**

- The clerk was reminded that the new Heygates stiles were difficult to use because the footplate was too high, and that she should ask Heygates to remedy this..
- Councillor J. Bignell asked whether the pavement at the top of Camp Hill leading out of the village, was in the programme for repair. The clerk said that she was intending to include this in the parish enhancement gangs list, which had been circulated among councillors for their attention and completion.

RESOLVED That the clerk should attend to these matters urgently.

ACTION Clerk.

D **Monthly Inspection Sheets:** These were handed to the clerk.

E **Litter picking:** The question was raised of the expense of the Link person.

RESOLVED That the clerk and Councillor Harries should consider this and report back to the next meeting.

ACTION Clerk and Councillor Harries.

PC12/4/80 **STREET LIGHTS**

A There had been further correspondence from Mr Bird, who was unhappy with the stance taken by the parish council over street light 136 and wished to take the matter further. He had pointed out the DefRA guidance on light pollution, which could be found on the Government website: <http://archive.defra.gov.uk/environment/quality/local/legislation/cnea/documents/statnuisance.pdf>.

This imposed a duty on local authorities to do their best to ensure that streetlights under their control did not cause problems to the local community. The clerk had said that this, in her opinion, related to the wider community, rather than to individuals. The latest emails had been forwarded to councillors so that they were up to date with the issue. Quotations had been received in the sum of £254.80 for a replacement lantern and £42.60 for shading the existing lantern.

RESOLVED That this situation could equally apply to many other houses in the parish and, while

the council sympathised in general with this predicament, it did not have the resources to deal with the precedent which would be set if individual parishioners' wishes were complied with.

ACTION Clerk to inform the parishioner accordingly.

PC12/4/81

PARISH COUNCIL VACANCY

A The clerk reported that she had not been told by the district council that an election was demanded, and the council was therefore able to co-opt two new councillors.

RESOLVED That the vacancies should be widely advertised so that all members of the community should have the opportunity to become parish councillors.

ACTION Clerk, liaising with Councillor Harries.

PC12/4/82

Clerk's resignation and replacement

The clerk reported that she had regretfully decided to retire in September or earlier, if a suitable replacement could be found before then

RESOLVED That the clerk be instructed to advertise the vacancy in the usual places, with a view to arranging interviews at the end of June.

ACTION Clerk.

PC12/4/83

REPORTS

A **Speed limits and the 20MPH zone:**

- Councillor Kirkbride reported on a possible meeting with Heygates. (See Public Question Time notes).
- Northants ACRE had asked whether the parish council would be interested in attending an information and training workshop for anyone wishing to take part in the proposed South Northants HGV Study. This would take place at **2pm on Monday 23rd April at SNC.**

RESOLVED That Councillor Harries would try to attend this..

ACTION Councillor Harries.

B **Mid Northants Parishes Report:** Nothing this month.

C **Northamptonshire County Association of Local Authorities:** Their email newsletter had been circulated.

D **Consultations:** Nothing this month..

E **Highways and Transport:**

(a) Councillor Mrs Cockrill had nothing to report this month.

(b) The clerk reported that Helen Howard had confirmed that the Waggon & Horses Green parking would be part of the next review.

(c) The clerk reported that she would again chase for progress on the new village signs.

F **Neighbourhood Watch:** Various email newsletters and updates which have been circulated where relevant.

G **Diamond Jubilee Correspondence:** Various supplier brochures.

PC12/4/84

CORRESPONDENCE

1 For action:

A Stakeholder meeting at Bugbrooke Children's Centre on 18th April at 4.00pm. The clerk will attend unless another representative wishes to go.

B A letter from Ali Jeffrey, local artist, asking whether the parish council would be interested in purchasing a sculpture in oak. A photograph has been supplied and will be circulated at the meeting.

RESOLVED That the parish council had not budgeted for an expense such as this, impressive though the work was.

ACTION Clerk to advise Ms Jeffrey accordingly.

2 For report:

A SNH briefing paper

B Various suppliers' brochures

C CPRE Country side Voice magazine, and Northants 50+ newsletter.

D Various training course details

E Various media releases.

F Information from Anglian Water about the hosepipe ban.

G Revised insurance schedule has been received to cover the playground equipment.

PC12/4/85

FINANCIAL MATTERS

A A financial statement was circulated. The clerk reported that the bank balances were as follows:

Current account as at :	31.3.12	£	4370.58
Nationwide at	31.3.12	£	2029.85
Deposit account at	31.3.12	£	<u>70899.27</u>
Total funds at	31.3.12	£	77299.70

This figure did not include the cheques referred to below.

B The annual audit briefing has been received. The audit date was 9th July. The annual return must be approved by 30th June.

C Mrs Pace had formally requested that the parish council consider donating £1,000 towards maintenance of the churchyard. This had been discussed during public question time.

RESOLVED That since no funds had been set aside in the budget for this year, a donation would not be made at present. In any case, it was necessary to keep aside as much as possible for the churchyard extension. After that expense had been met, the matter could be re-addressed.

ACTION None at present.

D The clerk reported that the mowing contribution had been received from NCC, in the sum of £702.00.

E The clerk reported that the new contract for emptying dog and litter bins had been received. The clerk confirmed that she would check it and sign it if there had been no material changes.

F Payment of invoices as follows:

Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
1318	AH Contracts	Emptying of waste bins – to 31.3.12	403.50	67.25	Litter Act 1983 ss5, 6
1319	E.On:	March unmetered supply costs	441.91	73.65	Parish Councils Act 1957 s3 Highways Act 1980 s301
1320	Mr A. Walton	Litter picking March - 5 weeks x 4 hours: 20 hours @£6.50 =£130 (less 20% tax)	104.00		Litter Act 1983 s5 Local Gov't Act 1972 s112
s/o	Mrs C.J. Parry	Clerk's salary–March 2012	364.47		Standing Orders
1321	HM Revenue & Customs	Tax -CP Tax - AW Total	£91.20 £26.00 £117.20	117.20	HM Revenue and Customs requirement
1322	NCALC	Internal audit and membership fees 2012	690.86		Local Gov't Act 1972 s111
1323	Mrs C. Parry	Reimbursement for paper – 6.98, and stamps - £46.00	52.98		Local Gov't Act 1972 s111
1324	Print Projects (Northampton) Limited	Canal Walk leaflets	399.00	0.00	Local Gov't Act 1972 s111
1325	Falcon Copiers Plc	Rental May-July 2012	177.16	29.53	Local Gov't Act 1972 s111
1326	BSACA	Rental and room hire	295.00		Local Gov't Act 1972 s111
1327	P.Warden	March mowing	304.80	50.80	Highways Act 1980 s301
1328	Roger Clarke	Installation of dog bin in Johns Road	94.54	15.76	Local Gov't Act 1972 s111
1329	RBS Finance Ltd (for R & G)	Verti-drain rugby & football pitches	738.00	123.00	Open Spaces Act 1906 s6
1330	One Stop Promotions Ltd	Gifts for Twinning ceremony	279.00	46.50	Local Gov't Act 1972 s111
1314	RBS Finance Ltd (for R & G)	Pitch treatment – ratification of cheque paid in March (NB this cheque number was incorrectly shown against the BT invoice in March. BT cheque	324.89	54.15	Open Spaces Act 1906 s6

		was 1315)			
1316	Kay Iqbal	Bus shelter cleaning (ratified from last month)	30.00		Litter Act 1983 ss5, 6
1317	Trevor Iles Ltd	Post for litter bin (ratified from last month)	72.00	12.00	Litter Act 1983 ss5, 6

RESOLVED: That these invoices be paid **ACTION:** Clerk

PC12/4/86

DATE OF NEXT ORDINARY MEETING-

Monday 14th May 2012

At 7.30pm

PRECEDED BY THE FOOTPATHS COMMITTEE

MEETING

There being no further business the Chairman closed the meeting

at 9.05pm

End of Minutes

CHAIRMAN:.....

DATE:.....