

BUGBROOKE PARISH COUNCIL

**Minutes of the Annual Meeting and Monthly Meeting of the Full Council held on
Monday 10th June 2013 at 7.30 p.m, at the Community Centre, Bugbrooke.**

PRESENT:

Chairman – Mr John Curtis

Councillor Phil Bignell		Councillor Paul Henson
Councillor John Bignell		Councillor David Jeffery
Councillor Robb Collett		Councillor Brian King
Councillor Brian Curtis		Councillor Mrs Kate Meech
Councillor Ken Gardner		Councillor Paul Phillips
Councillor Alan Kent		Councillor Mrs Linda Pope
		Councillor Terry Ward
	<u>IN ATTENDANCE</u>	
Mrs Ann Gilbert – Locum Clerk	7 parishioners	
County Councillor Joan Kirkbride		
<u>APOLOGIES FOR ABSENCE</u>		<u>ABSENT:</u>
Apologies were accepted from:	Reason:	
Councillor David Harries	Personal	
PC13/6/102	<u>TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE</u>	
	Apologies were received and accepted as above. It was proposed that the reasons for Councillors' absence will in future be recorded by The Clerk but not made public, on the grounds of security.	
	RESOLVED	Alter the mode of recording absence
	ACTION	The Clerk
PC/13/6/103	<u>DECLARATIONS OF INTEREST</u>	
	None declared	
PC//13/6/104	<u>TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING</u> <u>(e.g. owing to a member having been elected to any local committees etc.).</u>	
	Not required	
PC/13/6/105	<u>TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 13TH MAY 2013</u>	
	The minutes of the meeting held on 13 th May were approved as a correct record of that meeting and were duly signed and initialled by the Chairman	
PC/13/6/106	<u>REPORTS ON ISSUES PREVIOUSLY RAISED</u>	
	Flooding issues in Pilgrims Lane – Councillor P. Bignell will pursue this matter with the case officer at SNC	
	ACTION	Councillor P. Bignell
PC/13/6/107	<u>PUBLIC QUESTION TIME</u>	
	Councillor Joan Kirkbride had nothing to report except that Chris Heaton-Harris MP would like to be involved in the proposed discussions with Heygates. She also affirmed that she is happy to follow up unresolved issues. Other issues were raised by parishioners related to the condition of road surfaces at	

	<p>Smithers Way Pilgrims Lane – holes still exist despite recent re-surfacing 1 Browns Yard – one very large hole Chipsey Way – very poor road surface Mr. Marriott asked for the support of the Parish Council for the installation of a 3G Astro Pitch. Mr Marriott asked if there would be any money available for example from S106. It was proposed that this issue required further discussion.</p>				
	RESOLVED	To add to the agenda of the next PC meeting			
	ACTION	The Clerk			
PC/13/6/108	<u>PLANNING</u>				
A	New Homes Bonus. Councillor Phil Bignell explained that local groups would apply through the Parish Council to SNC for funding which is ring-fenced but for which there must be an application				
	RESOLVED	To discuss at the next meeting and request feedback from The Clerk on the recent information session she attended			
	ACTION	The Clerk			
B	S106 Contributions arising from Planning Permissions Granted It was proposed that the Clerk should contact the case officer at SNC and Highways Dept. at NCC to request that any proposals by the developers appertaining to the junction of Johns Road and Pilgrims Way, are brought before the Parish Council for comment				
	RESOLVED	To approach the appropriate authorities for information about developers proposals on the road junction			
	ACTION	The Clerk			
C	Land Adjoining Pilgrim's Lane Councillor Phil Bignell advised that revised plans will be available at the next meeting				
D	Library Facilities The matter is progressing through The Clerk				
E	Planning applications and decisions for report				
	STATUS	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION
	New	2/2013/0411/FUL	Land at Johns Road -	Amended plans/information	FOR INFORMATION ONLY
	New	S/2013/0558/FUL Shaw	14 Moores Close	Two storey side and single storey rear extension.	No Objections, matching materials requested
	New	S2013/0616/FUL Clayson	Orchard Close,	Replacement dwelling	No Objections
		S2013/0303/LDE	Glebe Field	Certificate of lawful use	Approved
PC/13/6/109	<u>POLICE MATTERS</u>				
	Community Speedwatch				
	Councillor Alan Kent reported that a team of ten is required and one extra person is to be trained before the team can undertake the speedwatch activities. There is a list				

	of volunteers for the training which will take place shortly.
PC13/6/110	<u>YOUTH MATTERS</u> Nothing to report
PC/13/6/111	<u>PLAYING FIELD</u> Nothing to report
PC/13/6/112	<u>NEW CHURCHYARD EXTENSION</u> There is an issue relating to a small area of 'ecological' land, the deeds to which are missing. It was proposed that the hedge is removed between this particular corner and the remainder of the land, which should service to join the 'ecological' corner to the rest and solve the problem. RESOLVED The Clerk to arrange for removal of hedge ACTION The Clerk
PC/13/6/113	<u>ALLOTMENTS</u> Councillor Linda Pope is now the Chairman of the Allotments Association. Fencing is in hand and there are now three vacant plots – applications for these should go to Councillor Pope or the secretary Vicky Greening
PC/13/6/114	<u>PARISH MATTERS</u>
A	<u>Monthly Inspection Sheets</u> Monthly inspection sheets were received for three areas. Areas 3 and 4 were not received because Councillors D Jeffrey and R Collett had not procured recording sheets
B	<u>Monthly Summary Sheets</u>
C	<u>Hedges/Trees.</u> Alleyway between West End and Millennium Green has overgrown hedges. RESOLVED Request Mr. Wilkins to cut back ACTION The Clerk 23 High Street - hedge overgrown RESOLVED Request householder to trim ACTION The Clerk 32 Pound Lane - very unkempt garden RESOLVED To discuss an appropriate approach ACTION The Chairman/The Clerk 4 West End – overgrown conifer hedge RESOLVED Request householder to trim ACTION The Clerk
D	<u>Footpaths:</u> 8 Church Lane – footpath is chipped Pilgrims Lane at the bottom of Campion School Field.no action proposed/recorded
E	<u>Emergency Planning.</u> Nothing to report.
F	<u>Street Lighting.</u> Nothing to report
G	<u>Boarded-Up Shop at the corner of John's Road</u> Councillor Phil Bignell reported that he had been told this is in hand.
F	<u>Changes to Recycling and Refuse Collection Arrangements.</u> Councillor Phil Bignell reported that new recycling boxes would be available in the Parish in the near future. There will be a number of different boxes along with information from SNC but if parishioners require a particular type of box they will need

	to request it from SNC.			
	RESOLVED	To provide extra information for parishioners through the notice boards		
	ACTION	The Clerk		
H	Parish Office. Nothing to report			
I	Noticeboards. Nothing to report			
PC/13/6/115	TWINNING			
	A visit to Bugbrooke by the Vohl is possible in May 2014. The Burgomaster is about to retire.			
	RESOLVED	To write to the Burgomaster and thank him for his support of the twinning and wishing him a happy retirement		
	ACTION	The Clerk		
PC/13/6/116	REPORTS			
A	Speed limits and the 20MPH zone: Nothing to report			
B	Mid Northants Parishes Report:			
C	Nothing to Report			
D	Highways and Transport			
	Mr. Chris Heaton-Harris MP wishes to be involved in discussions with Heygates			
	RESOLVED	To ensure that the meeting is arranged to include Mr. Heaton-Harris		
	ACTION	The Clerk		
E	Community Centre – Nothing to report			
F	Millennium Green – Nothing to report			
PC/13/6/117	FINANCIAL MATTERS			
	A financial statement was circulated. The clerk reported that the bank balances were as follows:			
	Current Account as at (Nat West)	30.5.13	£	133,839.21
	Yorkshire Bank (closed)			
	Nationwide (Closed)			
	Deposits			3,330.14
	Less May Payments			8,199.51
	Total funds at 3.6..13		£	128,969.84
C	Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below:			

Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
0120	Mrs S Bramley-Brown	Clerk's salary– May 2013 (70 hours @ £10.85 = £759.2034.30 less tax - £645.40 + mileage and expenses £41.78	£687.18		Local Gov't Act 1972 S112
0121	HM Revenue &	Tax - SBB April	£70.34		HM Revenue and

	Customs				Customs requirement
0122	C J Electrical Services	Street Light Testing and certification	2,323.20	387.20	Parish Councils Act 1957 s3 Highways ACT 1980 S301
0123	Mr P Wilkins	Removal and disposal of shrubs from Smither Way P.O.S.	82.00		Local Gov't Act 1972 Sch 14 para 27
0124	South Northants Area Support Team	Neighbourhood watch annual subscription	10.00		Local Gov't Act 1972 S143
0125	Allotment Association (Mr P Wilkins)	Fencing and poles for allotment site	192.28	32.05	Smallholdings and Allotments Act 1908 s23
0126	RBS Invoice Finance Ltd (R & G Landscaping)	Fertilising playing field	1,172.56	195.43	Local Gov't Act 1972 S112
0127	PBDS Glebe Account	Annual rent for allotment site	300.00		Smallholdings and Allotments Act 1908 s23
0128	Mrs R Harries	Summer planting for village decoration	77.33	12.98	Highways Act 1980 S96
0117	E.on	Ratification of cheque paid in May – unmetered supply April	£441.18	£73.53	Parish Councils Act 1957 s3 Highways ACT 1980 S301
0118	Travis Perkins	Ratification of cheque paid in May – Noticeboard refurbishment	£72.00	£12.00	Parish Councils Act 1957 s1
0119	Mr S Goosey	Ratification of cheque paid in May – pipe fittings for allotment water supply	£47.65	£7.94	Smallholdings and Allotments Act 1908 s23
0103					
		RESOLVED:	That these invoices be paid		
		ACTION:	Clerk		
PC/13/6/1		DATE OF NEXT MEETING –Monday 8th July 2013 at 7.30 p.m.			

There being no further business the Chairman closed the meeting at p.m.

End of Minutes

CHAIRMAN:.....
DATE:.....