

BUGBROOKE PARISH COUNCIL

Minutes of the Annual Meeting and Monthly Meeting of the Full Council held on Monday 9th September 2013 at 7.30 p.m, at the Community Centre, Bugbrooke.

PRESENT:

Chairman – Mr Paul Phillips

Councillor John Bignell		Councillor David Jeffery
Councillor Phil Bignell		Councillor Alan Kent
Councillor Robb Collett		Councillor Brian King
Councillor Ken Gardener		Councillor Mrs Kate Meech
Councillor David Harries		Councillor Mrs Linda Pope
Councillor Paul Henson		Councillor Terry Ward
	<u>IN ATTENDANCE</u>	
Mrs Sally Bramley-Brown - Clerk	5 parishioners	County Councillor Joan Kirkbride
<u>APOLOGIES FOR ABSENCE</u>		<u>ABSENT:</u>
Apologies were accepted from:	<u>Reason:</u>	
Councillor John Curtis	Personal	Brian Curtis
PC13/9/146	<u>TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE</u>	
	Apologies were received and accepted as above.	
PC/13/9/147	<u>DECLARATIONS OF INTEREST</u>	
	None	
PC//13/9/148	<u>TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING (e.g. owing to a member having been elected to any local committees etc.).</u>	
	Not required	
PC/13/9/149	<u>TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 12th August 2013</u>	
	The minutes of the meeting held on 12 th August were approved as a correct record of that meeting and were duly signed and initialled by the Chairman, subject to the amendment of Minute No PC/13/8/140 – A 14 members of the team and all but TWO had completed their training..	
PC/13/9/150	<u>REPORTS ON ISSUES PREVIOUSLY RAISED</u>	
	Councillor Alan Kent reported that the last two members of the Speedwatch team would be undertaking training on 21 st September, and that they would be bringing the equipment back with them. Currently no other village was ready to use the equipment, and unless this altered it would mean that the equipment would remain in Bugbrooke for the team to use for the full six week period.	
PC/13/9/151	<u>PUBLIC QUESTION TIME (7.35 p.m – 7.40 p.m)</u>	
	County Councillor Joan Kirkbride reported that she was working with Mr Chris Heaton-Harris MP to look at the various options and associated costs in relation to the Heygates traffic. Once this information gathering process was completed, efforts would be renewed to engage with Heygates for discussions on the issues. A member of the public asked when the new parking restrictions around the Waggon and Horses were likely to be implemented, as there had been at least two incidents recently when accidents had been narrowly avoided. The resurfacing of Chipsey Avenue had commenced.	
PC/13/9/152	<u>PLANNING</u>	
A	Kislingbury Parish Council – Designation of a Neighbourhood Area. No comment	
B	John’s Road/Pilgrim’s Lane. It was reported that the reserved matters application had been approved by SNC Planning Committee on 29 th August. A meeting had taken place on 22 nd August with Mr Andy Lord from Persimmon Homes and Councillors Harries and Curtis. During the course of this meeting it had become apparent that the public open space and other green areas on the	

site would over time become a considerable burden to the parish council, if they were adopted. At the SNC Planning Meeting the Committee was advised that a management company would be appointed to address future maintenance issues. The S106 agreement for the development required the developer to offer the public open space to the parish council at a stipulated point in time. It will be for the Parish Council as a whole, to decide at that time, whether it wishes to accept the public open spaces on the site.

C

New Homes Bonus. The Clerk had reported on the new Guidance issued by SNC. Bugbrooke currently has £4,901 available. It was agreed to take no action for the time being.

D.

Naming of two new street on John's Road/Pilgrim's Lane Development. Various suggestions were made but Councillors finally agreed to submit the following two names:-

Road A – Hazel Close. The merrifields estate, which will adjoin the new development at John's Road, comprises street with tree names. Councillors wished to see this continued on to the new development.

Road B - Cub Close. The original name of part of the field which forms the development site was Cub Close, and therefore this will reflect the historical nature of the development.

E Planning applications and decisions for report

STATUS	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION	
New	S/2013/136/FUL Heygates Mill	44 Camp Hill	Two storey extension to side/rear to include new render finish externally, new entrance porch and windows	Windows in side elevation should be obscured glass	
New	S/2013/1081/MAF Persimmon	John's Road/Pilgrim's Lane	Approval of reserved matters – landscaping details	No comment.	
New	S/2013/0836/FUL	Ace Lane/High Street	Construction of detached dwelling with new vehicular access and detached double garage	Refused – SNC 22.8.13	
	S/2013/0874/FUL Betts	Heyford Fields	New entrance gates and walls	Approved 22.8.13	

PC/13/9/153 POLICE MATTERS

Councillor Phil Bignell agreed to attend the next meeting of the Parish Co-ordination group on Friday 18th October.
The following Cul De Sacs were to be reported to the police in relation to parking issues:- Badger's Close, Almond Close, Lime Grove, Beech Close, Maple Close, Chipsey Avenue and Kislingbury Road Cul de Sac. Problems occur early mornings and evenings and week-end. PSCO to visit.

PC13/9/153 YOUTH MATTERS

Councillors Mrs Meech reported that matters are currently in abeyance pending finding a suitable site.

PC/13/9/154 PLAYING FIELD

RESOLVED To authorised the Clerk to order the replacement platform for the Slide Tower at a cost of £155.04 and two signs for the play area – “No Dogs Allowed” and ownership details

The Clerk confirmed that the Parish Council's insurers had advised that the Council would be covered for public liability if someone were injured whilst climbing on the youth shelter. However, following their recommendation the words “WARNING – DO NOT CLIMB” had been painted on the shelter.

PC13/9/155 NEW CHURCHYARD EXTENSION

The Clerk reported that one or two final matters still had to be resolved. The main one being the application for a faculty. In May the Clerk had asked the diocese if they would be applying for it or if it was something that one of the local organisations should do. The Clerk has now, some five months later, been advised that the faculty should be applied for by the Minister and Churchwardens.

PC13/9/156 ALLOTMENTS

Councillors Mrs Pope advised that there were 3 vacant plots at present.

PC13/9/157	PARISH MATTERS
	Monthly Inspection Sheets. Sheets were received from 4 area, Councillor Jeffreys was to deliver his sheet to the Parish Office.
	Hedges. A number of the hedges that were reported at the August meeting had been trimmed back. Others were still in need of attention. As the Clerk was about to go on holiday it was agreed to defer any further action until the next meeting. Councillor Henson had raised a concern that Footpath KD10 had been closed. The Clerk advised that no one other than NCC had authority to close a footpath. The Path Warden, Mrs Pace, was requested to contact the landowner and advise them accordingly.
	Emergency Planning. Councillor Collett confirmed that an official letter had been sent to the Environment Agency and he was awaiting a response.
	Noticeboards. The Clerk reported that 2 new noticeboards had been ordered, one for the High Street Bus Shelter and the 2 nd to replace the one from the Primary School playing field. Councillors discussed where the new board should be located and it was eventually agreed the junction of Levitt's Road and Chipsey Avenue would be a good site. County Councillor Kirkbride was to meet with the NCC Highways representative and she would raise the issue with her.
	War Memorial. Councillors discussed where in the village a new memorial could be located and whether they felt that a new memorial was required. Councillors were requested to give the matter further thought and return to the next meeting with suggestions.

PC13/9/158	REPORTS
	Highways and Transport. The Clerk was awaiting a response from NCC Highways re Smither Way. The Clerk also reported the night time closure of Litchborough Road from 30 th September to 4 th October for bridge repairs.
	Millennium Green. Councillors David Harries reported that a public meeting had been held on 29 th August which had resulted in a unanimous decision to support the proposals for the Glebe Field/Churchyard/Millennium Green.
	Tove Valley Broadband. Councillor Phil Bignell requested that the Clerk book him a place at the meeting on 19 th September looking at superfast local broadband.

FINANCIAL MATTERS	
A	The clerk reported that the bank balances were as follows:
	Current Account as at 30.8. 13 (Nat West)
	£ 119,186.07
	Less September Payments
	£ 5,537.70
	Total funds at 9.9.13
	£ 113,648.37
B	The Parish Council's Insurance was due for renewal. Councillors agreed to authorised the Clerk to enter into a new Long Term Agreement, until September 2016 which would result in a reduced renewal premium of £2,287.98, a saving of £334.75
C	The Clerk reported that she had received an application from Bugbrooke Music Circle for a grant of £450 for the purchase of hi-fi equipment. Councillors agreed that whilst they were supportive of the group, they were not able to offer a grant. The Clerk was requested to advise the applicant of the Parish Council's decision, but also to suggest that the applicant could contact either the Mast Fund or County Councillor Joan Kirkbride for a contribution from the County Councillors Empowering Fund.
D	Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below:

Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
0159	HM Revenue & Customs	Tax on Clerk's salary	115.00		HM Revenue and Customs requirement
0160	Mrs S Bramley-Brown	Clerk's salary- August 2013 less tax - + mileage and expenses	£664.11	8.18	Local Gov't Act 1972 S112
0161	E.on	June Unmetered supply July unmetered supply	£455.88	75.98	Parish Councils Act 1957 s3 Highways ACT 1980 S301
0162	Ben Emery Tree Works	Tree removal on Pilgrim's Lane Footpath (paid for Harrison Trust £1,000)	90.00		Public Health Act 1875 s 164 and Open Spaces Act 1906 s9 and s 10
0163	Broker Network	Insurance Renewal Premium	2,287.98		Local Gov't Act 1972 S111

0164	Mr P Wilkins	Repainting village seat and miscellaneous repairs round the village	119.58	2.56	Local Gov't Act 1972 Sch 14 para 27
0165	A H Contracts	Emptying of waste and dog bins – August 2013	349.70	69.94	Litter Act 1983 ss 5,6
0166	Peter Warden	Mowing - August	609.60	101.60	Highways Act 1980 s96
0158	Peter Warden	Ratification of cheque paid in August – July Mowing	£609.60	101.60	Highways Act 1980 s96
		RESOLVED:	That these invoices be paid		
		ACTION:	Clerk		
PC/13/7/145		DATE OF NEXT MEETING – Monday 14th October 2013 at 7.30 p.m.			

There being no further business the Chairman closed the meeting at 8.45 p.m.

End of Minutes

CHAIRMAN:.....

DATE:.....