

BUGBROOKE PARISH COUNCIL

Minutes of the Monthly Meeting of the Full Council held on
Monday 10th March 2014 at 7.30 p.m, at the Community Centre, Bugbrooke.

PRESENT:

Chairman – Mr John Curtis, BEM

Councillor John Bignell		Councillor Brian King
Councillor Brian Curtis		Councillor Mrs Kate Meech
Councillor David Harries		Councillor Paul Phillips
Councillor Paul Henson		Councillor Terry Ward
Councillor Alan Kent		
	<u>IN ATTENDANCE</u>	
Mrs Sally Bramley-Brown - Clerk	4 parishioners	County Councillor Joan Kirkbride
<u>APOLOGIES FOR ABSENCE</u>		<u>ABSENT:</u>
Apologies were accepted from:	Reason:	
Councillor Phil Bignell Councillor David Jeffrey Councillor Robb Collett Councillor Mrs Linda Pope County Councillor Joan Kirkbride	Personal “ “ “ “ Meeting elsewhere	Councillor Ken Gardener
PC14/3/252	<u>TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE</u>	
	Apologies were received and accepted as above.	
PC/14/3/253	<u>DECLARATIONS OF INTEREST</u>	
	There were no declarations of interest	
PC/14/3/254	<u>TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING (e.g. owing to a member having been elected to any local committees etc.).</u> Not required	
PC/14/3/255	<u>TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 10th February 2014</u>	
	The minutes of the meeting held on 10 th February were approved as a correct record of that meeting and were duly signed and initialled by the Chairman.	
PC/14/3/256	<u>REPORTS ON ISSUES PREVIOUSLY RAISED</u>	
PC/14/3/257	<u>PUBLIC QUESTION TIME (7.35 p.m – 7.45 p.m)</u>	
	<p>A member of the public asked how to obtain a copy of the Welcome Pack for new residents. The Chairman explained that copies were held at the Post Office and at the Parish Office.</p> <p>The absence of a bus stop in the centre of the village for passengers travelling to Daventry was discussed. The Parish Council had previously been advised that the stop by the Barker's Arms is a dual stop, for both side of the road. There had a instances recently when the bus had not stopped in the centre of the village and passengers were being dropped off in Great Lane.</p> <p>The John's Road Development was again the subject of debate – contractors had recently been seen working in the field adjacent to the site and it was suggested that this was potentially the next phase of development in the village. The Chairman confirmed that future development in the area would be opposed by the Parish Council. A resident expressed his thanks to the Clerk for all her efforts in relation to the problems at the site.</p>	
PC/14/3/258	<u>DISTRICT COUNCILLORS' REPORT AND UPDATE</u>	
	Councillor Harries advised that the planning application relating to Sheepcot would be considered by the Development Control Committee on 13 th March and that the application had been recommended for refusal. He also advised that a consultation was being carried out by the owners of Swan Valley regarding their intention to extend the	

	development. Councillors felt that this would have a greater impact on Kislingbury and Harpole, than Bugbrooke.		
PC/14/3/259	<u>PLANNING</u>		
A	Library Facilities. A follow up meeting had been arranged for Wednesday 19 th March at 4 p.m. at the Primary school. Councillors John Curtis, Alan Kent and David Harries to attend, together with the Head Teacher and the Clerk.		
B	Development at John's Road/Pilgrim's Lane. This was discussed as part of Public Open Time to allow public participation in the discussion. The Clerk advised that as requested at the previous meeting, she had written to the Chief Executives of both SNC and Persimmon Homes. No response had been received from SNC but a detailed letter had been submitted by Persimmon, which indicated that all the necessary documents had been submitted to SNC prior to commencement of the development, and that the delay in approval of the Construction Management Plan lay with the SNC planning department. The Clerk had met with the Director of Construction for Maypine who had advised that the construction of the roads on the site would be completed within a week, provided that there was no further rainfall.		
C	Street Lighting on John's Road Development. Councillor Phil Bignell had held discussions with Persimmon Homes regarding the street lighting provision for the development and was nearing agreement. However, the SNC Planning Officer was now insisting on the provision of a traditional style of black street lamp as opposed to the galvanised steel that were most commonly provided. Councillor Bignell was of the view that this would create a divide between the development and the rest of the village all of which had galvanised columns, with the exception of the High Street.		
	RESOLVED	It was resolved by a vote of 8:2 that the Clerk be requested to write to SNC to state that it was the view of the Parish Council that it was unnecessary to provide the traditional black lamp columns as the standard throughout the remainder of the village was galvanised steel. There would be future cost implications for the Parish Council if they were to adopt this type of street lamp.	
D	There were not new planning applications for consideration. One application had been determined as follows:		
LOCATION	APP NO AND APPLICANT	PROPOSAL	PC COMMENTS OR SNC DECISION
17 Kislingbury Road		Construction of front porch	Refused
PC/14/3/260	<u>POLICE MATTERS and NEIGHBOURHOOD WATCH</u>		
	Councillor Kent drew the Parish Council's attention to the yellow warning signs which had been erected in the village relating to the Safety Camera Partnership. The signs indicated that the speed detection vehicle would be operating in the village.		
PC/14/3/261	<u>ACQUISITION OF LAND FOR SKATE PARK</u>		
	Councillor Mrs Meech reported that she was meeting with Sovereign Play Equipment on 20 th March. She also confirmed that she had been advised that the fund would be eligible for up to £10,000 from the Northampton Community Foundation. It was agreed that Councillors Harries, John Curtis and Mrs Meech would meet on site prior to the 20 th to define the area for the skatepark.		
PC/14/3/262	<u>PLAYING FIELD.</u>		
	Following the discussions at the previous meeting relating to the costs of maintenance of the playing field, Councillor Harries and the Clerk had met and Councillor Harries advised tht BSACCA would reimburse the Parish Council the sum of £355.12 which was the excess that had been paid during the current financial year. It had been agreed that the Clerk would not pass any invoice for payment that had not been approved by BSACCA officers.		
PC/14/2/263	<u>NEW CHURCHYARD EXTENSION</u>		
	It was with great pleasure that The Clerk was able to advise the Parish Council that she had received formal confirmation of the grant of the faculty for the right of access between the Millennium Green and the Glebe Field. In consequence the series of transactions could now proceed and she had spoken with the Council's solicitors to request that the diocese solicitors commence preparation of the requisite documentation without delay. In order to do so, the Council's solicitor would need to provide an undertaking in respect of the diocese legal fees and therefore the Clerk requested consent to arrange payment of the purchase price (£21,500) and sufficient funds to cover the fees and VAT ((£6,240) to the Council's solicitors. She confirmed that formal complaints would be sent to Carter Jonas and Hunt Coombes prior to the completion of the transfers.		

PC/14/3/264	PARISH MATTERS				
	Monthly Inspection Sheets. Sheets had been received for only areas 1 and 4.				
	Footpaths. Nothing to report				
	Hedges: Nothing to report				
	Emergency Planning. Due to the absence of Councillor Collett the matter was deferred until the next meeting.				
	Highways and Transport.				
	<p>A. Waggon and Horses.</p> <p>i. The NCC highways officer had met with the Clerk and had recommended the erection of "dragon's teeth" fencing to protect the green. The Clerk was requested to obtain a picture of the suggested fencing for the next meeting.</p> <p>ii. Requests for works to be carried out by the Parish Enhancement Gangs were handed to the Clerk for collation and onward transmission.</p>				
	Telephone Box. The Clerk advised that BT would only decommission the box if the Parish Council agreed to adopt it. It was agreed that the Parish Council did not want to take on responsibility for the box and the Clerk was requested to advise BT of its decision.				
	Millennium Green. Councillor Harries reported that work had recently been carried out to trees within the Churchyard which had resulted in damage to a number of the whips which had been planted to mark the boundary of the churchyard extension. A working party would take place on 29 th March.				
	Community Centre. Nothing to report				
	Noticeboards. The Clerk confirmed that the new noticeboard had been erected at Chipsey Avenue/Levitts Road.				
PC/14/3/265	FINANCIAL MATTERS				
A	The clerk reported that the bank balances were as follows:				
	Current Account as at 28.2.2014(Nat West)	£			128,896.70
	Less March Payments	£	3,740.51		
	Total funds at 10.3.14	£			125,156.19
B	The Clerk had circulated a briefing note advising Councillors of the changes that have occurred in relation to the way in which payments can be made by the Parish Council – the abolition of S150 of Local Government Act 1972. It was proposed by Councillor Kent and seconded by Councillor Phillips that the Clerk's recommendations be accepted as follows				
	RESOLVED	<ol style="list-style-type: none"> 1. That Bugbrooke Parish Council authorises the Clerk to arrange for future payments to Anglian Water, E.on and H.M.R.C. and CIT Finance (photocopier rental) to be made by Direct Debit. These payments will reported to each parish council meeting as appropriate. 2. That Bugbrooke Parish Council authorises the Clerk to make the appropriate amendments to the Financial Regulations for consideration by the Parish Council with a view to approving the revised regulations at the May meeting; and 3. That Bugbrooke Parish Council authorises the Clerk to investigate and prepare a report to the Parish Council on the benefits and risks of internet banking and, if it is deemed appropriate to obtain the necessary forms for signature to enable internet banking to be set up. 			
C	Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below:				
Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
0226	Mrs S Bramley-Brown	Clerk's salary– February2014 (70 hours @ 11.30 + expenses	£778.03		Local Gov't Act 1972 S112
0227	HM Revenue & Customs	Tax on Clerk's salary - November	120.00		HM Revenue and Customs requirement

0228	Peterborough Diocese	Allotment rental 2014 - 2015	£300.00		Smallholdings and Allotments Act 1908 S23
0229	A H Contracts	Emptying of waste and dog bins – February2014	£335.71	55,95	Litter Act 1983 ss 5,6
0230	E.on	February unmetered supply	£411.77	68.63	Parish Councils Act 1957 s3 Highways ACT 1980 S301
0231	Ben Emery Tree Surgeon	Works to Cherry Tree on Green	£235.00		General Power of Competence
0232	Browne Jacobson	Legal fees relating to works carried out to date re the Glebe Field	£1,560.00	260.00	General Power of Competence
0223	BSACCAilkins	Ratification for cheque paid in February for office rental and room hire	294.00		Local Gov't Act 1972 S112
0224	Parish Online	Ratification of cheque paid in February for internet mapping service	50.40	8.40	Local Gov't Act 1972 S112
0225	Anglian Water	Ratification of cheque paid in February for water supply for allotments	£97.79		Smallholdings and Allotments Act 1908 S23
		RESOLVED:	That these invoices be paid		
		ACTION:	Clerk		
PC/14/3/266		DATE OF NEXT MEETING – Monday 14th April 2014 at 7.30 p.m. TO BE PRECEDED BY THE ANNUAL PARISH MEETING AT 7.00 P.M			

There being no further business the Chairman closed the meeting at 8.45 p.m.

End of Minutes

CHAIRMAN:.....
DATE:.....