

	A resident of Georges Avenue expressed extreme concern about the lighting provision on the development at John's Road, and in particular a lighting column which had been erected immediately adjacent to her property. She advised that she had spoken with Suzanne Taylor at SNC who had informed the resident that bollard lighting would have been appropriate along the footpath. In the absence of Councillor Phil Bignell it was agreed that the Clerk should be requested to contact Suzanne Taylor and that an item should be included on the agenda for the next meeting, to enable Councillors to fully discuss the issues.				
PC/14/6/312	<u>DISTRICT COUNCILLORS REPORT AND UPDATE.</u> Councillor Harries reported that SNC would be preparing a pre-submission Local Plan over the autumn/winter of 2014, which would involve parish councils in further discussions. It was intended that the Local Plan would be submitted in Spring 2015 with public examination during the Summer/Autumn 2015. This would be followed by the Inspectors report in Winter 2015. This would result in SNC being without a Local Plan until Spring 2016 which would carry a risk of further planning applications. However SNC were now confident of being able to demonstrate at least a 5 year land supply and therefore defend appeals against refusal of planning consent.				
PC/14/6/313	<u>PLANNING</u>				
A	John's Road/Pilgrims Lane Development. NCC Highways Development had informed the Clerk that no further highway works could be sought in relation to the development via the planning process and therefore they had declined to attend a meeting. They suggested that if there are issues a meeting should be arranged with the Community Liaison Officer – Helen Howard. The Clerk was requested to arrange a meeting.				
	ACTION	The Clerk to arrange meeting with Helen Howard, Councillors J Curtis, Kent and Gardner to attend.			
B	Library Facilities. NCC Library Service had advised that the length of stop in a village is determined by the level of use. More people visited the library van in Flore and Nether Heyford, than in Bugbrooke. They had advised that if more people used the van, then they would look at lengthening the stop time in the village. County Councillor Kirkbride agreed to take up the matter with Library Services.				
	ACTION	County Councillor Kirkbride			
C	Erection of Wind Turbines. Councillors had attended the public exhibition in Kislingbury. The proposal had been amended and the application was now for just one turbine, but it would be 85 metres high. The Clerk had confirmed that she had emailed Chris Heaton-Harris MP, for advice, but as yet had received no response. Councillors requested that she contact him again.				
	ACTION	The Clerk to contact Chris Heaton-Harris			
D	Planning applications and decisions for report				
STATUS	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION	OR
New	S/2014/0703/FUL Haynes	40 Waggoners Way	Erection of Conservatory to rear.	No Objections	
The Clerk had received three additional applications after preparation of the agenda. Councillors agreed to consider the applications, in order to expedite their responses. Councillor Ward declared an interest in respect of the application relating to Home Farm, Church Lane.					
STATUS	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION	OR
New	S/2014/0790/FUL Adams	Home Farm, Church Lane, Bugbrooke	Variation of condition 2 (plans)	No objection	
New	Anglian Water	Sewerage Treatment Works, Nether Heyford Road	Erection of two glass reinforced kiosk to house electrical and control panels.	No objection	
New	S/2014/0750/FUL Causebrook	46 Camp Hill	Conservatory to the rear of the property	No objection but comments re neighbours	

E	Duston Parish Council – Neighbourhood Plan. Councillors agreed to express their interest in the consultation process in the form of a “watching brief”.
	ACTION The Clerk to notify Duston Parish Council.
PC/14/6/314	<u>POLICE MATTERS AND NEIGHBOURHOOD WATCH</u>
A	It was reported that a “Trafalgar” bus/coach was being permanently parked at the top of Great Lane adjacent to Ace Lane. It was considered that this was an unsuitable place for this to be parked as it restricted visibility. The Clerk was requested to contact the Police.
	ACTION The Clerk to contact the Police
PC14/6/315	<u>YOUTH MATTERS</u>
	Councillor Mrs Meech confirmed that plans for the Skate Park were progressing well, with a number of events being arranged including a Bugbrooke Garage Sale. A member of the committee had written to Persimmon Homes seeking a donation – they were awaiting a response. A further set of plans had been prepared and they were still awaiting a response from Wicksteed Park.
PC/14/6/316	<u>PLAYING FIELDS AND COMMUNITY CENTRE</u>
	Councillor Harries reported that the Bugbrooke Sports and Community Centre Association had now signed the 999 lease for the two new rugby pitches.
PC/14/6/317	<u>NEW CHURCHYARD EXTENSION</u>
	The Clerk reported that all the documents had been due to be signed on 3 rd June but unfortunately due to personal matters the diocesan solicitor had been unable to finalise all the documents. However, it was only a deferral and it was anticipated that within the next month all the documents should be signed. The Diocese had granted an extension to the faculty until 2 nd September. The Clerk had submitted the application for a Change of Use on the area which was to become burial ground, this had initially been held as pending awaiting receipt of additional plans that SNC requested These had now been submitted and the Clerk had been advised that the application would proceed. Councillor Kent identified that there were a number of issues that would need to be addressed once all the transfers had been completed. A further meeting should be held for all those organisations involved to agree a range of issues. The Clerk advised that this would probably not take place until October. Councillor Harries informed the Parish Council that having received further advice from the solicitors, an amended survey report had been requested and once this was received a further meeting of the Bugbrooke Millennium Green trustees would be held.
PC/14/6/318	<u>ANNUAL AUDIT</u>
	The Parish Council’s Internal Auditor had, in his report, identified that the council’s reserves were in excess of the emergency reserve normally required. He had requested that Councillors should review the reserves for projects both in hand and forthcoming. Councillors discussed the matter but agreed that until the new Churchyard Extension transactions are completed, and the maintenance and works required issues are addressed by the organisations involved, it would not be appropriate to consider what other projects were required in the village. It was decided that all Councillors would give consideration to the subject and that quotations would be obtained for the works required for the car par; the layout and creation of pathways and boundary works.
PC/14/6/319	<u>REVISED STANDING ORDERS</u>
	The Clerk had prepared and circulated new draft Standing Orders, prepared in accordance with the revised model issued by NALC.
	RESOLVED It was resolved unanimously that the new form of Standing Order be adopted by the Parish Council.
PC/14/6/320	<u>PARISH MATTERS</u>
A	<u>Monthly Inspection Sheets</u> Monthly inspections sheets were received for all 5 areas. The Clerk reported that she had received a number of complaints about the length of grass at the primary school play area. She had been unable to ascertain who had maintained this area in the past, and

	consequently had now requested Mr Wilkins to inspect the play area every two weeks, and to carry out such grass cutting as may be necessary. Any issues that arose from the inspection sheets would be dealt with.
B	<u>Hedges/Trees.</u> The Clerk was requested to write to: 11 High Street 32 West End The Grange.
	ACTION The Clerk
C	<u>Footpaths:</u> It was reported that the footpath (KD18) from Camp Hill to the canal was very overgrown and the Clerk was requested to write to Mr Hawtin who farmed the adjacent land. The Clerk had received a request from Mr Ball of The Ashes, to consider the extinguishment of KD6 along its current route, with a new route being created further down the lane to join KD20. The suggestion was discussed by Councillors but the idea was not supported. The Clerk was requested to write to Mr Ball and advise him of the Parish Council's decision and to inform him that in the absence of any change to the status of the footpath, it must be maintained to a minimum width.
D	<u>Allotments.</u> Nothing to report.
	<u>Emergency Planning.</u> In the absence of Councillor Collet the matter was deferred until the July meeting.
E	<u>Noticeboards</u> The Clerk confirmed that the new noticeboard for Camp Hill had been ordered and it was anticipated that this would be delivered during June.
F	<u>Street Lighting.</u> The Clerk had circulated a briefing note regarding the provision of street lighting maintenance. It was agreed that subject to confirmation of the cost of replacement bulbs, the Clerk should cancel the annual maintenance contract with Eon, which should produce a saving of between £600 and £1897 per annum.
	ACTION The Clerk
G	<u>Dog Waste Bin.</u> The Clerk reported that she was liaising with NCC Highways to obtain the necessary licence. As soon as this was available, she would order the bin and arrange its installation.
H	<u>Primary school.</u> The Clerk had been advised that a burglary had occurred at the school on 21 st May. In consequence the school were requesting the Parish Council to increase the height of the internal fencing, so that it was of an equal height to that on the outer perimeter. Councillors had visited the site and measured the fencing and the Parish Council was advised that the difference in height was between 3 and 5 inches and was in their view insignificant. The fencing had already been replaced once at the request of the school and it was agreed that the Parish Council would not replace it for a second time.
	ACTION The Clerk to contact the school to advise of the Parish Council's decision
I	A. <u>Community Café.</u> A representative from the Community Café had attended the last meeting of the Parish Council, and proposed that the Parish Council host an afternoon Tea Party for the new residents of the Peace Hill Development. Occupation of the new dwellings is expected to be completed towards the end of the year and it was proposed that an invitation be sent to each property inviting them to attend afternoon tea. The Café would serve a traditional afternoon tea (at a cost of approx. £1.50 a head to be met by the Parish Council) and representatives from other village organisations would be invited to attend, together with Parish Councillors. It had been recognised that if the proposal went ahead, there would need to be further similar events for the new residents of John's Road/Pilgrim's Lane – probably two more bearing in mind the size of the development. Councillors discussed the idea, and whilst the majority (8) were in favour of arranging an event, concerns were expressed that it would be spending precept money on a very small portion of the community. It was almost unanimously agreed that it would be beneficial to issue an invitation to all resident to attend an event, serving tea or coffee and where all village organisation would be invited to attend to promote their organisation. Such an event would require use of a larger venue than the community café and it was proposed that the Parish Council would look to host such an event at the community centre in early December.
	B. <u>Provision of Computer Facilities.</u> Councillor Phil Bignell had provided a costing for the provision of a computer and printer, together a secure storage facility, to be presented to the Community Café by the Parish Council.

	RESOLVED	It was resolved that the Parish Council would purchase computer and storage facilities for presentation to the Community Café at an estimated cost of £600.		
J	Dog Bin Spring Clean.	It was agreed to request Mrs Iqbal to carry out a spring clean of all the dog bins at a cost of £.350 per bin.		
PC/14/6/321	REPORTS			
	Speed limits and the 20 MPH Zone.	Training for the Speedwatch campaign was to take place on 28 th June		
	Highways and Transport	– see above		
		The Clerk reported that she was liaising with NCC Highways to obtain the necessary licence for the erection of the dragon's teeth.		
	Millennium Green.	Nothing to report.		
	Twinning.	Nothing to report		
PC/14/6/322	FINANCIAL MATTERS			
A		A financial statement was circulated with the Agenda. The clerk reported that the bank balances were as follows:		
	Current Account as at 30.4.14			£128,898.57
	Less June Payments and uncleared items	£2,554.17		
	Total funds at 31.5.14			£126.344.40
B	Internet Banking.	The Clerk confirmed that all six signatories to the bank account, now had access facilities and that she would implement the new procedure agreed at the May meeting, in July.		
C	Accounts for Payment.	Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below:		

Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
0256	Mrs S Bramley-Brown	Clerk's salary– May1 2014 (70 hours @ £11.67 = £816.90 less tax - + mileage.	£711.20		Local Gov't Act 1972 S112
0257	HM Revenue & Customs	Tax - SBB April	£119.20		HM Revenue and Customs requirement
0258	Mrs Rosemary Harries	Plants for Village nameboards troughs	£51.50		Highways Act 1980 S96
0259	E.on	Street Lighting Repair – 2 Butts Hill Crescent	£28.16	4.69	Parish Councils Act 1957 s3 Highways Act 1980 s301
0260	BSACCA	Room Hire and Parish Office rent	£294.00		Local Government Act 1972 s111
0261	A.H,Contracts	May Bins	419.64	69.94	Litter Act 1983 s5,6
0262	South Northants Area Support Team	Annual Subscription	10.00		Local Government Act 1972 s 143
Direct Debit	E.on	Unmetered Supply for April	442.03	73.67	Parish Councils Act 1957 s3 Highways Act 1980 s301
Direct Debit	E.On	Unmetered Supply for May	468.77	76.13	Parish Council Act 1957 s3 Highways Act 1980 S301
Direct Debit	BT Business	Ratification of cheque paid in May - provision of broadband	93.66	18.73	Local Government Act 1972 S112

		and telephone for parish office May - July			
0251	CRPE	Ratification of cheque paid in April Annual subscription	36.00		Local Government Act 1972 S111
0252	Mrs Kay Iqbal	Ratification of cheque paid in May – May Bus Shelter Cleaning	30.00		Parish Councils Act 1957 S1
0253	Mr P Wilkins	Ratification of cheque paid in May – repair of play area fence	30.24	1.72	Local Government Act 1972 S112
0254	A H Contracts	Ratification of cheque paid in May – April Bins	335.71	55.95	Litter Act 1983 S5,6
0255	Peter Warden	Ratification of cheque paid in May – April Mowing	609.60	101.60	Highways Act 1980 S 96
		RESOLVED:	That these invoices be paid		
		ACTION:	Clerk		
PC/14/6/323		DATE OF NEXT MEETING –Monday 14th July 2014 at 7.30 p.m.			

There being no further business the Chairman closed the meeting at 9.10 p.m.

End of Minutes

CHAIRMAN:.....

DATE:.....