

BUGBROOKE PARISH COUNCIL

Minutes of the Monthly Meeting of the Full Council held on
Monday 14th July 2014 at 7.30 p.m, at the Community Centre, Bugbrooke.

PRESENT:

Chairman – Mr John Curtis

Councillor John Bignell		Councillor David Jeffery
Councillor Phil Bignell		Councillor Alan Kent
Councillor Brian Curtis		Councillor Brian King
Councillor Robb Collett		Councillor Mrs Kate Meech
Councillor Ken Gardner		Councillor Paul Phillips
Councillor David Harries		Councillor Mrs Linda Pope
		Councillor Terry Ward
	<u>IN ATTENDANCE</u>	
Mrs Sally Bramley-Brown - Clerk	8 parishioner	
County Councillor Joan Kirkbride		
<u>APOLOGIES FOR ABSENCE</u>		<u>ABSENT:</u>
Apologies were accepted from:	Reason:	
County Councillor Joan Kirkbride	Attendance elsewhere	Councillor Paul Henson
PC14/7/324	<u>TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE</u>	
	Apologies were received and accepted as above.	
PC14/7/325	<u>TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA</u>	
	Councillor Ward in respect of item 13J Councillor Harries in respect of items 12 and 14	
PC/14/7/326	<u>DECLARATIONS OF INTEREST</u>	
	No declarations of interest	
PC14/7/327	<u>REGISTER OF INTERESTS UPDATE</u>	
	There were no changes to the register.	
PC14/7/328	<u>TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 9th JUNE 2014</u>	
	The minutes of the meeting held on 9 th June were approved as a correct record of that meeting, and the minutes were duly signed and initialled by the Chairman,	
PC/14/7/329	<u>REPORT OF ISSUES PREVIOUSLY RAISED.</u>	
	Nothing to report	
PC/14/7/330	<u>PUBLIC QUESTION TIME (7.37 p.m. – 7.45 p.m.)</u>	
	<p>A resident, aware that the Parish Council was to discuss the scoping application for four wind turbines advised Councillors that the income figure published by the proposer was based on RPI and that this could result in a lower figure.</p> <p>Two residents from Peace Hill expressed concern over the problems of parking caused by contractors vehicles related to the adjacent development site. As the development had progressed these problems had eased, but they understood that the development of a further 17 properties was about to commence and could foresee that once again there would be problems. The Chairman requested the Clerk to try and ascertain if the developer of the additional properties would also be Bellway, and if so to seek their assurance that adequate on-site parking would be provided at all times. The issue should</p>	

	<p>be covered under the Construction Management Plan and would then become a planning enforcement issue.</p> <p>A resident reported that the wooden footbridge, close to the cricket club on KD21 had one very steep step which was difficult to negotiate. The Chairman requested that the Clerk contact NCC Rights of Way to request that amendment be made to improve the access.</p> <p>A resident requested details of the S106 monies that were due to be paid in relation to the John's Road development. The Clerk previously prepared a spreadsheet of the payments, and as the information was already in the public domain, it was agreed that the Clerk be requested to arrange for this to be available on the Bugbrooke Link Website.</p> <p>Four residents addressed the Parish Council on the issue of street lighting being installed along KD25 stating that it was unnecessary as other footpaths in the village were not lit; that it would adversely affect the wildlife; it would youths to congregate; it would create light pollution and was unwanted and unnecessary</p> <p>A resident of Smither Way complained about the abysmal condition of the road. The Chairman confirmed that this had been discussed with the NCC Highways officer very recently and that she had confirmed that the road was now in such a poor condition that it would require complete resurfacing, but that unfortunately at present there were no funds available for such a project. The Chairman confirmed that County Councillor Kirkbride had taken the matter up and that the Clerk would be requested to write to NCC after every meeting. The Parish Council would take whatever action was necessary to secure the permanent solution.</p>
PC/14/7/331	<p>DISTRICT COUNCILLORS REPORT AND UPDATE.</p> <p>Councillor Harries reported that SNC had commenced consultation on the draft charging schedule for CIL</p>
PC/14/7/332	<p>PLANNING</p>
PC/14/7/333	<p>John's Road/Pilgrims Lane Development</p> <p>1 – Highway Issues. The Chairman reported that he, Councillors Phil Bignell, Kent and Gardener and the Clerk had met with NCC Community Liaison Officer – Helen Howard on 7th July.</p> <p>Butt's Hill Crescent – it was suggested that yellow no parking lines could be placed on the bend to prevent vehicles having to travel on the wrong side of the road. It was identified that the problem was principally caused by one van being parked very close to the bend. The Clerk was requested to write to the owner and request that he park his vehicle nearer to Kislingbury Road.</p> <p>Pilgrim's Lane - Councillor Kent advised that the problem at this location was the speed at which vehicles travelled along Camp Hill and the High Street. There was only one rusty old sign indicating the turn and he had requested that the developer be required to provide a new sign and "SLOW" painted on the road surface. One additional problem was the presence of very overgrown ivy at the adjacent property which was obscuring the sign and was beginning to create a traffic hazard.</p>
	<p>ACTION</p> <p>The Clerk to write to 24 Butts Hill Crescent re parking.</p> <p>The Clerk to write to Mr R Clayton, Headlands Farm – the owner of the adjacent property.</p>
	<p>2 - Street Lighting for Development. Councillor Phil Bignell gave an outline of the procedure for the design of the street lighting. The developer had nominated a consultant to prepare a plan which must have a minimum number of lights to meet planning requirements and to attain NCC approval. The Parish Council does not design the scheme but is invited to have an input and must approve the final plan as the lighting would eventually be adopted by the Parish Council. SNC were insisting on the provision of heritage lighting whilst the Parish Council and the developer wanted non-heritage columns, and the developers were to appeal the refusal. Bollard lighting had been suggested by the SNC planning officer but this was more usually provided in urban areas. The intention was to provide 2 lamps on the footpath (a resident indicated that services had been installed for 3 lamps). It was agreed that the provision of lights on the footpath should be located to cause the least disturbance to existing housing and that if necessary the developer be required to install cowling to minimise light pollution to adjoining properties.</p>
	<p>3 - LEAP area. The Clerk reported that she had met with the consultant designing the LEAP area. He had supplied a copy of a new plan and Councillors were able to compare this to the original plan that had been submitted to SNC, but had not been forwarded to the</p>

	Parish Council for approval, even though they are to be the final recipient of the area. There was no change to the size or shape of the area, only in the detail of the equipment that was to be provided, which the Parish Council were of the view was of a superior standard to that shown on the original plan. It was agreed that the Parish Council would support the new plan.				
	ACTION	The Clerk be requested to contact Suzanne Taylor to advise her of the Parish Council's support for the revised plan.			
	4 - Temporary Directional Signs for Hoarstone Grange. Application had been made for approval of the erection of 5 new signs directing visitors to the Charles Church portion of the site (this is not to include construction traffic) Councillors approved the application, but requested that the number of signs be limited to 4 – owing to the large number of signs already located in the village – the sign on Camp Hill to be “double sided” to remove the need for a sign on the High Street close to Harrison Close.				
	5 - Village Improvement Contribution. The Clerk reported that she had written to SNC to ascertain in the first portion of the contribution had been received by SNC, as the first occupations were due to take place in August. She had not received any response.				
PC/14/7/334	Peace Hill Development. 1 - Allocation of affordable housing. SNC housing officer had confirmed that all nominations to the 9 rented properties had been made – 7 had gone to households with a direct local connection to Bugbrooke, 1 to a household with a connection to Kislingbury and 1 to a household with a connection to the district generally. The shared ownership dwelling had not yet been decided. Councillors requested that the Clerk ask that we are kept updated when allocations to John’s Road commence to ensure that the needs of the village are being met. Councillors further requested that the criteria should be loosened for village people to give a bigger advantage to Bugbrooke people.				
	2 - Ditch adjacent to the development on West End. The Clerk and the Chairman had met with NCC highway to discuss the possibility of the entire length of the ditch from the junction with Church Lane to the point where it crosses West End, being filled in and grassed over. The work would be undertaken by Bellway and the Parish Council would take over the future maintenance of the grassed area (but not the hedge) The Clerk had submitted a formal request and was awaiting a response.				
PC/14/7/335	Erection of Wind Turbines. A formal Planning application had now been received for a scoping exercise. A number of Councillors had visited the exhibition which had been held in the village and there was serious concern about the visual impact that the proposal would have on the whole of the upper Nene valley and would be visible from 14 parishes. The turbines would be 126 metres high, taller than the express lift tower and 4 times the height of Heygates Mill. The alternative of solar panels would be a more acceptable solution as these could be located in the contour of the field which slopes southwards. The proposal included payments to local communities but they would physically be located within the parish of Kislingbury, so it would be unlikely that Bugbrooke would receive any of the funding available. There was a major question regarding the location of the turbine in respect of their proximity to dwellings and Campion School. The whole of Kislingbury and a large part of Bugbrooke would be within one mile of the turbines if approved. The regulations regarding applications of this nature have recently been relaxed, with the result that authorities can now take into consideration the impact on the landscape. The M1 motorway acts as a natural barrier between the urban environment of Northampton and the rural setting of the villages of Bugbrooke and Kislingbury – every effort should be made to preserve and protect this rural environment. Councillor Harries agreed to provide the Clerk with a copy of the decision in the Helmdon application to assist in the preparation of a response.				
	RESOLVED	The Clerk be requested to send a strong letter of objection to the proposal			
	ACTION	The Clerk.			
D	Planning applications and decisions for report				
STATUS	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION	
For Info only	S/2014/0863/TCA Haynes	5 Baptists Close	Beech tree requires overall crown reduction of appx 25% and removal of deadwood	No objections	
	S2014/0821/FUL	Millennium Green (Part)	Change of use of amenity land to burial		

			ground and erection of post and rail fence.		
New	S2014/0883/SCO	Land east of Bugbrooke - Kislingbury Rd/M1/ Rothersthorpe Rd	Scoping opinion for the erection for 4 wind turbines	See notes above – strong objection	
For info only	S/2014/0914/TCA Johnson	25 West End,	Fell 1 Silver Birch (within conservation area)	No objection	
	S/2014/0950/TPO	Church Lane/Great Lane	T115-1 Oak, Fell to ground level. T115-2 Oak;Crown lift over footpath, remove deadwood and sever Ivy. T115-3 Oak, Fell to ground level. T115-4 Horse Chestnut, Fell to ground level. T115-5 Horse Chestnut, fell to ground level. T115-6 Oak, Remove deadwood and sever Ivy. T115-7 Sycamore, Crown lift over footpath,remove deadwood and sever Ivy. T115-8 Elm, fell to ground level. T115-10 Ash, Sever Ivy. T115-11 Ash; Sever Ivy.	No objection but request replanting of 2 oak trees for T115 -3; replant native species for Horse Chestnuts. Ensure no work to T113.	
	S/2014/0917/NMA	Campion School	Non material amendment to S/2014/0504/FUL (Installation of new mobile unit) to include a window on the side elevation	Objection	
	S/2014/0924/CON D	Peace Hill	Application for approval of details submitted pursuant to Condition 22 (Ecology Management Plan) of planning permission S/2012/1300/EXT (31 dwellings including access (outline))	No objection	
E	Community Infra-structure Levy – Draft Charging Schedule – Consultation. Councillors discussed the implications of the adoption of the policy by SNC and requested Clerk to respond on behalf of the Parish Council, supporting the concept..				
	ACTION	The Clerk			
F	Rural Housing Policy Review. The Clerk was requested to complete the questionnaire on behalf of the Parish Council.				
PC/14/7/336	POLICE MATTERS AND NEIGHBOURHOOD WATCH				
	The Clerk reported that there had been a theft from Bugbrooke Mill on 9 th June when large magnets were stolen..				
PC14/7/337	YOUTH MATTERS				
	Councillor Mrs Meech confirmed that they had now received further designs from Wicksteed with a revised quotation of £75,000. They were pursuing further designs which would incorporate concrete ramps as opposed to metal ramps. SNC youth group were				

	providing portable ramps on 18 th July between 6 – 8 p.m. in the community centre car park. A garage sale was to be held on Sunday 19 th July.
PC/14/7/338	<u>PLAYING FIELDS AND COMMUNITY CENTRE</u>
	Councillor Harries reported that the Bugbrooke Sports and Community Centre Association had been awarded a grant from the New Homes Bonus grant which would cover the cost of the necessary drainage improvements.
PC/14/7/339	<u>NEW CHURCHYARD EXTENSION</u>
	The Clerk reported that matters were continuing to progress and the period of the delay caused by the diocesan solicitor's absence had been well used, finalising a number of issues relating to the trust. The Clerk was hopefully of arranging a new signing date in the near future. The application for the change of use had resulted in a requirement from the Northamptonshire Archaeology department for trial excavations to be carried out to ascertain the lands archaeological heritage. The Clerk had sought quotations for the work from three approved contractors, but only one had been received. She therefore sought approval for her to appoint a contractor as soon as all quotations were received.
	RESOLVED That the Clerk be authorised to appoint an archaeological contractor to carry out the required excavation works based on price and availability.
	The SNC heritage office had not objected but had expressed a wish to see the retention of the existing boundary hedge. It was agreed that this would be a decision for the PCC as the hedge was their responsibility. Councillor Kent agreed that he would raise the issue at the next meeting scheduled for 7 th August. It was noted that retention of the hedge would result in the loss of 30 – 40 burial plots. Councillor Harries informed the Parish Council that a meeting of the Trustees had been held to resolve one or two minor issues raised by the solicitors but that these had all now be dealt with satisfactorily.
PC/14/7/340	<u>PARISH MATTERS</u>
A	<u>Monthly Inspection Sheets</u> Monthly inspections sheets were received for 14 areas. The completed sheet for area 4 (Councillor Brian Curtis) was to be delivered to the Parish Office. Any issues that arose from the inspection sheets would be dealt with.
B	<u>Hedges/Trees.</u> The Clerk was requested to write to: Heygates Mill re the hedge by the bus stop on the High Street 16 Butts Hill Crescent Apple Tree Cottage, Pilgrim's Lane (property is for sale so Jackson Stops and Staff) 41 Pilgrim's Lane – cut back to wall 2 Cap Hill – D Haines The Chase, Great Lane 11 Great Lane – Path to Cricket Club 4 West End 53A and C and 55 High Street, KD9 11 High Street 36 Pound Lane - Tree
	ACTION The Clerk
C	<u>Street Lights</u> It was reported that the following street lights were not working properly:- PL 92 Waggon
D	<u>Footpaths.</u> KD25. The Clerk confirmed she had contacted Persimmon Homes to require about hardcore for this footpath and will contact Ben Emery to ascertain what works are required and when they should be carried out.
E	<u>Allotments.</u> Nothing to report.
	<u>Emergency Planning.</u> Councillor Collet confirmed that he had visited the NCC "Flood Bus", this had not visited the village as there was an absence of any historical record of flooding in the village. Councillor Collet urged anyone with photographic evidence of any flooding to contact him.
F	<u>Noticeboards</u> The Clerk confirmed that the new noticeboard for Camp Hill was due to be

	delivered very soon and arrangements were in hand for Mr Wilkins to erect it.	
	ACTION	The Clerk
G	Dog Waste Bin. The Clerk reported that a notice had been posted on site, as per the instructions of NCC Highways. One objection had been received. It was agreed to locate the new bin approximately half way along the "jitty" between Pound Lane and Pilgrim's Lane.	
	ACTION	The Clerk
H	Community Café - Provision of Computer Facilities. The Clerk had circulated details of the proposed equipment to be purchased and details of how the scheme would operate.	
	RESOLVED	It was resolved that the Parish Council would purchase computer and storage facilities for presentation to the Community Café at a cost of £790 including VAT
	ACTION	The Clerk Formal presentation?
I	Twinning. Councillors agreed to purchase a small engraved silver salva for presentation to Vohl – expenditure not to exceed £50	
J	Remembrance Day. Councillors authorised Councillor Ward to order the annual Remembrance Day wreath. The Chairman advised that he would not be available for the wreath laying and Councillor Phil Bignell was appointed to carry out this duty in his place.	
K	Land between Shepherd's Walk and Smither Way. It had been identified that a small area of land at the rear of 11 Shepherd's Walk was in need of reseeding and thereafter regular maintenance. It was agreed to arrange for the area to be re-seeded and added to the mowing schedule.	
L	Arrangements for Future Meetings. It was agreed to discontinue the practice of restricting the August meeting to Planning and Finance only.	
M	Street Lighting. Councillors confirmed approval of the cancellation of the Eon Street Light Maintenance contract and in future all reports of faulty street light repairs would be grouped together to limit the cost of call out charges. The Clerk would monitor the process for 1 year and Councillors agreed to review the situation in one year's time.	
PC/14/7/341	REPORTS	
	Speed limits and the 20 MPH Zone. Councillor Kent reported that the first sessions had been held and that whilst there were some vehicles recorded as speeding, the general impression was that speeds through the village were lower than previously.	
	Highways and Transport. Once again the condition of the road surface of Smither Way was causing concern. The Clerk had been requested to contact NCC after each meeting to seek action on the necessary repair.	
	Millennium Green. Nothing to report.	
	Community Centre. The drainage works were due to commence shortly.	
	Play Areas. The Clerk reported that the annual inspections had been carried out by ROSPA. The primary school play area only had one minor issue, which had already been identified and corrected by Mr Wilkins The Play area at the community centre required additional wood chip/bark and the Chairman suggested contacting Mr David Sharpe as there was a large pile of chippings at the football club adjacent to the play area. For the second year running the inspector had reported on a defect in the surfacing of the MUGA, but this year had increased the risk factor. The Clerk was requested to contact a contractor to ascertain the cost of a suitable repair.	
PC/14/7/342	FINANCIAL MATTERS	
A	A financial statement was circulated with the Agenda. The clerk reported that the bank balances were as follows:	
	Current Account as at 31.5.14	£126,344.40
	Less June Payments and uncleared items	£3,935.68
	Total funds at 30.6.14	£116,588.03
	Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below:	

Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
(I.B.)	Mrs S Bramley-Brown	Clerk's salary– June 2014 (70 hours @ £11.67 = £816.90 less tax - + mileage and expenses	£833.76	£18.98	Local Gov't Act 1972 S112
(I.B.)	HM Revenue & Customs	Tax - SBB June	£119.40		HM Revenue and Customs requirement
(I.B.)	E.on	Street Light maintenance March – June	£731.77	121.96	Parish Councils Act 1957 s3 Highways Act 1980 s301
(I.B.)	E.on	Street Lighting Repair – 2 Butts Hill Crescent	£37.52	6.25	Parish Councils Act 1957 s3 Highways Act 1980 s301
(I.B.)	Browne Jacobson	Legal fees arising from the transfer of land from Peterborough Diocese	£3,906.00	650.00	General Power of Competence
Direct Debit	E.on	Unmetered Supply for June	442.03	73.67	Parish Councils Act 1957 s3 Highways Act 1980 s301
Direct Debit	C.I.T Finance	Parish Office photocopier	216.40	36.07	Local Government Act 1972 S111
0265	Toner Giant	Toner Cartridge for PO printer	30.59	5.10	Local Government Act 1972 S111
0266	A.H,Contracts	June Bins	335.71	55.95	Litter Act 1983 s5,6
0267	Peter Warden	June Mowing	254.00	50.80	Highways Act 1980 S 96
0262	Mr Peter Warden	Ratification of cheque paid in June – May Mowing	609.60	101.60	Highways Act 1980 S 96
0263	Mr P Wilkins	Ratification of cheque paid in June – village repairs.	29.68		Local Government Act 1972 S112
0264	Neighbourhood Watch	Ratification of cheque paid in June – Annual Subscription	10,00		Local Government Act 1972 S143
		RESOLVED:	That these invoices be paid		
		ACTION:	Clerk		
PC/14/7/345		DATE OF NEXT MEETING –Monday 11th August 2014 at 7.30 p.m.			

There being no further business the Chairman closed the meeting at 9.40 p.m.

End of Minutes

CHAIRMAN:.....

DATE:.....