

BUGBROOKE PARISH COUNCIL

Minutes of the Monthly Meeting of the Full Council held on
Monday 14th April 2014 at 7.30 p.m, at the Community Centre, Bugbrooke.

PRESENT:

Chairman – Mr John Curtis, BEM

Councillor John Bignell		Councillor David Jeffrey
Councillor Robb Collett		Councillor Alan Kent
Councillor Brian Curtis		Councillor Brian King
Councillor Kent Gardner		Councillor Paul Phillips
Councillor David Harries		Councillor Terry Ward
Councillor Paul Henson		
	<u>IN ATTENDANCE</u>	
Mrs Sally Bramley-Brown - Clerk	6 parishioners	
<u>APOLOGIES FOR ABSENCE</u>		<u>ABSENT:</u>
Apologies were accepted from:	<u>Reason:</u>	
Councillor Phil Bignell	Personal	
Councillor Mrs Linda Pope	“ “	
Councillor Mrs Kate Meech	“ “	
County Councillor Joan Kirkbride	Meeting elsewhere	
PC14/4/267	<u>TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE</u>	
	Apologies were received and accepted as above.	
PC/14/4/268	<u>DECLARATIONS OF INTEREST</u>	
	There were no declarations of interest	
PC/14/4/269	<u>TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING</u> (e.g. owing to a member having been elected to any local committees etc.). Not required	
PC/14/4/270	<u>TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 10th March 2014</u>	
	The minutes of the meeting held on 10 th March were approved as a correct record of that meeting and were duly signed and initialled by the Chairman.	
PC/14/4/271	<u>REPORTS ON ISSUES PREVIOUSLY RAISED</u>	
	None	
PC/14/4/272	<u>PUBLIC QUESTION TIME (7.35 p.m – 7.45 p.m)</u>	
	<p>A member of the public asked what the position was with regard to the closure of KD25. He stated that the notice dated November 2013 was limited to closure for 1 month. The Clerk explained that a new Temporary Closure Order had been made in December 2013 which was valid for 6 months. The Parish Footpath officer was also present and confirmed that she had contacted NCC to request that the correct notice be posted on site. He also expressed concern that the approved junction improvement plans would not address to issue of the additional traffic generated by the John's Road development.</p> <p>The Council were advised that nothing has been done to repair the wall of 12 Church Lane. The property is currently For Sale, and the Clerk was requested to write to the owners again.</p> <p>The Council was also advised that the hedge at 23 Chipsey Avenue had been trimmed back, but it still required further cutting.</p>	
PC/14/4/273	<u>DISTRICT COUNCILLORS' REPORT AND UPDATE</u>	
	Councillor Harries advised that there was now £7,933 available to the Parish from the New Homes Bonus.	
PC/14/4/274	<u>PLANNING</u>	
A	Library Facilities. A follow up meeting had been held on 19 th March. Councillors and	

	<p>Primary School representatives had been advised that the funding to be received by the Library Services from the developments at Peace Hill and John's Road would be spent at Towcester, Hunsbury and Northampton Central. The Clerk was requested to advise the Library Service that the Parish Council was dissatisfied that the funding was to be spent elsewhere, particularly as there was no public transport service from the village to either Towcester or Hunsbury. In addition a request had been made for the Library Service to provide computer facilities at the Community Café. This was also refused. Councillor Kent reported that both the organiser of the Community Café and Reverend French were in favour of the idea. County Councillor Kirkbride advised that if the project could be costed up, she would welcome an application to her Empowering Fund. Councillor Phil Bignell was to be requested to provide the next meeting with an indication of cost of providing a laptop computer and wireless printer for the café. Finally the Library service had been requested to provide costings for the provision of the library van for half a day per week (it was suggested that it should be based at the community centre and should visit in the afternoon to allow children to attend after school. The Parish Council was advised that if the library van was required it could only be for a whole day at a cost of £300 per day, with a minimum 12 month contract. This represented an expenditure of £15,600. The Clerk was requested to advise the Library Service that this was too high a price; that volunteers were willing to assist on the library van which would save on staff time and that it was unfair to request the Parish Council to meet this cost, when the £40,000 being paid by developers was going elsewhere.</p>			
B	<p>Development at John's Road/Pilgrim's Lane. SNC had finally issued a Temporary Stop Notice on the development on Friday 28th March which was valid for 28 days. SNC had also issued a list of requirements that the developers must meet in order to have the TSN lifted. A copy of the list had been circulated with the agenda. It was reported that some work was still taking place on site. The Clerk explained that the developer is not permitted to carry out any construction work on the dwellings to be built, but there are works they must carry out on site, to prevent a further Stop Notice being issued. Copies of the approved junction improvement plans for Pilgrims Lane/Camp Hill and Johns Road/Kislingbury Road had been circulated. Councillors expressed concern that in respect of the John's Road junction, the only improvements are to Mill Lane and will do nothing to address the issues of the additional traffic using the junction once the properties are sold. In relation to Pilgrim's Lane it was felt that traffic using the junction will increase, not only with vehicles from the Pilgrim's Lane site but also with vehicles from the John's Road site, cutting through Oaklands and Meadway. The proposal will not solve any problems. The main problems relate to the speed of traffic on the High Street and the lack of appropriate signage. The Clerk was requested to write to NCC Highways to request a meeting with highway officers. Councillors nominated to attend were Harries, Kent, Gardner and Curtis (J).</p>			
C	<p>Tree Preservation Order 3/2013. Confirmation of TPO relating to 5 trees in the vicinity of the Pilgrims Lane/John's Road development.</p>			
D	<p>Planning applications and decisions for report</p>			
	LOCATION	APP NO AND APPLICANT	PROPOSAL	PC COMMENTS OR SNC DECISION
	8 Meadway	S/2014/0093/FUL	Second storey side extension and single storey extension to rear	Refused
	43 Oaklands	S2014/0437	Single storey extension to side and front	Support
	Bugbrooke Mill	S2014/0290/FUL	Erection of six 19.9 metre high wheat silos	Support
	17 Kislingbury Road	S2014/0406/FUL	Single storey front extension	Support
PC/14/4/275	<u>POLICE MATTERS and NEIGHBOURHOOD WATCH</u>			
	Nothing to report.			
PC/14/4/276	<u>ACQUISITION OF LAND FOR SKATE PARK</u>			
	In the absence of Councillor Mrs Meech this was deferred until the next meeting.			
PC/14/4/277	<u>PLAYING FIELD.</u>			
	Nothing to report			
PC/14/4/278	<u>NEW CHURCHYARD EXTENSION</u>			

	The Clerk advised the Parish Council that she had receive a copy of the faculty which was dated 25 th March. It contains a requirement that the associated agreement is signed by 25 th June. Accordingly she had been seeking to secure a timetable for the completion of the documents. Peterborough Diocese had advised that they thought matters should be completed by the end of May, but due to the large number of people who will need to attend the signing, matters may not be completed until early June. The Clerk would circulate those concerned with a proposed date as soon as possible.				
PC/14/4/279	PARISH MATTERS				
	Monthly Inspection Sheets. Sheets had been received for all but areas 1 and 4				
	Footpaths. Nothing to report				
	Hedges: The Clerk was requested to write to : 3 The Ashes, Great Lane 11 Great Lane 12 Church Lane				
	Emergency Planning. Councillor Collett confirmed that no works had been included in the current Environment Agency programme, but confirmed that the growth on the banks would be cut back.				
	Highways and Transport.				
	A. Waggon and Horses. The Clerk was request to obtain quotations for the erection of "dragon's teeth" fencing to protect the green and to secure the necessary licence.				
	Millennium Green. Councillor Harries thanked the Parish Council for their continued financial support.				
	Community Centre. Nothing to report				
	New Dog Waste Bin. It was agreed that a new bin should be located at the end of the jitty leading from Pound Lane to Pilgrim's Lane. The Clerk advised that it would be necessary to obtain a licence from the NCC Highways and was requested to pursue the matter.				
PC/14/4/280	FINANCIAL MATTERS				
A	The clerk reported that the bank balances were as follows:				
	Current Account as at 28.2.2014(Nat West)	£	128,896.70		
	Deposits	£3,598.53			
	Less March Payments	£30,370.45			
	Total funds at 31.3.14	£	102.124.78		
B	The Clerk had circulated new draft Financial Regulations which incorporated the new standard provisions issued by NCalc and had been amended where necessary to comply with the Parish Council's Standing Orders. The new regulations were approved and woul be formally adopted at the Annual Meeting of the Parish Council in May together with all the other policy documents.				
C	Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below:				
Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
0236	CIT Finance	Photocopier rental	216.40	36.07	Local Gov't Act 1972 S112
0237	Northants ACRE	Annual Membershire	35.00		Local Gov't Act 1972 S112
0238	A H Contracts	Emptying of waste and dog bins – March2014	£335.71	55,95	Litter Act 1983 ss 5,6
0239	Mrs Kay Iqbal	Cleaning bus shelters - March	£30.00		Litter Act 1983 ss5,6
0240	Mrs S Bramley-Brown	Clerk's salary– March 2014 (70 hours @ 11.30 + expenses	£727.07	2.00	Local Gov't Act 1972 S112
0241	HM Revenue & Customs	Tax on Clerk's salary - March	£158.00		HM Revenue and Customs requirement
0242	Browne Jacobson	Legal fees relating to works carried out to date re the Glebe Field – replacement cheque for 0232 destroyed in error	£1,560.00	260.00	General Power of Competence
0243	NCalc	Annual Membership	£740.24		General Power of Competence

0244	E.on	Marchary unmetered supply	£455.88	75.98	Parish Councils Act 1957 s3 Highways ACT 1980 S301
0245	E.on	Street Light Repairs	£150.77	25.13	Parish Councils Act 1957 s3 Highways ACT 1980 S301
0246	BT Business Services	Ratification of direct debit paid in March for provision of parish office telephone and broadband.	£86.62	17.32	Local gov't Act 1972 S111
		RESOLVED:	That these invoices be paid		
		ACTION:	Clerk		
PC/14/4/281	DATE OF NEXT MEETING – THE ANNUAL MEETING OF THE PARISH COUNCIL - Monday 12^h May 2014 at 7.30 p.m. TO BE PRECEDED BY A MEETING OF THE FOOTPATH COMMITTEE AT 7.00 P.M.				

There being no further business the Chairman closed the meeting at 8.45 p.m.

End of Minutes

CHAIRMAN:.....

DATE:.....