

BUGBROOKE PARISH COUNCIL

Minutes of the Monthly Meeting of the Full Council held on
Monday 8th June 2015 at 7.30 p.m, at the Community Centre, Bugbrooke.

PRESENT:

Chairman – Councillor John Curtis, BEM

Councillor John Bignell		Councillor David Harries
Councillor Robb Collett		Councillor Alan Kent
Councillor Brian Curtis		Councillor Brian King
Councillor Ken Gardner		Councillor Mrs Linda Pope
Councillor Mrs Teresa Garlick		Councillors Ms Julia Richardson
		Councillor Terry Ward
	<u>IN ATTENDANCE</u>	
Mrs Sally Bramley-Brown - Clerk	6 parishioner	County Councillor Joan Kirkbride
		Roger Chubb – Mi.Grid
<u>APOLOGIES FOR ABSENCE</u>		<u>ABSENT:</u>
Apologies were accepted from:	<u>Reason:</u>	
Councillor Phil Bignell	Attendance elsewhere	
Councillor Mrs Catherine Parry	Personal	
PC/15/6/085	<u>TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE</u>	
	Apologies were received and accepted as above.	
PC/15/6/086	<u>TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA</u>	
	Councillor Terry Ward – Agenda item 9 B (Planning – 33 High Street); Councillors Mrs Linda Pope, Mrs Julia Richardson and John Curtis – Agenda item 14 2 – grant application by cricket club Brian Curtis and Councillors David Jeffrey item 8D (Planning)	
	<u>TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 18th May 2015</u>	
	The minutes of the meeting held on 18 th May were approved as a correct record of that meeting and were duly signed and initialled by the Chairman.	
PC/15/6/087	<u>PUBLIC QUESTION TIME (7.40 p.m. – 8.06 p.m.)</u>	
	A representative from U3A Genealogy Group advised that in relation to their grant fund application, there were 12 members of the group, 9 of whom were Bugbrooke residents. Mr Roger Chubb from Mi Grid gave a presentation to the Parish Council in relation to their most recent application for a single wind turbine on land adjoining Kislingbury Road, to the north east of Bugbrooke in the parish of Kislingbury. He informed the council that he had made a similar presentation to Kislingbury Parish Council who had now confirmed their approval of the revised application. The first application had not been approved by SNC on the grounds of visual impact as an incongruous and harmful built feature in the landscape with significant harm to the character and appearance of the area. There was to be an associated community benefit package of £5,000 per annum but this had been offered only to Kislingbury as the structure would be in their parish and they had agreed to support the application. The Chairman requested Mr Chubb to confirm that whilst Bugbrooke would be most adversely affected by the turbine, there would be no benefits to the parish. It was not seen as an appropriate way to solve a national issue by placing a single wind turbine in this rural location. Mr Chubb also	

	stated that it was his understanding that if the single wind turbine was given consent, then no more turbines could be constructed at the location due to the turbulence cause by the single turbine.				
PC/15/6/088	<u>DISTRICT COUNCILLORS REPORT AND UPDATE</u> Councillor Harries reported that the newly elected Council had now met at the Forum and a new leader – Mr Ian McCord and deputy leader– Mr Phil Bignell had been elected. Councillor Harries remained a member of the Planning Policy Committee and the Grants Panel.				
PC/15/6/089	<u>PLANNING</u>				
A	John’s Road/Pilgrim’s Lane. The Clerk reported that she had contacted SNC in relation to the payment of the second tranche of the Village Enhancement Contribution from Persimmon Homes. A number of complaints had been made to the Clerk, Councillors and the County Councillor regarding the speed of traffic using John’s Road. Furthermore there were questions as to whether the roadworks at the junction of Pilgrims Lane and Camp Hill had been completed. Persimmon Homes had promised a new “SLOW” sign painted on the road but this had not materialised. The Clerk was requested to contact Persimmon Homes in respect of the Pilgrims Lane/Camp Hill junction and NCC Highways in relation to seeking assistance with the provision of traffic calming measures on John’s Road				
B	Planning applications and decisions for report				
	STATUS	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION
	New	S/2015/1155/FUL	33 High Street	Single storey extension to form link from house to existing garage, conversion of part of existing garage to living accommodation and addition of rooms at first floor level, single store rear extension (proposed garden room)	Matching materials. Velux windows to the located higher in the roof to enable light provision but not to provide a view across neighbouring properties.
	New	S2015/1163/FUL	Land north east of Bugbrooke, Parish of Kislingbury	Single wind turbine measuring up to 77 metres with ancillary equipment and associated infrastructure.	Strong objection. Councillors Harries abstained from the vote – 12 Councillors voted unanimously in favour of objection to the application
C	Appointment of a Planning Councillor and Deputy The Chairman advised that for a number of years it had been the Parish Council’s practice to deal with planning applications by way of a planning rota, whereby each Councillor in turn would consider the details of applications and report recommendations to the full council at it meeting. It was now felt that it may be better to have a dedicated Planning Councillor who would consider the applications every month and report them to council. It was agreed that this was a good progress step, that would be trialled for a period of six months. Councillor Mrs Pope proposed that Councillor Brian Curtis be appointed to the role. This was seconded by Councillor Mrs Garlick and unanimously agreed. Councillor Harries proposed, and was seconded by Councillor Mrs Pope, that Councillor Collett be the Deputy Planning Councillor. This was again unanimously agreed.				
PC/15/6/090	<u>POLICE MATTERS AND NEIGHBOURHOOD WATCH</u>				

	<p>Various emails had been received from the Police and where appropriate these had been forwarded to the Link Website. The PCSO's most recent monthly report had been circulated with the Agenda.</p> <p>The Clerk had received an invitation from the Northamptonshire Police and Crime Commissioner for representatives to attend a "Policing Summit" on 15th July. It was agreed not to send a representative.</p>
PC/15/6/091	<u>NEW CHURCHYARD EXTENSION</u>
	The Clerk had been informed that all the documents had now been sent by the diocese solicitor to Incumbent and to the PCC, for signature. In addition solicitors were awaiting the return of signed documents from Natural England and the Big Lottery.
PC/15/6/092	<u>PLAYING FIELDS AND COMMUNITY CENTRE</u>
	Councillor Harries reported that the BSACA A.G.M had been held on 3 rd June. Negotiations for a new lease with the Rugby Club were progressing. The cost of grass cutting, which used to be in the region of £3,000 - £4,000 had risen last year to £9,000 - £10,000. They had been through a tendering process with the contract again being awarded to R and G. It was proposed to erect a new fence along the boundary of the two new rugby pitches to prevent access by dogs. The refurbishment of the toilets in the community centre had commenced. The Clerk reported that she had been advised by a resident that he was willing to become the official parish dog warden and it was agreed that this should be itemised on the agenda for the July meeting.
PC/15/6/093	<u>PARISH MATTERS</u>
	A. Monthly Inspection Sheets. Monthly inspection sheets were received for areas 1,2 and 4. Any necessary repairs will be passed to Mr Wilkins, unless they are urgent, as Mr Wilkins has hurt his back.
	B. Hedges, Trees and Fences. The following hedges were noted as requiring attention:- 11 Great Lane – footpath to the cricket club is almost impassable. 4 West End – the conifer. 10 West End – hedge adjacent to the bus stop 11 High Street 32 Pound Lane. The Clerk was requested to write to NCC again regarding this serious hazard.
	C. Footpaths. Councillors were advised that for the time being Mrs Sue Pace has stepped down as Chairman of the Footpath Committee for personal reasons. The new Chairman of the committee is former Parish Councillor Mr Paul Henson, with Mrs Pace remaining as Vice Chairman. The Parish Council Chairman noted that Mrs Pace had served for many year as chairman of the Footpath Committee and the Clerk was requested to send Mrs Pace a note of sincere thanks from everyone at the Parish Council.
	D. Emergency Planning. Nothing to report
	E. Street Lighting. The Clerk reported that NCalc had advised that details of the new unmetered supply packages would be available shortly, but that it was not expected that any would show significant savings over the new prices charged by Eon. However, following the installation of the seven new LED lanterns, and new street light inventory had been submitted to Western Power and had resulted in the parish council receiving a credit of £442.69, which represented one twelfth of the current annual electricity spend. The new lanterns had been noted as not only being more energy efficient, but also more light efficient. The Parish Council was charged £370 + VAT by Eon for each of the 7 replacement lanterns. The Clerk had now received a quotation from Aylesbury Mains for the supply of 7 identical lanterns at a cost of £290 + VAT each. It was agreed to accept the quotation and the Clerk was requested to ascertain from Councillor Phil

	Bignell which lights should be replaced. The Parish Council will need to look at programming a lantern change for all village lighting over a period of years.
	F. The Baker's Arms. The Clerk had submitted the application to register the pub as a Community Asset.
	G. Highways and Transport. This had been discussed earlier in the meeting and the Clerk requested to write to NCC Highways. Smither Way. No action had yet been taken – County Councillor Kirkbride advised that she had been pursuing the matter but had advised that there were significant costs involved in resurfacing the road and discussions were currently taking place to decide where that money could be found. The Clerk was requested to write to NCC Highways again. The Clerk was requested to write to Heygates to request that they remind drivers that they should not be using Cornhill and Birds Hill as access to the village from the A5. Councillor Kirkbride confirmed that work on the Flore/Weedon by pass was due to commence soon and that the new roundabout at Junction 16 M1 would include a spur to enable Heygates to build an access road with a direct link to the M1.
	H. Millennium Green. Nothing to report – still eagerly awaiting completion of transfer of Glebe Field.
	I. Bin on Great Lane Green(Elm Tree Bank) Mr Wilkins was to install the new bin as soon as possible and the Clerk was arranging for the removal of the remains of the old bin.
	J. Provision of Bus Shelters in the village. The Clerk reported that the third shelter was now ready for installation on Kislingbury Road, opposite the garage. Groundworks were required and the Clerk was obtaining quotations for the slabbing that was required.
	K. Bugbrooke Post Office. The Clerk had been advised by the Post Office representative that she was still working with interested parties in the village.
	L. Pilgrim's Lane Spinney and Footpath Link to John's Road. The Clerk had been informed by the Harrison Trust that they had identified an "issue" with their title to the land, which arose from the transfer to Persimmon Homes. They were arranging for this to be rectified and would notify the Parish Council when they could proceed with the transfer of the footpath to the Parish Council. The matter was therefore in abeyance for the time being. M. Mr Wilkins had agreed to erect the new dog bin at the agreed location.
	N. Residents Tea Party. Councillors were provided with copies of the poster for the event and the letter to be sent to village organisation inviting them to attend. The Clerk was working with the appointed Councillors and representatives of the WI. Councillors agreed to make a contribution of £100 each to the W.I. and the Community Café towards the cost of purchasing ingredients.
	O. Speedwatch. Councillor Kent advised that the village team would have the Speedwatch equipment during August and September. He currently had 14 volunteers but if anyone else would like to join the team they would be very welcome. He also stated that although he had lead the team since the beginning, he would be happy to hand over if anyone else wished to take it on. Councillor Kent will remain as the lead contact.
	P. Committee Composition, At the previous meeting the Chairman had proposed various changes to the composition of committees to reflect the changes in the Parish Council following the election. Councillors agreed that they were happy to serve on the committees suggested. There was some discussion surrounding the membership of the development working party, but it was finally left unaltered on the basis that it would be looking at strategic issues rather than individual planning applications and if Councillors felt that they could not participate in a particular debate without the risk of bias, then they would be able to declare an interest.

PC/15/6/94	GRANT FUNDING APPLICATIONS In accordance with the adopted policy of the Parish Council, three applications had been received:- <ol style="list-style-type: none"> 1. Application from Bugbrooke Village Hall Pre-school - £500 towards the total cost of the project of £10,400 to improve facilities and enable more children to attend the pre-school - Unanimously approved. 2. Application from Bugbrooke Cricket Club for £245 towards the purchase of a replacement mower – Unanimously approved but the Clerk was requested to write to the Cricket Club advising that they should seek to obtain charity status as soon as possible. (This is currently not a requirement under the Parish Council Grants Policy) 3. Application from Upper Neve Villages U3A Genealogy Group - £75 towards the purchase of a new laptop. Unanimously approved. 				
PC/15/6/095	FINANCIAL MATTERS				
A	A financial statement was circulated. The clerk reported that the bank balances were as follows:				
	Current Account as at 30.4.15			£126,362.62	
	Less May payments	£23,075.46			
	Total funds at 30.5.15			£103,287,16	
B	Changes to NAT WEST Bank Mandate. Changes to the mandate and internet payment checking systems were in hand.				
C.	Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below:				
Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
Int Trans	Browne Jacobson	Ratification of bank trnsfr paid May for diocesan solicitors fees	£3,641.00	£600.00	General Power of Competence
314	Peter Warden Environmental	May Mowing	£609.60	£101.60	Highways Act 1980 S96
315	Mrs Kay Iqbal	May Bush Shelter Cleaning	£30.00		Parish Councils Act 1957 S3
316	Mr J Curtis	Postage to Vohl	£3.70		Local Govt Act 1972 S111
317	Heyford Fields Farm	Grass seed for Millennium Green	£160.00		General Power of Competence
318	Bugbrooke W.I	Contribution towards ingredients	£100.00		Local Govt Act 1972 S137
319	Bugbrooke Community Cafe	Contribution towards ingredients	£100.00		Local Govt Act 1972 S137
Int Trans	Mrs S Bramley-Brown	April salary + mileage and Expenses	£761.32		Local Govt Act 1972 S111
Int Trans	HMRC	May PAYE	£132.00		HMRC
Int Trans	A.H. Contracts	Litter and Dog Bins - May	£419.64	£69.94	Litter Act 1983 Ss5,6
Int Trans	Aylesbury Mains	Street light repairs PL 33, 35 and 107	£87.84	£14.64	Parish Councils Act 1957 S3
Int Trans	Eon	Street light repairs PKL 174 and 06	£56.32	£9.38	Parish Councils Act 1957 S3

Int Trans	BSACA	Room Hire and Parish Office Rent	£196.00		Local Govt Act 1972 S111
		RESOLVED:	That these invoices be paid		
		ACTION:	Clerk		
PC/15/6/096		DATE OF NEXT MEETING –Monday 13th July 2015 at 7.30 p.m.			

There being no further business the Chairman closed the meeting at 9.35 p.m.

End of Minutes

CHAIRMAN:.....
DATE:.....