

BUGBROOKE PARISH COUNCIL

Minutes of the Monthly Meeting of the Full Council held on
Monday 13th July 2015 at 7.30 p.m, at the Community Centre, Bugbrooke.

PRESENT:

Chairman – Councillor John Curtis, BEM

Councillor John Bignell		Councillor David Harries
Councillor Phil Bignell		Councillor Alan Kent
Councillor Robb Collett		Councillor Brian King
Councillor Brian Curtis		Councillor Mrs Linda Pope
Councillor Ken Gardner		Councillors Ms Julia Richardson
Councillor Mrs Teresa Garlick		Councillor Terry Ward
	<u>IN ATTENDANCE</u>	
Mrs Sally Bramley-Brown - Clerk	2 parishioner	
<u>APOLOGIES FOR ABSENCE</u>		<u>ABSENT:</u>
Apologies were accepted from:	Reason:	
Councillor Brian Curtis	Personal	Councillor David Jeffrey
PC/15/7/097	<u>TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE</u>	
	Apologies were received and accepted as above.	
PC/15/7/98	<u>TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA</u>	
	Councillor Terry Ward – Agenda item 12 Q – British Legion wreath Councillors David Harries and John Curtis – Agenda Item 8D – Football Club Councillor David Harries – Agenda item 15B – Payment to Mrs Harries	
PC/15/7/99	<u>TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 8th June 2015</u>	
	The minutes of the meeting held on 8 th June were approved as a correct record of that meeting and were duly signed and initialled by the Chairman.	
PC/15/7/99	<u>PUBLIC QUESTION TIME (7.35 p.m. – 7.40 p.m.)</u>	
	A resident reported that whilst some work has been carried out to the hedge belonging to 32 Pound Lane, it had not been cut back, high enough or far enough. The Clerk was requested to take up the issue with NCC Highways again. The Chairman of the Bugbrooke branch of the W.I. thanked the Clerk for all her assistance in preparing the posters, leaflets and invitation letters to local organisations. The leaflet were to be delivered door to door to all houses in the village. It was anticipated that representatives could come to set up their “stand” from 11 a.m. onwards.	
PC/15/7/100	<u>DISTRICT COUNCILLORS REPORT AND UPDATE</u>	
	Councillor Harries reported that -new planning application had been submitted for the site off Weedon Road in Nether Heyford. Parking around the new Forum had become an issue and it had been agreed by SNC to build a new multi-storey car park adjacent to Northampton Road. Parking on the old masonic car park would be limited to 2 hours maximum	

PC/15/7/101	PLANNING				
A	John's Road/Pilgrim's Lane. The lighting on the footpath within the development had been switched and given rise to a number of complaints. Councillor Bignell had met with Robert Fallon SNC Development Services Manager to discuss the issue and it had been agreed to switch off the lights until different lanterns have been fitted that have a lower wattage and a small dispersal of light. The lamp columns will remain as erected. It will then be a decision for the Parish Council whether to adopt the street lights or not. Councillor Bignell expressed the view that the Parish Council adopt the lights to ensure future control of them.				
B	The junction improvement works at the junction of Pilgrims Lane and Camp Hill had been completed. The Clerk was requested to remind Persimmon Homes that they had promised a new "SLOW" sign to be painted on the road.				
C	The Clerk had sought confirmation from both SNC and Persimmon Homes regarding the payment of the second tranche of the Village Enhancement Contribution. No response had been received from either party.				
B	Planning applications and decisions for report				
	STATUS	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION
	New	S/2015/1196/FUL	Playing Fields, Camp Hill	Installation of 8 x 10m high Towermaster light duty static floodlighting columns complete with climbing step loops and the installation of 8 2000watt PhillipsOptivision MV507 asymmetric low glare floodlights	Approved – application supported
	New	S/2015/1432/FUL	26 Pilgrims Lane	Replace existing gate	Approved
	New	S/2015/1466/FUL	29 Homestead Drive	Two storey rear extension to replace existing conservatory	Matching materials
	New	S2015/1190/MAF	Land to the south of Hill Farm, Gayton Road, Parish of Kislingbury	Proposed solar farm and associated development including inverter cabinet, substation, switchgear housing CCTV and fencing.	Approved but not to set a precedent. Hedge to be a minimum height of 3 metres.
	FIO	S/2015/1240/FUL	St Michaels Church, Church Lane	7 x lime trees – crown thinning and 1 + Lime tree showing sign of fungus – crown thinning.	FOR INFORMATION ONLY
	FIO	s/2015/1448/AGD	Heyford Fields Farm	Determination as to whether prior approval is required for the extension of an agricultural building.	FOR INFORMATION ONLY
PC/15/7/102	POLICE MATTERS AND NEIGHBOURHOOD WATCH Various emails had been received from the Police and where appropriate these had been forwarded to the Link Website. The PCSO's most recent monthly report had been circulated with the Agenda.				
PC/15/7/101	NEW CHURCHYARD EXTENSION The Clerk had been advised that all the documents had now been signed by the incumbent and the PCC, and had been submitted to the diocese. All the relevant documents had been returned				

	from Natural England and the Big Lottery and were being held in readiness for completion. It was agreed that the Clerk be requested to arrange a meeting for all interested parties to attend to discuss what actions/works need to be undertaken once the transfers are completed.
PC/15/7/102	<p><u>PLAYING FIELDS AND COMMUNITY CENTRE</u></p> <p>Mr Dunn had offered to become the official parish dog warden but had submitted a document for consideration by the Parish Council to broaden the scope of the role. It was agreed that Councillors Harries, King and Collett, together with the Clerk, should meet with Mr Dunn to discuss his proposals and prepare a report for the August meeting.</p> <p>Councillor Harries reported that BSACCA had received a grant from the New Homes Bonus fund of £1009 toward the fencing of the new pitches. £3,400 had also been awarded to the Village Hall Pre-School.</p>
PC/15/7/103	<p><u>PARISH MATTERS</u></p> <p>A. Monthly Inspection Sheets. Monthly inspection sheets were received for all areas. Any necessary repairs will be passed to Mr Wilkins, upon his return from holiday.</p> <p>B. Hedges, Trees and Fences. The following hedges were noted as requiring attention:- 2 West End- conifer hedge 4 West End – again. The Chase Great Lane – bush overhanging the wall. 31 Chipsey Avenue – bush in rear garden Doctor’s Surgery HighStreet/Ace Lane – Heygates 12 Levitts Road The Manse, 35 High Street – Jesus Fellowship 27 The Paddocks – Mr and Mrs Robertshaw – bridge over the brook on KD8 Shenstone, 7 High Street - long hedge in back garden. 2 Camp Hill – conifer hedge 32 Pound Lane Corner of Peace Hill/West End – Jesus Fellowship + West End Crossroads Trees overhanging Church Lane – Jesus Fellowship Tree on Millennium Green adjoining 27 West End – the matter is in hand .</p> <p>C. Footpaths. Councillors were advised that new way markers had been erected at locations around the village.</p> <p>D. Emergency Planning. Councillor Collett reported that he was awaiting information from Silverstone PC and hoped to be able to provide a report t the next meeting.</p> <p>E. Street Lighting. The Clerk reported that she was still awaiting information from NCalc on the new unmetered supply packages. Meanwhile there had been an issue over the bills and the Clerk was endeavouring to resolve the issue. For the time being the direct debit had been cancelled. Aylesbury Mains had been requested to supply and fix 7 new LED lanterns to the lights in The Paddocks. It had also been noted that although Eon had been requested to change 7 lanterns, they had in fact only changed 5 (and submitted invoices for 5) The other two - PL 31 – Great Lane and PL 015 Church Lane had not been done. The Clerk would request Aylesbury Mains to inspect the light and provide a quotation for replacement of these two lanterns.</p> <p>F. The Baker’s Arms. The Clerk had received confirmation from SNC of the commencement of the process to register the pub as a Community Asset. SNC have 8 weeks from 17th June in which to make a decision.</p> <p>G. Highways and Transport. The Clerk had received a response from NCC Highways advising that a speed survey would be carried out in the Autumn and they would get back to the Parish Council when they had the results.</p>

	<p>The condition of the footpath alongside the primary school playing field was causing concern. Nettles were growing through making it difficult to use the path. The Clerk was requested to arrange for these to be cut back as a matter of urgency.</p> <p>The Clerk had provided a copy of the reply received from Heygates, in response to the Parish Council's letter about HGV's using inappropriate routes to and from the village. The Clerk was requested to acknowledge the letter but to point out that the information contained in it was incorrect in that there is an advisory sign outside the Wharf Public house. Advisory notices indicate that there are better safer alternative routes for HGV's The Clerk was also requested to ask NCC Highway to erect an advisory sign at the Bugbrooke end of Eastcote Lane.</p> <p>Smither Way. The Clerk had circulated a response received from NCC Highways. Councillors requested that she report their disappointment with the response and record that the condition of the road will be significantly worse by next year. To contact Highways again at the end of the year to press for inclusion in next year's budget.</p>				
	<p>H. Millennium Green. The Clerk to arrange a meeting of all parties in August.</p>				
	<p>I. New Dog Bin on ungraded footpath. The Clerk reported that she had received a number of complaints from local residents about the proposed location of the new bin. It was agreed to relocate the bin to the originally suggested position half way along the path, adjacent to the side boundary fence of 63 Pilgrim's Lane.</p> <p>J. Litter Bin at Elm Tree Bank. The concrete base of the old bin had now been removed and the Clerk expressed her thanks to Gardner Builders for carrying out the work so quickly. Mr Wilkins will now erect the new bin.</p>				
	<p>K. Provision of Bus Shelters in the village. The Clerk reported that the third shelter had been installed and that she was in contact with Mr Steve Botterill to arrange for the finishing works to be carried out.</p>				
	<p>L. Bugbrooke Post Office. The Clerk had been advised by the Post Office representative that she was still working with interested parties in the village.</p>				
	<p>M. Pilgrim's Lane Spinney and Footpath Link to John's Road. The Clerk was still awaiting information from the Harrison Trust.</p>				
	<p>N. Residents Tea Party. The posters had been circulated and flyers were to be delivered to every house. The W I Chairman would contact all those organisations that had expressed an interest in having a presence at the event.</p>				
	<p>O. Speedwatch. Councillor Kent advised that the next training session would take place on 1st August at police headquarters. Anyone wishing to join the Speedwatch team, needs to undergo training first and they should contact the police direct to arrange this.</p>				
	<p>P. Remembrance Day. Councillors agreed to authorise Councillor Ward to order the annual wreath from the British Legion.</p>				
PC/15/7/104	FINANCIAL MATTERS				
A	A financial statement was circulated. The clerk reported that the bank balances were as follows:				
	Current Account as at 30.5.15				£103,287.16
	Less June payments	£4,430.46			
	Total funds at 30.6.15				£ £98,856.70
C.	Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below:				
Chq	To whom	Service rendered	Amount	Vat	Power used for

no			£	£	payment
320		Ratification of cheque paid in June to Mrs R Harries for plant for flower boxes.	£57.82		Local Govt Act 1972 S142
321	CPRE	Annual Subscription	£36.00		Local Govt Act 1972 S111
322	Peter Warden Environmental	June Mowing	£627.60	104.60	Parish Councils Act 1957 S3
323	Bugbrooke Cricket Club	Grant towards purchase of mower	£245.00		General Power of Competence
324	Bugbrooke Village Hall Pre-School	Grant towards building improvement works	£500.00		General Power of Competence
325	Upper Nene Villages Genealogy	Grant towards purchase of laptop	£75.00		General Power of Competence
326	Anglian Water	Water charge for allotments – 8.4.15 – 7.7.15	£84.88		Smallholdings and Allotments Act 1908 S23
327	BDO	Annual Audit Fee	£360.00	£60.00	Audit Commission Act 1998.s3
Int Trans	Mrs S Bramley-Brown	June salary + mileage and Expenses	£787.83		Local Govt Act 1972 S112
Int Trans	HMRC	June PAYE	£132.20		HMRC
Int Trans	A.H. Contracts	Litter and Dog Bins - June	£335.71	£5.95	Litter Act 1983 Ss5,6
Int Trans	Bugbrooke Community Cafe	Grant towards kitchen extension – approved Oct 2014	£1000.00		General Power of Competence
Int Trans	Playsafety	Play area annual inspections	£39.00	£234.00	Open Spaces Act 1906
Int Trans	R and G Grounds Maintenance	Mowing of playing fields	£583.54	£97.26	Open Spaces Act 1906
Int Trans	NCALC	Training for new councillors	£78.00		Local Govt Act 1972 S111
Int Trans	Office depot	Parish office stationary	£49.74	£8.29	Local Govt Act 1972 S111
Int Trans	Shelter Solutions	Bus Shelter – Kislingbury Road	£3,866.02	£644.33	Parish Councils Act 1957 S3
Int Trans	Gardner Builders	Removal of damaged bin and reinstatement of area	£15000	£25.00	Litter Act 1983, ss 5,6
Int Trans	Eon	Replacement of 5 lanterns	£2040.00	£340.00	Parish Councils Act 1957 S3
Dir Dbt	Eon	Ratification of direct debit made in June for May lighting	£642.61	£107.10	Parish Councils Act 1957 S3
Dir Dbt	BT	Ratification of direct debit made in June for April – July telephone and broadband	£109.77	£18.29	Telecommunications Act 1984 S97
Dir Dbt	CIT Finance	Photocopier Rental	£216.40	£36.07	Local Govt Act 1972 S112
Dir Dbt	Eon	Street lighting supply for June	£621.88	£103.65	Parish Councils Act 1957 S3
		RESOLVED:	That these invoices be paid		

	ACTION: Clerk
PC/15/6/096	DATE OF NEXT MEETING –Monday 10th August 2015 at 7.30 p.m.

There being no further business the Chairman closed the meeting at 9.35 p.m.

End of Minutes

CHAIRMAN:.....
DATE:.....