

BUGBROOKE PARISH COUNCIL

**Minutes of the Monthly Meeting of the Full Council held on
Monday 10th October 2016 at 7.30 p.m, at the Community Centre, Bugbrooke.**

PRESENT:

	Councillor John Curtis, BEM - Chairman	
Councillor John Bignell		Councillor David Harries, BEM
Councillor Phil Bignell		Councillor Paul Henson
Councillor Brian Curtis		Councillor Alan Kent
Councillor Robb Collett		Councillor Brian King
Councillor Ken Gardner		Councillor Mrs Catherine Parry
Councillor Mrs Teresa Garlick		Councillor Terry Ward
	<u>IN ATTENDANCE</u>	
Mrs Sally Bramley-Brown Clerk	Mr Robert Fallon, SNC	5 members of the public
<u>APOLOGIES FOR ABSENCE</u>		<u>ABSENT:</u>
Apologies were accepted from:	Reason: Excluded from 6 month rule	
Councillor Mrs Linda Pope	Personal Yes	Councillor David Jeffrey
PC16/10/207	<u>TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE</u>	
	Apologies were received and accepted as above. The apology from Councillor Mrs Linda Pope was excluded from the six month rule.	
PC/16/10/208	<u>DECLARATIONS OF INTEREST</u>	
	There were none	
PC/16/10/209	<u>TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 12th September 2016</u>	
	The minutes of the meeting held on 12 th September were approved as a correct record of that meeting and were duly signed and initialled by the Chairman.	
PC/16/10/210	<u>REPORTS OF ISSUES PREVIOUSLY RAISED.</u>	
	There were none.	
PC/16/10/211	<u>PUBLIC QUESTION TIME 7.35 – 7.42 p.m.</u>	
	A member of the public reported that the large pot hole in Johns Road adjacent to 17/19 has still not been repaired properly and continues to cause problems. The Clerk to report it again to NCC Highways. A resident drew the Councillors attention to an issue with the light column on the footway between Chipsey Avenue and Kislingbury Road. The light is obscured by foliage making the footpath very dark. The Clerk was requested to try and ascertain the owner of the foliage. A request was made for the provision of a dog bin in the vicinity of Spencer Close. The Clerk was requested to ascertain where might be a suitable location. It was also reported that the lighting in Chipsey Avenue was insufficient and it was agreed that Councillors would look at this as part of the lighting revamp currently being undertaken.	

PC/16/10/211		PLANNING		
		<p>A. The Clerk reported that there had still been no response from SNC regarding the Parking Consultation. Councillor Harries advised that this may be due to changes in staffing, but the Clerk was requested to send a further letter in order to ensure that it was not missed.</p>		
		<p>B. 14 The Paddocks. Mr Robert Fallon, Development Services Manger from SNC had offered to attend the meeting, in order to discuss in detail the events surrounding the granting of planning permission for a garage and studio at 14 The Paddocks. Mr Fallon commenced by apologising to both Councillors and local residents for any distress that had been caused but he advised that often planners are called upon to make unpopular decisions. The Scheme of delegation that is in place at SNC means that applications will not automatically go to committee if there are objections – if in the view of the planning offer/team leader, they are not controversial then the officer has delegated authority to make the decision based on planning principles. Whilst there had been an appeal in 1991 which upheld the importance of the gap at the end of The Paddocks, this had not been enshrined in the 1997 Local Development Plan. The decision was one which was finely balanced, and planning officers are not permitted to make decisions based on what they like or don't like. He stated that SNC Planners were committed to closely liaising with local communities and the events surrounding this application were unfortunate and that lessons had been learned. It is clear that this is an important view as far as the village is concerned and that in order to seek to resist any further development in the vicinity, the Parish Council should take steps to have the importance of the view enshrined in the currently emerging Local Development Plan. Any request by the Parish Council would receive Mr Fallon's full support. (It was agreed that the Clerk should be requested to submit such a request as a matter of urgency). The granting of the application was a professional judgement call and whilst they individual planning officer was new to the role; his investigation of the various governing policies had been thorough. Mr Fallon had spent over 30 hours reviewing all aspects of the application, and whilst he could understand why local residents and the Parish Council were unhappy with the decision; but if permission had been refused it was highly likely that it would have been allowed on appeal which could have resulted in an order for costs against SNC. Councillors expressed the view that residents must be able to have faith in the work that Parish Councils are trying to do and that in this instance it was felt that they had been denied their democratic rights, in that they were given no opportunity to express the deeply held view to the relevant committee. Mr Fallon assured Councillors that in future there will be greater liaison with District Councillors in relation to controversial applications and should the Parish Council have any concerns regarding any future applications they were more than welcome to draw them to his attention.</p>		
		C. Planning Applications and Decision		
STATUS	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION
New	S/2016/1968/FUL - Bird	10 Beech Close	Two storey side and rear extension	No objections
New	S/2016/2047/FUL	The Old Crown, Heyford Road	Conversion of work Shop and barn to one dwelling	No objections on Conditions – 1.The public footpath is not obscured including during the works 2.Materials to match those on

	<p>Jubilee House – Cut back branches 17 Mead Way – Elderberry Bush 11 High Street – Heygates 7 Shepherds Walk 6 West End – Hazel tree 23 Chipsey Avenue – front hedge</p> <p>The Clerk was also requested to write to the occupier of 2 West End regarding removal of their green bin from the public highway</p>
C	<p><u>Footpaths.</u> KD1 – The Old Crown. The Clerk was requested to contact the owner of the land. Recent changes have meant there is now a stile in the centre of the area, the owner to be asked if this could be removed, and if not would they have any objection to it being replaced by a kissing gate.</p>
D	<p><u>Emergency Planning.</u> Nothing to report.</p>
E	<p><u>Street Lighting.</u> The Clerk reported that the majority of the changeover works had been completed and that she had received the £12,000 grant funding payment from SNC. A small number of lights remained to be converted but these were to be the subject of a discussion between Parish Council representatives and Aylesbury Mains. AM to be asked to look at ways to improve lighting on Chipsey Avenue.</p>
F	<p><u>Highways and Transport.</u> The Clerk was requested to follow up the change of signage on Pilgrims Lane, as previously agreed. To explore the possibility of having “30 MPH” painted on the road either side of the corner.</p>
G	<p><u>Extended Millennium Green and Car Park.</u> It was agreed that the Clerk and Councillor Harries should meet with a Charmac representative to reconsider the footpath. The Clerk has been advised that the archaeological finds are now ready for collection, along with the display cabinet that they have given us. In total there were 11 boxes. Councillor Henson kindly offered to collect the boxes and bring them back to the village – Councillor Harries to arrange for them to be stored in a secure location until the Millennium Green Trustees and the History Group can arrange for the display to be mounted.</p>
H	<p><u>Transfer of Services /Patient Participation Group.</u> Nothing to report. The Open evening was to take place on 12th October.</p>
I	<p><u>Hoarstone Brook.</u> The Chairman advised that he had been in touch with the Environment Agency regarding the need to dredge the brook, in view of how close it had come to flooding in the spring. Mr Glynn Davis had agreed that some dredging will be carried out during the winter period. Particular attention would be given the areas around Great Lane, Ace Lane and Church Lane bridges. Access of 10 yards either side of the brook would be required and the spoil would be placed on the banks. The Clerk was requested to write to Mr Davis, to confirm that the Parish Council would have no objection to the works, to request they notify the Clerk when the works are to be carried out and to liaise with Councillor Harries in respect of access to the Millennium Green.</p>
PC/16/10/218	<p><u>PARISH COUNCIL MOWING CONTRACT.</u></p>
	<p>The Clerk reported that she had only had four sets of plans returned. The remaining Councillors agreed that what was marked on the plan was an accurate indication of the areas that required mowing. The Clerk would collate the plans and invite tenders for the mowing contract.</p>

PC/16/10/219	PROVISION OF A DEFIBRILLATOR As previously agreed the Clerk is arranging a further training session and as soon as a date is agreed will provide notices inviting people to attend.				
PC/16/10/220	TWINNING. The Chairman reported that the football club had arrange a visit to Vohl in May 2017 and it was hoped that the Parish Council would be represented.				
PC/16/10/221	DISABLED ACCESS TO DOCTOR'S SURGERY The Clerk has written to the surgery and will report back to the November meeting.				
PC/16/10/222	NCC PATHFINDER 2 FLOOD RESILIENCE PROJECT The Clerk reported that at the request of the Chairman she had successfully applied for Bugbrooke to be included in the project and would be meeting with Parish Council representatives in the near future. (Councillors John Curtis and Collett)				
PC/16/10/223	FINANCIAL MATTERS				
A	A financial statement for month ending 30 th September had been circulated with the Agenda, and the figures were as follows:-				
	Current Account as at 31.8.16		£46,194.19		
	CCLA Deposit Fund as at 30.9.16		£30,000.00		
	Precept 2 nd tranche +		£33,600.00		
	Interest from CCLA		£ 9.68		
	Total available.		109,794.87		
	Less September Payments	£6,810.66			
	Total funds at 30.9.16		£102,895.71		
B	The Clerk submitted a report of expenditure against budget headings. Whilst there had been an overspend on some items and other items had been purchased without a specific budget provision, in general terms expenditure was in accordance with that predicted when the budget was prepared.				
C	It was agreed that the Finance Committee would meet on Monday 17 th October to prepared the 2017/2018 budget.				
PC/16/10/224	Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below:				
Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
D.D.	Southern Electric	Unmetered Supply for September	£526.44	85.85	Parish Councils Act 1957 s3; Hghways Act 1980 s301
D.D.	C.I.T. Finance	Parish office photocopier rental	£216.40	36.07	Local Govnt Act 1972 S112
368	Peter Warden Environmental	September Mowing	£627.60	104.60	Highways Act 1980 S96
369	Royal British Legion	Remembrance Day Wreath	£30.00		General Power of Competence
370	Millennium Green Trust	Annual maintenance contribution	£4,000.00		Open Spaces Act 1906
(I.B)	HM Revenue & Customs	Tax - SBB September +NIC (38.48)	253.08		HMRC requirement
(I.B.)	A.H.Contracts	Sept dog and litter Bins	£432.55	£72.09	Litter Act 1983 s5,6

(I.B.)	Mrs S Bramley-Brown	Clerk's salary– September 16 less tax	£740.24		Local Gov't Act 1972 S112
(I.B.)	Aylesbury Mains	Lantern conversion as quoted	£16,368.72	£2,728.12	Highways Act 1980 S96
(I.B.)	BSACCA	Room hire for meetings and parish office rent	£240.00		Local Gov't Act 1972 S112
(I.B.)	Kay Iqbal	Bus shelter cleaning - September	£100.00		Parish Councils Act 1957 S1
(I.B.)	R and G Grounds Maint	July Mowing	£438.72	£73.12	Open Spaces Act 1906
(I.B.)	R and G Grounds Maint	September Mowing	£601.05	£100.20	Open Spaces Act 1906
(I.B.)	Shaw and Son	Binding of minutes	£126.00	£21.00	Local Gov't Act 1972 S112
(I.B.)	Mr Peter Wilkins	Village repairs	£72.90		Open Spaces Act 1906
	RESOLVED:	That these invoices be paid			
	ACTION:	Clerk			
PC/16/10/225	DATE OF NEXT MEETING –Monday 14th November 7.30 p.m. to be preceded by a Meeting of the Footpaths Committee				

There being no further business the Chairman closed the meeting at 9.16 p.m.

End of Minutes

CHAIRMAN:.....

DATE:.....