

# BUGBROOKE PARISH COUNCIL

Minutes of the Meeting of the Full Council  
held on Monday 9<sup>th</sup> November 2009 at 7.30 p.m. at the Community Centre, Bugbrooke.

## PRESENT:

Chairman – Councillor Philip Bignell

Councillor John Bignell  
Councillor Diana Cockrill  
Councillor Ken Gardner  
Councillor David Harries  
Councillor Brenda Inch  
Councillor David Jeffery

Councillor Alan Kent  
Councillor Brian King  
Councillor Paul Phillips  
Councillor Jonathan Shribman  
Councillor Terry Ward

## IN ATTENDANCE

Councillor Joan Kirkbride  
Mrs Catherine Parry, clerk

4 Parishioners

## APOLOGIES FOR ABSENCE

Apologies were accepted from:

Reason:

Councillor Cherry Pilcher  
Councillor Neil Sturdy  
Councillor John Curtis  
Councillor Graham Smith

Illness  
Work commitment  
Holiday  
Another council commitment

## ABSENT

### PC09/11/223 DECLARATIONS OF INTEREST

Councillor Ward declared an interest in the donation to British Legion in respect of the Remembrance Day Wreath. Councillors Harries and Cockrill declared a non-prejudicial interest in the grant to be made to the Millennium Green, as trustees.

### PC09/11/224 POLICE MATTERS

- A Emails from Community Messaging Service have been forwarded as appropriate.
- B Report from the Police that a survey of Northants residents has shown an increase in confidence in the service provided by the police. A copy of the email will be available at the meeting or can be forwarded on request to the clerk.
- C Re vandalism – Jen Harrison is working with the Anti-social behaviour Group to put behaviour agreements in place with some of the problem group.

### PC09/11/225 MINUTES

The minutes of the meeting held on 14<sup>th</sup> September 2009 were approved as a correct record of each meeting, following the comment from Councillor Curtis that the reference to “Camp Hill” in Minute PC09/9/179 should be “Peace Hill”. They were then duly signed by the Chairman.

### PC09/11/226 REPORT ON MATTERS PREVIOUSLY RAISED

<u>No.</u>	<u>Item</u>	<u>Details</u>	<u>Previous PC Minute No.</u>
A	Hedge between Chipsey Avenue and Butts Hill	This has been clipped back by a parishioner, but a report has been received that a tree is obscuring the light, and a letter is to be written to the owners of the tree asking them to clip it back	PC09/6/129
B	Hedge by the Baker's Arms	Heygates have clipped this back.	PC09/09/187

C Overhanging This has been clipped. PC09/09/187  
hedge in West  
End

PC09/11/227 **PUBLIC QUESTION TIME**  
The meeting was adjourned between 7.39pm and 8.08pm to allow questions and comments from parishioners. The matters raised are listed in Appendix A attached.

PC09/11/228 **YOUTH MATTERS**  
**MUGA**— Kara Luck has now left the Council and her successor, Tom Kittendorf, has supplied the two additional quotations needed for the MUGA application to proceed. The three quotes are:  
Safe and Sound - £30,000  
Russell Leisure Limited (higher specification) - £44,992.37  
D.T.Leisure (UK) Limited - £32,175.00  
If the Safe and Sound quotation is accepted, the cost would be met as follows:  
➤ WNDC - £10,000  
➤ Lottery- £16,666  
➤ Youth shelter surplus: £3,000  
➤ Parish Council - £1,000

The planning officer has emailed his comments on the draft planning application. He would like the MUGA to be brought nearer to the parking area. He has also made some comments on the design and access statement which should be addressed.

**Youth Shelter** – Nothing further has been heard from the young people concerned with this despite efforts having been made to contact them, in order to arrange a site visit. This has now been left with the South Northants representative, Laurie Berruto.

**RESOLVED**

1. To submit the planning application with the MUGA in the location agreed as most appropriate (and that the preference of the planning officer was not a viable option since it would interfere with the rugby practice grounds and/or cricket pitch.
2. To amend the design and access statement as suggested by the planning officer.
3. To accept the quotation from Safe and Sound, subject to planning permission.

**ACTION** Clerk and Councillor Harries.

PC09/11/229 **NEW CHURCHYARD EXTENSION**  
A A site meeting was held on 29<sup>th</sup> October between Mr Haines and Mr Oakey from the Jesus Fellowship and Councillors Curtis and Harries. The logic of using land closer to the existing churchyard was put to Mr Haines, and he acknowledged this. A follow up letter has been sent to him, together with a location plan showing the preferred new site.

The working party met to discuss the design and access statement relating to the land in Peace Hill.  
**RESOLVED:** That the council should keep in regular contact with the Jesus Fellowship to try to resolve which land could be made available, so as to ensure an early resolution and agreement with them.

**ACTION:** Clerk and working party.

PC09/11/230 **PLAY AREA AT PRIMARY SCHOOL**  
The clerk has told the county council that she was informed that a plan had been available at a recent public meeting at the school, which delineated the whole of the school field. The county council has requested their agent to comment on this. The clerk has offered to collect it from the agent and deliver it to the council if that will speed matters along.

PC09/11/231 **COMMUNITY SPEED WATCH AND 20MPH ZONE**  
A Councillor Kent reported that the overall conclusions following the latest Speedwatch campaign are that there are fewer vehicles travelling at 35mph or more. However, more vehicles are travelling at excessive speed down Camp Hill. A surprising conclusion is that more than 400 vehicles per hour are recorded travelling through Bugbrooke at peak periods. This is the rate expected for a busy town road. A more detailed report is annexed at Appendix B attached to these minutes.

*PTB*

PC09/11/232 **PLANNING**

A Various emails have been received from Mid Northants Parishes, with news etc regarding the Joint Core Strategy.

Status	App. No. & applicant	Location	Proposals	PC comments or SNC decision
New	S/2009/1043/FUL Johnson	Rear of 12 Church Lane	Single storey dwelling to the rear (AK)	Objection on the same grounds as for the previous application. Also, there are flooding implications arising from the use of soakaways. In addition, the plan provided was completely illegible.
Info	S/2009/0923/FUL Bhatti	40 High Street	Alterations and change of use from store room to take away.	This has been withdrawn (late agenda item).

**PARISH MATTERS:**

PC09/10/233 A Two further quotes have been obtained. These are for metal noticeboards and the noticeboards are not completely identical in style, so it is not possible to completely compare like with like. After discussion, it was decided that Greenbarnes represented the best value for money in terms of durability and design.

**RESOLVED:** That the new noticeboard to replace the board at the junction of Kislisbury Road and Johns Road would be ordered from Greenbarnes to the same design as the board near the junction of Johns Road and Pilgrims Lane  
Clerk

**ACTION:**

PC09/11/234 B **Litter Bin** – The chairman has repaired the bin on the Millennium Green.

PC09/11/235 C **Dog Bins** – Marcus Young Landscapes have quoted £2.30 per bin emptied weekly, fixed until 31<sup>st</sup> March 2012. This compares with £2.56 with AH Contracts. There was a discussion as to whether it was possible for the lower price to be sustainable (since dog waste has to be sent to licensed tips and this has a cost implication) and as to the benefits of maintaining a long standing relationship with a trusted contractor.

**RESOLVED:** That the parish council would continue to use AH Contracts, and would enter into a three year fixed price contract (depending on the terms of the contract being acceptable – to be discussed at the December meeting).  
Clerk.

**ACTION:**

PC09/11/236 D Kay Tarry has asked whether there is any other work that she can quote for – eg graffiti removal, cleaning work etc.

**RESOLVED:** That Kay be asked to quote for clearing graffiti from dog bins and other public areas

**ACTION:** Clerk

PC09/11/237 **ALLOTMENT ASSOCIATION**

The rental for the allotments is due for review. The current rent is £210.00 plus the water rates.

**RESOLVED:** That the rent would not be increased for the coming year, but would be reviewed again in November 2010

**ACTION:** Clerk to inform the association accordingly.

PC09/11/238 **CONSULTATIONS**

A **Joint Core Strategy:** Mid Northants Parishes are forwarding various newsletters and updates re this.

With regard to future planning proposals generally, Councillor Harries reported that, in addition to the 110 new houses which might now gain planning consent in Bugbrooke pursuant to the SNC Interim Housing Planning Policy (which has recently been adopted) there are pre-application discussions taking place in respect of about 222 new dwellings on sites around the village.

Bugbrooke is therefore particularly vulnerable to development in any event, but probably more so now that the Joint Core Strategy has been withdrawn, since it was at least clear from the consultation draft that Bugbrooke was safe from colonisation from Northampton.

**RESOLVED:** That the clerk would write to the Chief Executive at South Northants

*Handwritten initials: DB*

Council asking her for details of the sites under discussion, and stating that it was imperative that the parish council was now involved in consideration of the most suitable sites for any possible future development..

**ACTION:** Clerk

- B **Third Local Transport Plan Consultation** – the questionnaire for this is online only, so far as the clerk can ascertain. She has forwarded it to councillors on email for individual responses.

PC09/11/239 **NEIGHBOURHOOD WATCH**

The cost of a new sign has not yet been received.

PC09/11/240 **HIGHWAYS AND TRANSPORT**

- A A new bus stop sign has appeared on the lamp post on the corner of Badgers Close. Councillor Cockrill reported that she had discussed the location with Helen Howard from the County Council. Although it is not in the preferred location, it is apparently accepted by the bus drivers that they will stop at a convenient spot near to the bus stop and will use their discretion as to the safest place to deposit passengers.

**RESOLVED:** That the parish council would accept that the bus stop sign could remain on the lamp post

**ACTION:** Councillor Cockrill to advise Helen Howard accordingly.

- B Councillor Cockrill reported that she is continuing to liaise with the county council representatives to ensure that dropped kerbs are constructed where needed.

**RESOLVED:** That the council continue to pressurise the county council to provide this facility

**ACTION:** Councillor Cockrill

PC09/11/241 **CORRESPONDENCE**

**1. For Action**

- | No. | Item   |
|-----|--|
| A   | “The Bus” – youth and community vehicle, which can be taken to events, support youth clubs etc. A copy has been given to Gillian Stone for the youth club. Councillor Kent recommended strongly that the parish council should consider supporting this since it is an excellent facility. |
| B   | SNVB leaflets  |
| C   | Mid Northants Parishes notice of meeting 3 <sup>rd</sup> December 2009 and minutes of September meeting.   |

**2. For Report –**

- | No. | Item   |
|-----|--|
| A   | Russell Leisure Leaflet  |
| B   | Wybone catalogue   |
| C   | SNH briefing paper   |
| D   | Code of Conduct course 12 <sup>th</sup> November 2009          |
| E   | Record RSS playground inspection leaflet                       |
| F   | South Northants 50+ Forum Launch 2 <sup>nd</sup> November 2009 |
| G   | Electric Blanket testing week (already notified in October)    |
| H   | Northants County Council Pocket Parks information pack         |
| I   | Northants ACRE report and accounts.                            |
| J   | NALC Update  |

PC09/11/242 **FINANCIAL MATTERS**

- A Monthly Budget Spent figures

- D The trustees of the Millennium Green have requested their contribution

**RESOLVED:** That the cheque for the annual grant be signed and sent to the trustees.

**ACTION:** Chairman would deliver the signed cheque to the treasurer.

- E To ratify cheque 1013, Falcon Copiers rental (received after the last agenda had been issued).

**RESOLVED:** The cheque was ratified.

- F The trustees of the OAP Christmas Gift Scheme have asked whether the Council would consider donating to their cause.

**RESOLVED:** That this was acceptable, since the income from the public and various village businesses had fallen over recent years. The Clerk, together with the Chairman and Vice Chairman, would be authorised to agree a figure (up to a maximum of £1,000.00), following further enquiries having been made into the sources of income of the scheme.

PTE

**ACTION:** Chairman, Vice Chairman and Clerk as appropriate.  
 G Approval of draft budget for 2010-2011. A copy of the draft was circulated at the meeting.  
 So that councillors could consider it in time for the December meeting.

**RESOLVED:** Councillor Harries would assist the Clerk in working up the final form of the draft budget.

**ACTION:** Councillor Harries and the Clerk.

H Accounts for payment –

Chq no	To whom	Service rendered	Amount	Vat
1019	AH Contracts	Emptying of waste bins – to 31.10.09	£371.22	£48.42
1022	E.On	September unmetered supply costs	£297.06	£38.75
1023	Mr A. Walton	Litter picking October – 4 weeks x 4 hours 16 hours @£6.25 =£100 (less 20% tax)	£80.00	
S/O	Mrs C.J. Parry	Clerk's salary– November 2009	£364.47	
1028	HM Revenue & Customs	Tax (CP £91.20 & AW £20.00) - NI (CP@.33p) £.33 NI (BPC@.38p) £.38 Total	£111.20 £111.91	
	Northants ACRE	Annual membership	£34.00	
1027	PW Warden	Grass Cutting October (1 @ £276)	£276.00	£36.00
1025	BDO Stoy Hayward	Audit fee	£460.00	£60.00
1026	Falcon Copiers	Copying charges July to October 2009	£36.45	
1020	Millennium Green Trustees	Annual grant	£1,500.00	
1021	British Legion	Remembrance Wreath	£25.00	

**RESOLVED:** That all the accounts presented for payment be approved.

**ACTION:** Clerk

PC09/11/243

**DATE OF NEXT ORDINARY MEETING:-**  
**Monday 14<sup>th</sup> December 2009**

*There being no further business the Chairman closed the meeting  
 at  
 9.02PM*

**\*End of Minutes\***

**CHAIRMAN:**  .....

**DATE:** 14/12/2009 .....