

BUGBROOKE PARISH COUNCIL

Minutes of the Meeting of the Full Council
held on Monday 8th February 2010 at 7.30 p.m. at the Community Centre, Bugbrooke.

PRESENT:

Chairman – Councillor Philip Bignell

Councillor John Bignell
Councillor Diana Cockrill
Councillor Ken Gardner
Councillor David Harries
Councillor Brenda Inch
Councillor David Jeffery

Councillor Brian King
Councillor Paul Phillips
Councillor Cherry Pilcher
Councillor Jonathan Shribman
Councillor Neil Sturdy
Councillor Terry Ward

IN ATTENDANCE

Mrs Catherine Parry, clerk

9 Parishioners

APOLOGIES FOR ABSENCE

Apologies were accepted from:

Councillor John Curtis
Councillor Alan Kent
Councillor Joan Kirkbride

Reason:

Holiday
Another voluntary commitment
A family commitment

ABSENT

Councillor Graham Smith

PC10/02/288 DECLARATIONS OF INTEREST

Councillor Ward declared an interest in the planning application relating to 30 High Street, as a near neighbour, and took no part in the discussion relating to it.

Councillor J. Bignell declared an interest in paragraph C of section 17 of the agenda (Financial Matters), on account of the fact that he was a vice-president of the cricket club. He took no part in the discussion relating to this matter.

PC10/02/289 POLICE MATTERS

- A Emails from Community Messaging Service had been forwarded as appropriate.
- B The Police Authority is inviting members of the community to become involved, for example by becoming an independent member. Further details are on their website.
- C £25,000 is to be made available by grant funding (from funds seized under the Proceeds of Crime Act). Applications are invited from community groups.
- D Drop in surgeries will be held from the mobile unit at various venues – Bugbrooke on Monday 22nd February in the High Street from 2pm to 4pm.
- E Northants Crimestoppers received almost 500 actionable calls which resulted in £8,000 worth of stolen property being recovered.
- F The police were recruiting special constables. Details had been sent to the Link website.

PC10/02/290 MINUTES

The minutes of the meeting held on 11th January 2010 were approved as a correct record of that meeting and were duly signed by the Chairman.

PC10/02/291 REPORT ON MATTERS PREVIOUSLY RAISED

<u>No.</u>	<u>Item</u>	<u>Details</u>	<u>Previous PC Minute No.</u>
A	Sustainable Communities Bill	Following a letter of support having been sent by the parish council, Tim Boswell MP had confirmed that he was supporting it.	PC09/12/253

PC10/02/292 PUBLIC QUESTION TIME

The meeting was adjourned between 7.35pm and 8.07pm to allow questions and comments from parishioners. The matters raised are listed in Appendix A attached.

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PC10/02/293 **YOUTH MATTERS**

A Street football was available free at Champion School on Thursday nights from 8.00pm to 9.00pm. Details of this had been circulated to local organisations involved with youth.

B **Youth Shelter:**

1. The clerk reported that she had accepted the Safe and Sound quotation for this, subject to the MUGA proceeding.

2. The clerk reported that she had written to the parishioner who was concerned about the shelter.

C **MUGA:**

The clerk reported that the planning officer asked for confirmation that the youth shelter would be sited near to the car park. This had been sent. The application would be considered in February.

PC10/02/294 **NEW CHURCHYARD EXTENSION**

A The clerk reported that no progress had been made with the Jesus Fellowship since the meeting which had taken place in December, following which a letter had been sent to Mr Haines of the Fellowship by Fisher German, the agents for the Fellowship, advising caution in proceeding with any sale to the parish council.

RESOLVED: That the agents be requested to clarify the plan attached to their letter to Mr Haines, which did not contain the colouring referred to in the letter. This would enable the parish council to understand which area of land might be available for the churchyard extension.

ACTION Clerk.

PC10/2/295 **PLAY AREA AT PRIMARY SCHOOL**

A The clerk reported that no further progress had been made since the County Council had confirmed that the title was registered

RESOLVED: That the clerk would chase the County Council for the lease for signature.

ACTION Clerk.

B Councillor Kirkbride has some money left from the "Empowering Councillors" grant. Some of this could be put towards a seat for this area if the parish council wished.

RESOLVED: That Councillor Kirkbride be requested to provide a grant towards the cost of a seat for this area.

ACTION Clerk.

PC10/02/296 **COMMUNITY SPEED WATCH AND 20MPH ZONE**

A There was nothing further to report in respect of this matter.

PC10/02/297 **PLANNING**

A The clerk reported that Messrs Godfrey-Payton, on behalf of the Harrison Trust, had confirmed that they would be happy to work with the parish council in drafting a development brief in respect of the land at the rear of the Five Bells Public House, which, if a planning application were made, would be likely to incorporate a degree of community use.

RESOLVED: This was agreed.

ACTION: Clerk to contact Godfrey-Payton accordingly.

B **Peace Hill application** - Councillor Harries reported on the planning meeting of the district council of 4th February at which this application was discussed. He had requested that the access be re-addressed, since the proposed access was unsatisfactory, and that the design of the houses nearest to the bungalows in Peace Hill be amended to minimise overlooking. He had also requested that a contribution be made directly to the primary school to enhance their library facilities. He reported that the application had been approved with a revised access off Litchborough Road and with a condition requiring that the existing hedgerow be transferred to the Parish Council so that they could maintain it.

C The Chairman reported on the site visit of 2nd February, which had preceded the planning meeting. The Chairman reported that the Development Working Party had formulated responses to the Strategic Housing Land Availability Assessment ("SHLAA"). The parish council had been provided with details of these responses and was requested to ratify them.

RESOLVED: The responses were duly ratified. It was agreed that clarification should be sought as to the numbers of units which might affect Bugbrooke, since the South Northants Council Interim Rural Housing Planning Policy was clear that Bugbrooke would be allocated no more than 111 units until the new Local Development Framework is adopted.

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ACTION: Clerk.

D The clerk reported that Friends of the Earth (“FOE”) had invited councils to include their area within the response which FOE were submitting to the West Northants Development Corporation in connection with the Strategic Land Housing Land Availability Assessment.

RESOLVED: That the invitation would not be accepted since the parish council had already submitted its responses.

ACTION: None.

E The clerk reported that the 12 Church Lane application was to have been considered by the district council planning committee on 28th January, and that she had received a copy of the officer’s report recommending refusal, on the grounds that no information has been provided as to protection of the roots of the protected lime tree.

F The clerk reported that notification had been received of listing of the telephone box on the High Street.

G The clerk reported that notification had been received of the making of a tree preservation order in respect of a lime tree on the rear boundary of 12 Church Lane.

H Planning applications had been received as follows:

Status	App. No. & applicant	Location	Proposals	PC comments or SNC decision
Info	S/2009/1170/OUT Foster	Land between 29 & 31 Camp Hill	Detached dwelling and linked garage	Permission granted by SNC
Info	S/2009/1184/FUL Bose	5 Baptist’s Close	Conversion of roof space to habitable room with insertion of 8 rooflights	Permission granted by SNC
Info	S/2009/1259/RG3 Northants County Council	Primary School	Refurbishments and alterations to provide a children’s centre	No objections by SNC
Info	S/2009/1154/FUL Hutchings	The Chase Great Lane	Various works (retrospective)	Permission by SNC
Info	S/2009/1142/FUL Bhatti	40 High Street	Alterations and change of use from store room to takeaway	Permission by SNC
New	S/2010/0097/FUL Halford	30 High Street	Extension to garage	Objection – out of keeping with the surrounding area and overdevelopment (it was later confirmed that this application had been withdrawn).
New	S/2010/0038/FUL Morris	Litliff Farm	Replacement Dwelling	No objection, but local stone should be used.
New	S/20100015/FUL Hall	19 The Paddocks	First floor side extension	No objection. Materials to match.
New	S/2010/0024/LBC Bennett	7 High Street	Satellite dish.	No objection.

PARISH MATTERS:

PC10/02/298 A The clerk had requested parish councillors to provide details of potholes around the village so that she would like to make a report to MGWSP of potholes in the village.

RESOLVED: Duly provided for transmission to MGWSP.

ACTION: Clerk

PC10/01/299 **Northamptonshire County Association of Local Authorities (“NCALC”)**

The clerk reported that NCALC had been advised that it should become an incorporated body, to ensure that the committee members would not be not personally liable if the association were to be wound up on bankruptcy. It had been proposed that it become a company limited by guarantee. If this were to happen, each member council would be required to contribute only £1.00 if the company were wound up. There was to be a Special General Meeting at which this will be decided and a new memorandum and articles of association governing the new company, would be adopted. This would be held on Saturday 20th March 2010 at Higham Ferrers Town Hall. Did any parish councillor wish to attend?

RESOLVED: No parish councillors were available to attend this meeting.

ACTION: None.

B NALC had published for consultation a document called “Parish Partnerships – the

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Northamptonshire Councils' Charter". The consultation runs until 31st March. The clerk reported that she would consider it in time for the March meeting.

PC10/02/300 **CONSULTATIONS**

A The clerk reported that the Government had announced the outcome of the Quinquennial Review into the urban development corporations, including West Northants Development Corporation ("WNDC"). WNDC would concentrate on strategic delivery of key projects with more joint working with partners. **It would return planning responsibilities to the local planning authorities.** From **April 2011** it would concentrate on planning applications for schemes of 200 or more homes and commercial schemes.

PC10/02/301 **NEIGHBOURHOOD WATCH**

The Neighbourhood and Home Watch Regional Conference will be held on 20th February at the Holiday Inn, Peterborough. Registration of interest could be done through the link at www.conferencesearch.co.uk/nhwevents.

PC10/02/302 **HIGHWAYS AND TRANSPORT**

- A The clerk reported that she had received a copy of a letter which had been sent to Heygates by the County Council on behalf of Nether Heyford Parish Council, to request them to instruct their drivers not to drive through Nether Heyford from the A5, but to travel down to the Litchborough Road and drive into Bugbrooke from this road, which is considered to be more suitable for heavy vehicles.
- B Councillor Cockrill reported that she had met a representative of the County Council with regard to the provision of dropped kerbs at the bus stops near the Baker's Arms. This work will be added to the works programme, but probably will not be carried out until the next financial year. A flag and pole will also be erected outside the bus stop at the top of Butts Hill.
- C With regard to vehicles riding over the kerb in the crescent at the foot of Butts Hill, the clerk reported that the County Council advised that parishioners should take this matter up with South Northants Homes, which owned the grassed area. Councillor Gardner reported that he had spoken to the drivers of the bin lorries which had been causing the damage, and they asked that the householders move their cars on refuse collection days so that the bin lorries had room to manoeuvre.

PC10/02/303 **Correspondence -**

1. For Action

- | No. | Item |
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| A | Northants ACRE village survey has been completed by the clerk. |
| B | FOR DIARISING - A45 Northampton to Daventry Stakeholder meeting No 3 – 29 th April 2010 in the Millennium Hall, Flore. |
| C | Warning notice from south Northants Council reminding parishioners to register to vote. |
| D | Volunteer leaflets for posting on noticeboards. |
| E | FOR DIARISING –Fire safety training in Brackley on March 12 th . |
| F | NALC is looking for candidates for its Local Council Awards. |
| G | NALC invites candidates for a vacancy for a Finance and Resources officer. |

2. For Report -

- | No. | Item |
|-----|--|
| A | "Blisworth Unveiled" Open Day at Blisworth Chapel Coffee House on Saturday 27 th February 2010. |
| B | CPRE Planning Roadshow will take place on Thursday April 8 th at Great Houghton Parish Hall. |
| C | Request from Ian Keable, a comedy magician, as to whether any organisation would like to profit share the proceeds of one of his shows, which he would put on in the village. This has been circulated to the primary school, parochial church council and community centre. |
| D | Various emails from Mid Northants Parishes. |
| E | Prestige Civil Engineering want to quote for the MUGA construction |
| F | NALC update, which has been forwarded to those councillors on email. |
| G | Northants Arts News and Events newsletter. |
| H | Notes received from South Northants Council following South Northants Local Strategic Partnership workshop held on 10 th December 2009 |
| I | Charity Leaflets as follows: <ul style="list-style-type: none">➤ Age Concern Silver Surfer sessions – flyers. These have been forwarded to the Link website, Jubilee House, WI, Neighbourhood Watch and U3A for circulation.➤ Alzheimer's Society Befriending Scheme – volunteers needed➤ Guide dogs for the blind fund raising suggestions, |

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- | No. | Item |
|-----|---|
| J | A consultant has requested details about the parish magazine. Should this letter will be passed to the Link editor for a response? |
| K | Linkup – Volunteer Bureau newsletter |
| L | Requests to quote for mowing contract: <ul style="list-style-type: none"> ➤ Country Gardens and Groundcare. ➤ Countryside Gardens ➤ Shenley Garden designs |
| M | South Northants Council's Standards Committee Report into a hearing relating to alleged breach of Code of Conduct at Roade. |
| N | South Northants Homes has a grant funding arm which donates funds to local groups. This has been forwarded to parish councillors on email for circulation amongst community groups. |
| O | Letter from Land Registry inviting voluntary registration of title to land held by the parish council. |
| P | Update on progress – East Midlands Fire and Rescue Control Centre |
| Q | South Northants Homes major works briefing paper. |

PC10/02/304 **FINANCIAL MATTERS**

- A The Monthly Budget Spent figures were circulated.
- B Grant Funding – Councillor Kirkbride has money left from her funding allocation. The parish council was asked if there were any ideas for a use to which some of this could be put.
RESOLVED: That a request be made for funding for a bench for the new play area
ACTION: Clerk
- C A request has been made by the cricket club for a donation towards to cost of a new playing surface.
RESOLVED: That the cricket club treasurer be requested to provide details of other funding which might be obtained for this project so that the council could decide what amount, if any, might be contributed from parish council funds.
ACTION: Clerk to liaise with cricket club treasurer

D Accounts for payment –

Chq no	To whom	Service rendered	Amount	Vat
1048	AH Contracts	Emptying of waste bins – to 31.1.10	£322.80	£56.49
1047	E.On	January unmetered supply costs (note- the invoice had not been received when the agenda had been prepared and the VAT figure was greater than the figure shown on the agenda)	£303.51	£45.20
1046	Mr A. Walton	Litter picking January - 4 weeks x 4 hours: 16 hours @£6.50 =£104.00 (less 20% tax)	£83.20	
S/O	Mrs C.J. Parry	Clerk's salary– January 2010	£364.47	
1052	HM Revenue & Customs	Tax (CP £91.20 & AW £20.80) - NI (CP@.33p) £.33 NI (BPC@.38p) £.38 Total	£112.00 £112.71	£112.71
1049	Falcon Copiers	Copying Charges (note: the clerk does not agree this figure, which she thinks should be lower. She will not therefore write the cheque until the cost has been clarified)	£29.70	£4.42
1050	Greenbarnes	Invoice for noticeboard	£1604.61	£238.99
1051	Anglian Water	Allotment water rates July 2009 to January 2010	48.08	

RESOLVED: That all the accounts presented for payment be approved.

ACTION: Clerk

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PC10/01/305

**DATE OF NEXT ORDINARY MEETING:-
Monday 8th March 2010**

*There being no further business the Chairman closed the meeting
at 8.57pm*

End of Minutes

CHAIRMAN:.....

PJB: jcl

DATE:.....

8/3/2010

APPENDIX A

MATTERS RAISED DURING PUBLIC QUESTION TIME 8TH FEBRUARY 2010

1. A parishioner mentioned that a foreign lorry had been parked in the layby outside Campion School. The chairman asked the clerk to inform the Community Support Officer, Jen Harrison.
2. The treasurer of Bugbrooke Cricket Club made a request that the parish council contribute towards the renewal of the artificial mat, which had been in use since 1999 and is now in a dangerous condition. This originally cost £7,000.00. The cost of refurbishment to English Cricket Board standards would be in the region of £4,000.00 plus VAT. They have applied for grants from other organisations and the treasurer agreed to provide details of the grant funding already committed, so that the parish council could decide how much could be provided from parish funds.
3. Mr Chay Adams advised the parish council that he and another landowner were intending to make a planning application in respect of land at the end of Johns Road. Indicative drawings were provided, which showed residential development of about 150 houses (including affordable and retirement housing) plus open space and other facilities. Mr Adams confirmed that another 50 houses could be accommodated on this land. Accesses to the development would be from Johns Road and also from the top of Camp Hill. Mr Adams made the following points:
 - An application had not yet been made but was imminent.
 - Surface water would be directed away from the village.
 - In the opinion of the applicants, traffic from the development would not impinge upon the village, and alternative routes would be used to reach Towcester, Northampton
 - A supermarkets was included in the proposal.
 - It was proposed that two rugby pitches would be provided, together (possibly) with an extension to the Campion School playing fields.
 - If this development were allowed, it would provide Bugbrooke's housing needs for the next 20 years.
 - The development would be undertaken in phases, probably 3 phases over 7 or 8 years.

Councillor Inch asked what impact the development (if it proceeded) would have on the primary school, which is already at capacity. Mr Adams replied that all questions regarding education provision would be answered in the report which would accompany the application. Section 106 contributions would be made. At present this did not include the funding of a new bus route. A contribution figure of £408,000 or thereabouts was being proposed.

A parishioner stated that in his opinion, Johns Road could not cope with the amount of traffic that this new development might generate. Also, contributions should include the provision of a library. Mr Adams replied that Northants County Council were satisfied that a mobile library was sufficient. Also the highways report which had been commissioned concluded that Johns Road could accommodate the additional traffic movements.

Co-councillor J. Bignell pointed out that any application of this size would exceed the 111 units allocated to Bugbrooke under the Interim Planning Housing Policy, of which 31 were already consented. Mr Adams repeated that the development would be phased, and that a development of this size could provide more facilities for the village.

Further doubts were expressed about the suitability of Johns Road for additional traffic, and Mr Adams suggested that traffic calming might be used.

Views were expressed that a development of this size would unbalance the village and lead to a separate community.