

# BUGBROOKE PARISH COUNCIL

Parish Office, Camp Close, Bugbrooke, Northampton, NN7 3RW  
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Chairman: Mr P.J. Bignell

Clerk: Mrs C.J. Parry

**To:**

Councillor Philip Bignell  
Councillor John Bignell  
Councillor Mrs Diana Cockrill  
Councillor John Curtis  
Councillor Ken Gardner  
Councillor David Harries  
Councillor Mrs Brenda Inch  
Councillor David Jeffery

Councillor Alan Kent  
Councillor Brian King  
Councillor Mrs Cherry Pilcher  
Councillor Paul Phillips  
Councillor Dr. Jonathan Shribman  
Councillor Neil Sturdy  
Councillor Terry Ward

4<sup>th</sup> January 2011

## NOTICE OF MEETING

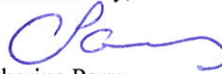
I hereby summon you to the monthly meeting of the Parish Council which will take place on

**Monday 10<sup>th</sup> January 2011 at 7.30 p.m.**

**in the Green Room at the Community Centre**

I enclose minutes of the meeting held on 13<sup>th</sup> December 2010 and an agenda, with accompanying papers as appropriate. The agenda has been posted on the noticeboards. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but the meeting will be adjourned as mentioned below.

Yours faithfully,



Catherine Parry  
Clerk to the Council

## AGENDA

1. **To receive and accept apologies for absence**
2. **To receive declarations of interest**
3. **To consider whether register of interests requires updating (eg owing to a member having been elected to any local committees etc).**
4. **To sign and approve the minutes of the meeting held on 13<sup>th</sup> December 2010.**
5. **Police Matters**
  - A Various Community messages, which have been circulated.
  - B Community Panel Minutes of meeting held on 13<sup>th</sup> December. No statistics were available since the operating system had changed and they had not yet been populated onto the system. The priorities for the next three months are prevention of burglary, prevention of vehicle crime and dealing with anti-social behaviour.
6. **Public question time**

The meeting will be adjourned for a period of 10 minutes to allow questions from electors.
7. **Reports on issues previously raised**

Councillors will report on any information which they have received which updates any item on previous agendas.  
The clerk has nothing to report this month – all updates are included in the individual sections.
8. **Youth Matters**
  - A **Campion School:** The clerk has nothing to report this month.

9. **Playing Field**  
Councillor Harries will report on any relevant matters.
10. **New Churchyard Extension**  
A The clerk will report on any update which she has received before the parish council meeting. She has emailed the agent for the Fellowship to ask whether any decisions have been made.
11. **Primary School**  
A The clerk will report on any fencing update.
12. **Twinning**  
A A reply has been received from Vöhl to the clerk's email, which will be read out at the meeting.
13. **Allotments**  
A The clerk has emailed the Diocese's agent in the terms agreed at the December meeting and will report on any response received.
14. **Community Speedwatch and 20mph Zone**  
Councillor Kent will report on any issues which have arisen re this since the last meeting.
15. **Mid Northants Parishes Report**  
A Various emails.  
B A reminder has been received to attend the meeting at Kislingbury on 20<sup>th</sup> January to elect a Chairman and to decide whether the "Planning Watchdog" concept is workable. Councillor Harries will comment on this, in particular.

16. **Planning**  
A **Planning Applications as follows:**

Status	App. No. & applicant	Location	Proposals	PC comments or SNC decision
Info	S/2010/1371/FUL Scottish & Newcastle	Five Bells, Church Lane	Proposed sun parasol – retrospective.	<i>Permission granted</i>
Info	S/2010/1354/LDP Dungate	33 Tibbs Way	Removal of conservatory and creation of habitable room in its place.	<i>Certificate of lawful development re works already carried out.</i>
Info	S/2010/1387/FUL Enterprise Inns	Bakers Arms, High Street	Installation of wooden smoking shelter in garden	<i>Permission granted.</i>
New	S/2010/1585/FUL Wootton	Kahne Lodge, Church Lane	Two storey front/side extension with double garage, single storey rear extension.	
New	S/2010/1526/FUL Iqbal	29 Pilgrims Lane	Removal of existing rear family room & greenhouse, & construction of ground floor extensions. Removal of existing roof structure & construction of first floor extension to existing bungalow. Provision of hipped roof structure over existing garage. Internal alterations.	
New	S/2010/1529/FUL Palmer	Orchard House, Church Lane	Two storey rear extension.	

17. **Parish Matters**

- | <u>No.</u> | <u>Item</u>   |
|------------|---|
| A          | SNC has asked whether Bugbrooke has a welcome pack and offering to help if there is no current pack. This is something which could be instigated, especially with the proposed new developments in the village. |
| B          | Update from the Chairman as to the request made to the Health Centre for a footpath leading from KD29 to the door of the surgery building, avoiding the car park.   |

18. **Elections**

- A NALC has asked that the parish council discuss how to attract new candidates and promote the elections on 5<sup>th</sup> May. The clerk intends to work with the website in publicising the election as much as possible, but the parish council in general should please consider how best to do this and how to encourage people to stand for election.
- B SNC have concluded that, following the review of polling places and districts, no changes are needed within Bugbrooke.

19. **Northamptonshire County Association of Local Authorities**  
 A Comments have been received on the Localism Bill, which have been circulated to councillors.  
 B The s137 expenditure limit for 2011 is £6.44 per elector. This equates to £13,781 for the whole village. It is the sum which the Local Government Act 1972 permits to be spent on items for the benefit of the electorate which are not caught under any other statutory provision. Usually, the only item to which this expenditure relates in Bugbrooke is the Remembrance Day wreath  
 C There are three training courses in January which might interest councillors.
20. **Consultations**  
 A None this month.
21. **Highways and Transport**  
 A Councillor Cockrill will report on any matters which have arisen since the last meeting.  
 B MGWSP have sent a satisfaction questionnaire for completion.  
 C Notification has been received that the A5 will be closed overnight for maintenance works during February. The clerk will read out the notice at the meeting, and she understands that it will also be posted on the website.  
 D Councillor Curtis has been requested by parishioners in Camp Hill to consider applying to the County Council to make the layby at the top of Camp Hill a "residents only" parking area. At present, they are having difficulty, on occasions, in parking their own cars in the layby because other cars are left there.
22. **Neighbourhood Watch**  
 The clerk or Councillor Sturdy will report on any updates received prior to the meeting.
23. **Street Lights**  
 A Any updates on last month's discussions will be given by those concerned.
24. **Correspondence -**  
**1. For Action**  
 No. **Item**  
 A None.
- 2. For Report -**  
 No. **Item**  
 A Suppliers' brochures as follows:  
 > Countryside Gardens  
 > John Hicks, a playground inspector. This has been put in the Risk Assessment file for future reference.  
 B South Northants homes briefing paper.  
 C SNVB email newsletter.  
 D Northants50+ Network newsletter and confirmation that they are setting up a website which should be accessible shortly. The website address is [www.northantsfiftyplus.co.uk](http://www.northantsfiftyplus.co.uk).  
 E Letter from SNC re the Queen's Jubilee, containing a copy letter from Jeremy Hunt MP. There will be a 4 day jubilee weekend from 2<sup>nd</sup> to 5<sup>th</sup> June 2012. There will also be an opportunity for lottery funding, which will be allocated according to the number of votes cast by the public.  
 F Alzheimer's poster.  
 G Village Viewpoint magazine.  
 H Listers Geotechnical Newsletter  
 I Northampton Museums Events brochure.  
 J Email from Farthingstone Golf Club drawing attention to the range of services they offer. The clerk can forward this to those interested.  
 K Email from CPRE re the 2011 Stop the Drop campaign.  
 L Northants Rural Housing Association Annual Report  
 M Northants County Council has announced that Project Reduce, its proposed link up with Milton Keynes Council on various schemes, has been cancelled.  
 N "Master Composters" email from SNC Waste Management department – they are keen to see people composting as much waste as possible. This has been forwarded to the Allotment Association.
25. **Reports**  
 Councillors and the clerk will report on any meetings or seminars which they have attended since the last meeting.
26. **Financial matters -**  
 A Monthly Budget Spent figures.  
 B Link person salary review. £6.50 per hour at present.  
 C Northants ACRE has sent the subscription and donation form. £34.00 and a requested donation – in the past this has been £16.00, so the clerk has prepared a cheque on that basis.  
 D Accounts for payment:

Moneys must be paid out in only in pursuance of statutory powers vested in the parish council.  
The final column on the right details the powers which authorise the payments below:

Chq no	To whom	Service rendered	Amount	Vat	Power used for payment
	AH Contracts	Emptying of waste bins – to 31.12.10	384.17	57.22	Litter Act 1983 ss5, 6
	E.On	December unmetered supply costs	431.97	64.34	Parish Councils Act 1957 s3 Highways Act 1980 s301
	Northants ACRE	Subscription 2011 - £34.00 Donation - £16.00	50.00		Local Gov't Act 1972, s143
	Mr A. Walton	Litter picking December - 4 weeks x 4 hours: 16 hours @£6.50 =£104.00 (less 20% tax)	83.20		Litter Act 1983 s5 Local Gov't Act 1972 s112
S/O	Mrs C.J. Parry	Clerk's salary– December 2010	364.47		Standing Orders
	HM Revenue & Customs	Tax -CP	£91.20	£117.20	HM Revenue and Customs requirement
		Tax - AW	£26.00		
		Total	£117.20		

**Date of next meeting -**  
**Monday 14<sup>th</sup> February 2011 at 7.30 p.m.**  
**\* End of Agenda \***