

BUGBROOKE PARISH COUNCIL

**Minutes of the Monthly Meeting of the Full Council held on
Monday 8th September 2014 at 7.30 p.m, at the Community Centre, Bugbrooke.**

PRESENT:

Chairman – Mr John Curtis

Councillor John Bignell		Councillor David Jeffery
Councillor Phil Bignell		Councillor Alan Kent
Councillor Robb Collett		Councillor Brian King
Councillor Ken Gardner		Councillor Paul Phillips
		Councillor Mrs Linda Pope
	<u>IN ATTENDANCE</u>	
Ann Gilbert - Locum Clerk	6 parishioners	CC Joan Kirkbride
<u>APOLOGIES FOR ABSENCE</u>		<u>ABSENT:</u>
Apologies were accepted from:		Reason:
Councillor Phil Bignell		Councillor David Harries
Councillor Robb Collett		
Councillor Brian Curtis		
PC14/9/366	<u>TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE</u>	
	Apologies were received and accepted as above.	
PC14/9/367	<u>TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA</u>	
	There were no declarations of interest	
PC14/14/368	<u>TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING (e.g. owing to a member having been elected to any local committees etc.).</u>	
	There were no changes to the register	
PC14/9/369	<u>TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 8th August 2014</u>	
	The minutes of the meeting held on 8 th August were approved as a correct record of that meeting, and the minutes were duly signed and initialled by the Chairman.	
PC14/9/370	<u>REPORT OF ISSUES PREVIOUSLY RAISED</u>	
	There were none	
PC14/9/371	<u>PUBLIC QUESTION TIME (7.47p.m. – 7.50 p.m.)</u>	
	<p>A member of the public complained about the siting of the recently installed Dog Waste Bin, saying that it was now against his boundary, 6' from an outside eating area and presented a privacy and security risk as young people had begun to climb on it and look into his garden. He requested that it is relocated</p> <p>Another member of the public stated that detailed of the Section 106 contributions were now on the LINK website. She also raised the issue of a contribution which is not destined for a potential library in Bugbrooke but is likely to go to the Central library in Northampton since that is accessible by bus to residents of Bugbrooke. Two residents of Pilgrims Way raised strong objection to the plans by Highways to build a kerb opposite their property. It was stated that the construction and position of the kerb were flawed and would cause flooding; there are also visibility issues for vehicles pulling out of the drive of these residents' property. The Council was asked to intervene. Another member of the public added her concerns to the above point and complained about the state of Pilgrims Lane.</p>	

	<p>The Chairman stated that it was difficult to get Highways dept. to change their plans but that this issue would be discussed on the main agenda.</p> <p>Councillor Kirkbride stated that it was important to get the issue of Pilgrims Way sorted out before the builders left the site. She also stated that there is to be an appeal against the decision on a Travellers Site at Sheepcott and she will pick up this matter. It was agreed that the matter of the Travellers Site would be a substantive item on the agenda of the October Meeting.</p> <p>Councillor Kirkbride also made the point about libraries that NCC is one of a very few County Councils which have retained the libraries they have, so a new library in Bugbrooke was unlikely.</p>				
PC/14/9/372	<u>DISTRICT COUNCILLORS REPORT AND UPDATE</u>				
	There was no report as the Councillors were absent				
PC/14/9/373	<p><u>PLANNING.</u></p> <p>A. John's Road/Pilgrim's Lane – Highway Issues</p> <p>Councillors shared the concerns of residents about drainage at the top of Pilgrim Lane.</p> <p>KD25. Councillors stated that they would like the kissing gate moved to the end of the path as although the field is currently used as arable land it could well be changed in the future for keeping livestock. Quotes should be available for discussion at the next meeting</p>				
	ACTION Clerk to request a meeting between Highways and representatives of the Parish Council to discuss issues especially drainage				
	<p>B. Peace Hill.</p> <p>It was suggested that an ecological assessment of the ditch was undertaken when the houses were built.</p>				
	RESOLVED If no ecological assessment has already been carried out the Parish Council will take responsibility for undertaking one..				
	ACTION Clerk to check whether an ecological assessment has been undertaken previously and if not to proceed with one on behalf of the Council				
	C. New Homes Bonus.				
	ACTION Clerk to include this item on October meeting agenda				
	C. Application for Single wind Turbine				
	There is no change in the Parish Council's unanimous objection to this application				
	D. Planning Applications				
	An additional application had been received after the publication of the agenda. Councillors agreed to consider the application for the erection of a sun lounge at 31 High Street.				
	ACTION The Clerk to investigate the availability of plans for applications.				
	The Clerk to request S. Northants Council to delay their deadline for comments on the appeal against the decision on the Travellers Site, until after the next Parish Council meeting in October				
	ACTION The Clerk.				
D	Planning applications and decisions for report				
STATUS	APP NO AND APPLICANT	LOCATION	PROPOSAL	PC COMMENTS OR SNC DECISION	
New	S/20141494/HPD	19 Smitherway	Determination as to whether prior approval is required in response of the impact on the amenity of any adjoining premises of a proposed single storey rear extension extending 4000mm beyond the rear wall of the original dwelling house	Councillors were concerned that they were being asked to comment without sight of plans – no comment	
New	s/2014/1435/cond	Unusual Rigging	Four applications for	No objection	

			approval of details submitted pursuant to conditions of Planning Permission S/2013/1506/MAF		
New	S/2014/1252/CON D	46 High Street	Three applications for approval of details submitted pursuant to conditions of planning permission S/2013/0785/FUL	No objection	
New	S/2014/1548.TCA	56 High Street	Fell one Goat Willow – Conservation area notification	Withholding comment	
New		31 High Street	Erection of Sun Lounge	No Objection	
PC/14/9/374	<u>POLICE MATTERS AND NEIGHBOURHOOD WATCH</u>				
	No comment				
PC14/9/375	<u>BUGBROOKE SKATE PARK</u>				
	Councillor Mrs Meech stated that a Business Plan was being developed for grant making. There are various fundraising activities underway including an abseiling event at the Lift Tower in the new year				
PC/14/9/376	<u>PLAYING FIELDS AND COMMUNITY CENTRE</u>				
	It was reported that there was to be an official opening of the new rugby pitches on Saturday 13 th September				
PC/14/9/377	<u>NEW CHURCHYARD EXTENSION</u>				
	Councillors were unhappy at the continued delay which appears to have been caused by the Diocese solicitors. Councillor Kent had spoken to Rev.French who had reported that the solicitors were trying to persuade the church not to sell the car park but to lease it to the Parish Council on a long term lease. The delays are therefore being caused by the solicitors and Councillors are concerned about legal fees rising further unless these delays are prevented.				
	<u>ACTION</u>	The Clerk to write to the Diocese Solicitors and say that the Parish Council understands that the church want to sell the car park, not to lease it and that agreement on this issue must be reached before the Council accepts the need for increased legal costs.			
PC/14/9/378	<u>PARISH MATTERS</u>				
A	<u>Monthly Inspection Sheets</u> Monthly inspections sheets were received for 1 area. No sheet was received for any other Areas. Councillors were reminded of the need to ensure the completion of inspections.				
C	<u>Hedges/Trees.</u> The Clerk was requested to write to: 23 High Street 30 High Street, 39 Pilgrims Lane 11 High Street				
	<u>ACTION</u>	The Clerk			
	<u>Footpaths.</u> Temporary closure noted. The Environment Agency is strimming one side of the stream There is a streetlight out in the jitty off Waggoners Way				
	<u>ACTION</u>	The Clerk			
E	<u>Emergency Planning.</u> Nothing to report.				
F	<u>Dog Waste Bin.</u> RESOLVED To move the Bin to a more suitable location ACTION The Clerk to liaise with Councillors and action				

G	Community Café - Provision of Computer Facilities. A Councillor raised concerns about the policy attached to the Grant Application, saying that this had not been previously approved by the Council.				
	ACTION	The Clerk to bring the policy to the October meeting of the Parish Council for approval, along with a re-submission of the Grant Application which will be considered at the same meeting			
H	Twining. Nothing to report.				
I	Training. Noted				
J	Smither Way.				
	ACTION	The Clerk to write again to the Director of Highways, copying in Councillor Kirkbride			
K	Boundary between Properties on Peace Hill (South Side) and 37 West End				
	ACTION	The Clerk to contact the new owners of the property in question and explain the difficulties with the previous owner and ask if the new owners would consider cutting back the hedge.			
PC/14/9/379	REPORTS				
	Speedwatch. Nothing to report				
	Highways and Transport. Nothing to report				
	Millennium Green. In the absence of Councillor Harries the matter was deferred				
	Community Centre. In the absence of Councillor Harries the matter was deferred				
PC/14/9/380	FINANCIAL MATTERS				
A	A financial statement was circulated with the Agenda. The clerk reported that the bank balances were as follows:				
	Current Account as at 31.7.14			£114,319.87	
	Less August Payments and uncleared items	£4,395.86			
	Total funds at 30.8.14			£109,924.01	
	Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below:				
Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
(I.B.)	Mrs S Bramley-Brown	Clerk's salary– August 2014 (70 hours @ £11.67 = £816.90 less tax - + mileage and expenses	£714.84	£1.98	Local Gov't Act 1972 S112
(I.B)	HM Revenue & Customs	Tax - SBB August	£119.20		HM Revenue and Customs requirement
Direct Debit	E.on	Unmetered Supply for July	456.77	76.13	Parish Councils Act 1957 s3 Highways Act 1980 s301
Direct Debit	BT	Provision of telephone and broadband for parish office	116.78	19.46	Telecommunications Act 1984 S97
0279	Mr J Curtis	Presentation salver	37.65		Local Government Act 1972 S145
0280	Peter Warden	August Mowing	609.60	101.60	Highways Act 1980 S 96
0281	A.H,Contracts	August bins	335.71	55.95	Litter Act 1983 s5,6
0282	Toner giant	Parish office copier	18.04	3.00	Local Government Act 1972 S111
0283	Ben Emery	Cutting hedge by play area	190.00		Open Spaces Act 1906 ss 9,10
Internt transfer	Mrs S Bramley-Brown	Ratification of payment made in August – refund of	17.65	3.99	General Power of Competence

		payment for community café computer lock.			
Internt trnsfr	Greenbarnes	Ratification of payment made in August – new Camp Hill Noticeboard	1,440.39	240.07	General Power of Competence
Internt trnsfr	BSACCA	Ratification of payment made in August – parish office rent and room hire	294.00		General Power of Competence
0278	Mr Peter Wilkins	Ratification of cheque paid in August – village repairs	131.00		Local Government Act 1972 S111
		RESOLVED:	That these invoices be paid		
		ACTION:	Clerk		
PC/14/9/381		DATE OF NEXT MEETING –Monday 13th October 2014 at 7.30 p.m.			

There being no further business the Chairman closed the meeting at 8.51 p.m.

End of Minutes

CHAIRMAN:.....
DATE:.....