

# BUGBROOKE PARISH COUNCIL

Minutes of the Monthly Meeting of the Full Council held on  
Monday 14<sup>th</sup> September 2015 at 7.30 p.m, at the Community Centre, Bugbrooke.

## PRESENT:

Chairman – Councillor John Curtis, BEM

Councillor John Bignell		Councillor David Harries
Councillor Alan Kent		Councillor Brian King
Councillor Brian Curtis		Councillor Mrs Linda Pope
Councillor Ken Gardner		Councillor Ms Julia Richardson
Councillor Mrs Teresa Garlick		Councillor Terry Ward
	<b><u>IN ATTENDANCE</u></b>	
Ann Gilbert - Locum Clerk	3 parishioners	
<b><u>APOLOGIES FOR ABSENCE</u></b>		<b><u>ABSENT:</u></b>
<b>Apologies were accepted from:</b>	<b>Reason:</b>	Councillor Robb Collett
Councillor Phil Bignell	Personal	
Councillor Mrs Catherine Parry	Personal	
Councillor David Jeffrey	Personal	
County Councillor Joan Kirkbride		
PC/15/9/121	<b><u>TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE</u></b>	
	Apologies were received and accepted as above.	
PC/15/9/122	<b><u>TO RECEIVE DECLARATIONS OF INTEREST IN RESPECT OF MATTERS ON THE AGENDA</u></b>	
	There were none	
PC/15/9/123	<b><u>TO CONSIDER WHETHER REGISTER OF INTERESTS REQUIRES UPDATING (E.G. OWING TO A MEMBER HAVING BEEN ELECTED TO ANY LOCAL COMMITTEES ETC.).</u></b>	
	No requirement was identified	
PC/15/9/124	<b><u>TO SIGN AND APPROVE THE MINUTES OF THE MEETING HELD ON 8<sup>th</sup> August 2015</u></b> The minutes of the meeting held on 8 <sup>th</sup> August were approved as a correct record of that meeting and were duly signed and initialled by the Chairman.	
PC/15/9/125	<b><u>REPORTS ON ISSUES PREVIOUSLY RAISED</u></b>	
	There were none	
PC/15/9/126	<b><u>PUBLIC QUESTION TIME (7.33 p.m. – 7.38 p.m.)</u></b>	
	A member of the public raised concerned regarding the seeding of verges at the top of Pilgrims Lane, pointing out that no protective measures had been installed and that the seeding site was therefore vulnerable to damage. <b>RESOLVED</b> to contact Helen Howard at NCC Highways urgently and ask for action <b>ACTION</b> Locum Clerk A further concern was raised about the condition of the trees planted earlier in the year by Persimmon at Pilgrims Lane/Johns road – very many appear to be dead as does the large Willow Tree which may be the subject of a preservation order <b>RESOLVED</b> to contact Persimmon regarding these issues	

	<p><b>ACTION</b> The Clerk</p> <p>Another member of the public requested a donation from the Parish Council of £500 towards maintenance of the churchyard. A further issue in the churchyard was mentioned in relation to the cost of works necessary to the Lime Trees. A budget for churchyard fundraising was presented to the Council and it was stated by the Chairman that this will be considered in the whole context of planned discussions about the existing and the new churchyard</p>				
PC/15/9/127	<p><b><u>DISTRICT COUNCILLORS REPORT AND UPDATE</u></b></p> <p>Cllr. Harries reminded other Councillors that an application for 99 houses to be built in Nether Heyford will be considered by the SNC Dev. Planning Control Committee, on 24<sup>th</sup> September. There was no other particular issue although mention was made of the major organisational changes in hand at NCC caused by the plans for cost reduction.</p>				
PC/15/9/128	<p><b><u>PLANNING</u></b></p>				
A	<p><b>John's Road/Pilgrim's Lane</b></p> <p>An email had been received by some Councillors regarding the very poor state of the road where the existing road and the 'new' road join. Particular issues are –</p> <ul style="list-style-type: none"> <li>• The continual noise caused by the broken road, especially when used by heavy vehicles</li> <li>• The high speed of many vehicles using the road</li> <li>• Parked vehicles which cause poor visibility</li> </ul> <p><b>RESOLVED</b> to explore the possibility of installing a Zebra Crossing at this point and to arrange a meeting between Persimmon Homes, SNC, Helen Howard – Highways, Councillors and neighbours in the area to discuss this and relative issues</p> <p><b>ACTION</b> The Clerk</p>				
B	<p><b>The junction Pilgrims Lane/Camp Hill/High Street</b></p> <p>The provision of a "SLOW" sign is no further forward.</p> <p><b>ACTION</b> The Clerk to pursue</p>				
C	<p><b>Village Enhancement Contribution</b></p> <p><b>RESOLVED</b> to use S106 funds for the installation of a seat on Elmtree Bank green and to commemorate this to the Queen's Year of Longest Reign</p> <p><b>ACTION</b> The Clerk to explore options</p>				
D	<p><b>Application for Social Housing on the two village Developments</b></p> <p><b>RESOLVED</b> to enquire from SN Homes whether the 50 people from Bugbrooke on the housing list have been offered the social housing available on the developments in Bugbrooke</p> <p><b>ACTION</b> The Clerk</p>				
E	<p><b>Planning applications and decisions for report</b></p>				
	<b>STATUS</b>	<b>APP NO AND APPLICANT</b>	<b>LOCATION</b>	<b>PROPOSAL</b>	<b>PC COMMENTS OR SNC DECISION</b>
		S/2015/1887/FUL	Heygates Mill, Bugbrooke	Notification of installation of electronic communications for 4 transmission dishes ....	No comment
	New	S/2015/2053/FUL	63 Pilgrims Lane Bugbrooke	Demolition of existing residential property and replacement dwelling with attached annex and detached car port	Question the design of the property in particular the amount of glass and the timber construction and whether this is in keeping with the location

PC/15/9/129	<b><u>POLICE MATTERS</u></b> Nothing to report
PC/15/9/130	<b><u>NEW CHURCHYARD EXTENSION</u></b> Nothing to report
PC/15/9/131	<b><u>PLAYING FIELDS AND COMMUNITY CENTRE</u></b> A fence is about to be installed in a position agreeable to the Parish Council. It was agreed there should be a gap of 5mtrs to allow for hedge cutting
PC/15/9/132	<b><u>VILLAGE ENVIRONMENT WARDEN AND FORMATION OF ENVIRONMENT COMMITTEE</u></b> This will appear as a substantive item on the October PC meeting agenda
PC/15/9/133	<b><u>PARISH MATTERS</u></b>
	<b>A. Monthly Inspection Sheets.</b> Monthly inspection sheets were received for most areas.
	<b>B. Hedges, Trees and Fences.</b> The following hedges were noted as requiring attention:- 2 Badgers Close – Willow Tree requires lifting to a height of 7 ft 23 High Street – Hedge overhanging footpath 3 Browns Yard – Clear footpath from Great Lane to the cricket field 9 Meadway – Large mobile home parked on the footpath – raise concerns with Highways Dept.
	<b>C. Footpaths.</b> 1 Maple Close – dustbins left permanently on the footpath Pilgrims Lane/Johns Road – Persimmon Homes to be contacted to clean up rubbish/stones and to reinstate the no Cycling signs
	<b>D. Emergency Planning.</b> Cllr. Collett was absent from the meeting
	<b>E. Street Lighting.</b> The Paddocks – The Clerk to speak with Cllr. Phil Bignell Bugbrooke Wharf, Litchborough Road/Cornhill Lamp out for a long time 50 Camp Hill – Lamp out
	<b>F. The Baker's Arms.</b> The Clerk to pursue for further information
	<b>G. Highways and Transport.</b> Nothing to report
	<b>H. Millennium Green.</b> As report
	<b>I. Bugbrooke Post Office.</b> Councillors were advised that the Chairman had been told that there would not be a Post Office in one of the village shops. It was agreed that there would be extreme concern at the prospect of no post office in the village especially as Bugbrooke is a service village, serving other villages. The Clerk to pursue with the Post Office Ltd
	<b>J. Pilgrim's Lane Spinney and Footpath Link to John's Road.</b> No comment
	<b>K. Speedwatch.</b> Cllr Kent. Reported on Speedwatch sessions at locations around the village. Kislingbury Road – 22 vehicles recorded at up to 47 mph Camp Hill – 12 vehicles at up to 50 mph Church Lane – max speed 34mph The issue was raised of large harvesting vehicles and the danger they pose to other road users especially on narrow roads. <b>ACTION</b> The Clerk to put this matter on the agenda for discussion at the October

	meeting				
	<p><b>L. Bugbrooke Primary School Play Area.</b> The help and support provided by Mr. Claridge in relation to the Play Area was noted and applauded. <b>ACTION</b> The Clerk to write formally to Mr. Claridge and record the thanks of the PC</p>				
15/9/134	<b>FINANCIAL MATTERS</b>				
A	A financial statement was circulated. The clerk reported that the bank balances were as follows:				
	Current Account as at 31.7.15		£86,528.86		
	Less August payments		£ 3,158.30		
	Total funds at		<b>£83,370.56</b>		
B	Councillors unanimously agreed to sign up to a new three year agreement with Came & Co for provision of the Parish Council's insurance.				
D.	<p><b>Accounts for Payment.</b> Moneys must be paid out in only in pursuance of statutory powers vested in the parish council. The final column on the right details the powers which authorise the payments below. It was also noted than an invoice for the play equipment from Ludus would be paid and ratified at the next meeting</p>				
Chq no	To whom	Service rendered	Amount £	Vat £	Power used for payment
D.D.	Eon	August Street Lighting	£642.61	107.10	Parish Councils Act 1957 S3
D.D.	Eon	May Street Lighting (no paid previously)	£439.94	£73.32	Parish Councils Act 1957 S3
331	Bugbrooke Millennium Green Trust	Annual contribution to maintenance and repair costs	£3,000		Open Spaces Act 1906 ss9 and 10
332	Came and Co	Annual Insurance Renewal	£1,343.11		Local Govt Act 1972 S111
333	Peter Warden Environmental	August Mowing	£609.60	£101.60	Highways Act 1980 S96
Int Trsf	Mrs S Bramley-Brown	August salary, mileage and expenses	£1,009.11	£23.39	Local Govt Act 1972 S112
Int trsf	HMRC	August PAYE	£132.00		HMRC
Int trsf	R and G Maintenance	Mowing and maintenance of playing fields.	£694.55	£115.76	Open Spaces Act 1906 ss 9 and 10
	<b>RESOLVED:</b>	That these invoices be paid			
	<b>ACTION:</b>	Clerk			
PC/15/9/135	<b>DATE OF NEXT MEETING –Monday 12<sup>th</sup> October 2015 7.30 p.m.</b>				

*There being no further business the Chairman closed the meeting at 9.20 p.m.*

**\*End of Minutes\***

**CHAIRMAN:**.....

**DATE:**.....