

BUGBROOKE PARISH COUNCIL

Minutes of the Planning & Finance Meeting held on Monday 11th August 2008 at 7.30 p.m. at the Community Centre, Bugbrooke.

PRESENT:

Chairman - Councillor Philip Bignell

Councillor John Bignell
Councillor John Curtis
Councillor David Harries
Councillor Mrs Brenda Inch
Councillor David Jeffery
Councillor Alan Kent

Councillor Brian King
Councillor Paul Phillips
Councillor Mrs Cherry Pilcher
Councillor Neil Sturdy
Councillor Terry Ward

IN ATTENDANCE:

Mrs Emma Bignell - Clerk to the Council
3 parishioners

APOLOGIES FOR ABSENCE:

Councillor Mrs Diana Cockrill (holiday)
Councillor Ken Gardner (personal)
Councillor Dr. Jonathan Shribman (holiday)

ABSENT:

PC08/8/170

DECLARATIONS OF INTEREST:

No interests were declared.

PC08/8/171

PUBLIC QUESTION TIME :

The meeting was adjourned between 7.32 p.m. and 7.33 p.m. to allow questions and comments from parishioners. (The matters raised are listed in Appendix A attached).

PC08/8/172

PLANNING:

<i>Status</i>	App. No. & applicant	Location	Proposals	<i>PC comments or SNC decision</i>
<i>(New)</i>	S080894P (Hurst Building Services)	Plots 1, 3, 4, & 5, Hall Mead Court The Wharf	Removal of condition no. 5 restricting alterations to the exterior of any dwelling house	<i>Object to removal of condition 5 as this was put in place to ensure privacy for neighbouring properties</i>
<i>(New)</i>	S080920P S080921LB (Rowan-Hamilton)	Bugbrooke Downes House	Alterations & extensions to the existing farmhouse, construction of one & two storey extensions to side & rear, alterations to existing roof, rebuilding of internal & external walls, damp proofing & underpinning	<i>Support application to safeguard future of this property, proposals would appear to be in keeping and maintain character of property</i>

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(New)	S080938P (Vanstone)	79 Kislingbury Road	Conversion of garage and extension to front & rear	<i>Query why amendment to flat roof</i>
(New)	S080998P (Farrant)	53 Pilgrims Lane	Raise roof of dwelling & two storey extension to side & rear	<i>Materials to match those already existing</i>
(New)	S0801005P (Jones)	12 Waggoners Way	First floor side extension, replace flat roof to front, with pitched roof. Conservatory to rear.	<i>Materials to match those already existing</i>
(For info)	S080779P (Curtis)	Bugbrooke St Michaels FC	Two additional floodlight columns	<i>SNC Officer recommending approval at committee meeting on 7/8/08</i>
(For info)	S080551TR (BT)	High Street	Removal of public payphone	<i>SNC objecting to its removal</i>
(Decision)	S080677P (Andrews)	3 The Leys	Single storey rear & side extension	<i>Permission granted by SNC</i>

PC08/8/173

APPOINTMENT OF PARISH CLERK:

The personnel panel had once again shortlisted suitable applicants, held interviews duly made a recommendation to the Full Council.

RESOLVED: That the Council act on the recommendation of the interview panel and that Mrs Catherine Parry be appointed as from 1st September 2008

(Proposer – Mrs Pilcher, Seconder Mrs Inch)

ACTION: Clerk to organise handover

PC08/8/174

PLAY EQUIPMENT:

The Clerk confirmed that she had signed the licence form with Mr Cotter and he would return to NCC for their approval to proceed. A quotation from Lappset of £29 per swing bearing had been received plus £15 carriage.

RESOLVED: To order 4 bearings

ACTION: Clerk

PC08/8/175

PARISH PLAN:

The Chairman showed members the first mock up of the final document, there were some slight alterations to be made to photographs and font but he was hopeful of receiving the full mock up in time for the September meeting.

RESOLVED: To liaise with Robert Stone in respect of the amendments

ACTION: Chairman

PC08/8/176

MONTHLY BUDGET SPENT FIGURES:

The Clerk circulated the monthly figures to date.

PC07/8/177

ACCOUNTS FOR PAYMENT:

Chq no	To whom	Service rendered	Amount	Vat
000890	AH Contracts	Emptying of waste bins – July	£252.67	£37.63

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000891	Peter Warden	2 grass cuts – July	£544.60	£82.60
000892	Anglian Water	½ yearly water charges to July	£31.95	
000893	Mr A. Walton	Litter picking July/Aug	£57.60	
000894	HM Revenue & Customs	Tax & NI (EB & AW) £100 online incentive refund	£28.49	
S/O	Mrs E.J. Bignell	Clerk's salary – August (final payment)	£398.86	

RESOLVED: That all the accounts presented for payment be approved
That sufficient funds from the deposit account be transferred
to the current account to cover payments

PC07/8/178 **DATE OF NEXT ORDINARY MEETING:**

Monday 8th September 2008 at 7.30 p.m.

There being no further business the Chairman closed the meeting at 8.09 p.m.

CHAIRMAN -

P J Bignell

DATE - 8/9/08

At the close of the meeting, an informal get together was held to say goodbye to Mrs Bignell, outgoing Clerk as this would be her final meeting. Mr Harries on behalf of the Council offered the thanks of members, past and present for the 15 years service she had given to the parish. She in turn, thanked those who had initially appointed her and supported her through the years and wished the council well for the challenges ahead.