

BUGBROOKE PARISH COUNCIL

Minutes of the Meeting of the Full Council held on Monday 8th September 2008 at 7.30 p.m. at the Community Centre, Bugbrooke.

PRESENT:

Chairman - Councillor Philip Bignell

Councillor John Bignell	Councillor Alan Kent
Councillor Diana Cockrill	Councillor Brian King
Councillor John Curtis	Councillor Paul Phillips
Councillor Ken Gardner	Councillor Mrs Cherry Pilcher
Councillor David Harries	Councillor Dr. Jonathan Shribman
Councillor Mrs Brenda Inch	Councillor Neil Sturdy
Councillor David Jeffery	Councillor Terry Ward

IN ATTENDANCE:

Mrs Catherine Parry - Clerk to the Council
Seven Parishioners

APOLOGIES FOR ABSENCE:

County Cllr. Mrs Joan Kirkbride

ABSENT:

PC08/9/179

DECLARATIONS OF INTEREST:

Mr Ward declared an interest in connection with the planning application relating to Brooke Farmhouse, 30 High Street.

PC08/9/180

POLICE MATTERS :

- a) *Community Support Officer* – Jen Harrison has written to the council to introduce herself. She is the new Community Support Officer.
- b) *Beat 41 Community Panel Meeting, 21.7.08* – The Chairman attended this meeting and reported that information had been provided about Community Interaction Cards (*see below*). The three most reported types of incident at present are inconsiderate/illegal parking, speeding and dropping litter
- c) *Community Interaction Cards* – There is now a link to the Police website on the village website. Parishioners can report incidents, and the Police will monitor those for three months. At the end of that reporting period, the Police will, during the following three months, concentrate their efforts on dealing with the three most reported types of incident.
- d) *Speedwatch* – Councillor Kent reported that South Northamptonshire Forum has arranged an evening meeting devoted to the Speedwatch campaign, on 25th September, at 4.00pm in Syresham. (*No-one was available to attend this, but Councillor Kent subsequently agreed to ask one of his team if they could do so*). 7 full Speedwatch sessions were held over a three week period and, during those, 50 vehicles were clocked at speeds in excess of 35mph. Most were travelling down Butts Hill, but the worst offender was travelling out of the village up the hill, at 47mph and on a hand held mobile phone. The Northants Casualty Reduction Team informed Councillor Kent that they had visited Bugbrooke to investigate traffic calming measures, and will report back to him. Any traffic calming measures would be funded by the County Council within this financial year (if they were decided to be necessary).

PC08/9/181

MINUTES:

The minutes of the meetings held on 14th July and 11th August were approved as a correct record and duly signed by the Chairman.

PC08/9/182

REPORTS ON ISSUES PREVIOUSLY RAISED:**BUGBROOKE LINK MAGAZINE – SPONSORING OF COLOUR FRONT PAGE;**
(Previously minuted at PC08/3/065)

A letter has been received from the treasurer of the Link committee thanking the council for the offer of sponsorship, but advising that sufficient money had been received already.

RESOLVED: Noted.**ACTION:** None.

PC08/9/183

LICENSING CONSULTATION: (Previously minuted at PC08/7/146)

A letter has been received from South Northants District Council confirming that the Parish Council would be informed (as a matter of courtesy) about licensing applications. This would not extend to minor, non-contentious applications.

RESOLVED: Noted**ACTION:** None

PC08/9/184

BINDING OF PARISH MINUTES: (Previously minuted at PC08/7/147)

This has now been completed, and the Chairman circulated one of the newly bound minute books. An invoice has been received.

RESOLVED: To pay the invoice**ACTION:** Clerk

PC08/9/185

PHOTOCOPIER: (Previously minuted at PC08/7/149)

Councillor Harries reported that the photocopier being disposed of by Trading Standards was impractical, being too large to be taken up to the parish office.

RESOLVED: To investigate leasing/buying a suitable copier**ACTION:** Clerk

PC08/9/186

BURIAL GROUND PROVISION: (Previously minuted at PC08/7/152)

Councillor Kent reported that the working party had met the rector and Mr Bradbury on 6th August, to discuss further the suitability of the land owned by the Jesus Fellowship at West End. Other land on the opposite side of the road from the Churchyard is also being considered. There are advantages and disadvantages to each of the land parcels, and these are being considered. The area of land required is important, because it should be sufficient for 100 years' burial provision. The residents of properties surrounding any new burial ground would be consulted by SNC during the planning process.

RESOLVED: To ask the Fellowship to reconsider selling land nearer the existing churchyard**ACTION:** Councillor Kent

PC08/9/187

AFFORDABLE HOUSING: (Previously minuted at PC08/7/154)

Feedback has been received from South Northants Homes, on 4 of the 5 potential sites. The planning department has reservations about the suitability of some of the sites, and the Jesus Fellowship land has still to be considered by the Council. SNC is aware that part of this site has potential to be the burial ground.

RESOLVED: Laura Welch from SNC would attend the 13/10/08 meeting**ACTION:** Clerk to confirm this.

PC08/9/188

BUTTS HILL STREET FURNITURE (previously minuted at PC08/7/155):

The bin outside the shop at the top of the Hill is not being emptied now, because it is in such poor condition. The council considered two alternatives as a replacement bin. The old notice board by the bus stop opposite the shop is in a very poor condition and is no longer the official notice board.

RESOLVED: To purchase a post mounted open top Valley Litter Bin and to have the old board removed.

ACTION: Clerk

PC08/9/189 **PL 117 HIGH STREET** (previously minuted at PC08/7/156)

The quote has been checked and is correct. The light has not yet been repaired.

RESOLVED: To chase ABB to repair the lamp.

ACTION: Clerk

PC08/9/190 **PARKING ON KISLINGBURY ROAD** (Previously minuted at PC08/7/157)

The Chairman reported that nothing further had been received from Mr Leighton at the County Council.

RESOLVED: To chase the Council for a response.

ACTION: Clerk

PC/08/9/191 **LAND AT REAR OF 51-53 KISLINGBURY ROAD** (Previously minuted at PC/08/7/163)

South Northants Homes has agreed to fence and maintain this area. They have requested suggestions for a use for it, but the councillors agreed that since it was structurally unstable, and on a steep gradient, it would be unlikely to be of use other than as a wildlife area. It is not really suitable as a public pocket park.

RESOLVED: To ask SNH to continue to maintain this area

ACTION: Clerk.

PC08/9/192 **NCALC AGM** (Previously minuted at PC08/7/165)

No councillor was available to go to this meeting on 15th October 2008. There were no resolutions to put forward, but it was suggested that other councils be asked whether there might be a benefit in working together when looking at purchasing goods or services.

RESOLVED: To ask that this matter be raised at the AGM

ACTION: Clerk

PC08/9/193 **PLAY AREA** (Previously minuted at PC08/7/174)

A revised quote has been received from Lappset. This is £500.00 more than the previous quote. Nothing further has been heard from Mr Cotter. The swings on the play area on the playing field have been repaired by Mr Wykes free of charge.

RESOLVED: To ask Mr Cotter to chase the County Council for progress, and to thank Mr Wykes for repairing the swing.

ACTION: Clerk

PC/08/9/194 **PARISH PLAN** (Previously minuted at PC08/7/175)

The Chairman produced two versions of the cover sheet for discussion and a choice was made.

RESOLVED: To progress the printing when proof reading was completed

ACTION: Councillor Bignell

PC08/9/195 **PUBLIC QUESTION TIME:**

The meeting was adjourned between 8.16pm and 8.20pm to allow questions and comments from parishioners. The matters raised are listed in Appendix A attached.

PC08/9/196 **PLANNING:**

<i>Status</i>	App. No. & applicant	Location	Proposals	<i>PC comments or SNC decision</i>
<i>(New)</i>	S081161P (Halford)	Brooke Farm House, 30 High St	Porch to front	<i>Support – restores previous appearance</i>
<i>(Decision)</i>	S080779P (Curtis)	Bugbrooke St Michaels FC	Two additional floodlight columns	<i>Permission granted by SNC</i>
<i>(Decision)</i>	S080938P (Vanstone)	79 Kislingbury Road	Conversion of garage and extension to front & rear	<i>Permission granted by SNC</i>
<i>(For info)</i>	S080952PCC (NCC)	Campion School	Construction of 16 additional car parking spaces & widening of access from 4.5m to 5.75m	<i>Observations from SNC</i>
<i>(Decision)</i>	S/2008/0998/P (Farrant)	53 Pilgrims Lane	Raise roof of dwelling and two storey extension to side and rear	<i>Permission refused by SNC</i>
<i>(Decision)</i>	S/2008/0902/P (Hillier)	11 Link Way	Single storey extension to side and rear	<i>Permission granted by SNC</i>

**PARISH MATTERS:
COMMUNITY CENTRE:**

PC08/9/197

The Chairman reported on the matters arising from the management committee meeting on 4th September.

PC08/9/198

JOHNS ROAD SHOP – HOT FOOD PROVISION:

Councillor Phillips had been concerned that the shop proprietor might be intending to sell hot food without a licence. The Chairman has now visited the shop and has been assured that this is not the case. The intention is only to reheat snack items in a microwave oven.

RESOLVED: To monitor the type of hot food sold
ACTION: Chairman

PC08/9/199

BT ADOPT A KISOK SCHEME:

The Council decided that this was too expensive to join.

RESOLVED: Not to respond to the invitation
ACTION: None

CORRESPONDENCE:

PC08/9/200

For Action –

ACRE – Climate Change meeting 10/9/08 at The Guildhall, Northampton

RESOLVED: Open to all councillors
ACTION: None

Age Concern – Befriending Survey.

RESOLVED: Complete the survey
ACTION: Clerk

Mid Northamptonshire Parishes – meeting on 24th September re the Nene Valley Regional Park

NCC – ‘Empowering Councillors’ questionnaire deadline 08/08/08 (already completed & returned)

NCC – Changes to bus services – D3 service to now run every 2 hours on Sundays (DC)
RESOLVED: Distribute new timetables when available

ACTION: Councillor Cockrill

NCC – Locations for Waste Development: Supplementary Preferred Options (deadline 23/10/08). The County Council has asked for comments on its proposed waste disposal locations, by 23rd October 2008. It has provided details of its proposals at all libraries and

on its website:

<http://www.northamptonshire.gov.uk/environment/planning/policy/minerals/plannews.htm>.

RESOLVED: That the proposals would be investigated in time for the next meeting

ACTION: All Councillors

NCC – Major roadworks on A4500/M1 junction 16 - road closure are to take place overnight between 22 – 25/09/08.

RESOLVED: To ask whether half the carriageway could be left open to avoid heavy traffic passing through the villages.

ACTION: Councillor Harries

SNC – Proposed Dog Control Orders. These were sent for consultation. Comments to be received by 30th September.

RESOLVED: To provide copies for the public at the post office and to make the original available at the parish council office.

To put a note of the proposals on the village noticeboards.

To comment to SNC that dogs should not be allowed on playing fields, but that they should be permitted off the lead on footpaths within arable fields.

ACTION: Clerk

PC/08/9/201

For Report:

NCC – Acknowledgement on Transport & Highways survey

SNC – Performance Plan 2008

SNC – Homeless Directory 2008

SNC – PC Housing newsletter & affordable housing leaflet

SNC – Housing 4U newsletter

NCALC – Update

EMDA – Newsletter Summer 2008

East Midlands Fire & Rescue Control Centre – based at Castle Donnington, publicity

ACRE – Playing Field Newsletter

Anglian Water – Drinking Water Quality Report 2007

Northamptonshire NHS PCT – AGM – 22/09/08 – Kettering Conference Centre

Northamptonshire NHS PCT – Applications for pharmacies at Greens Norton & Byfield

Alzheimer's Association – Newsletter August 2008

Northants Touring Arts – Productions Sept 08 – March 09

Northants Museums – Events & exhibitions Aug 08 – Dec 08

Macmillan Cancer Support – Bike Ride – Silverstone – 09/09/08

Carillion WSP – Highways Agents from 01/09/08 for trunk roads

ABB & Eon – Eon acquisition of public lighting division of ABB Ltd – *no change to local office*

ACTION: All correspondence was available for the councillors to read and take away if they wished.

PC08/9/202

NEW CLERK

- a) Appointment as responsible financial officer. Proposed by Councillor Harries, seconded by Councillor Ward.
- b) To be a signatory to cheques together with two additional signatories, Councillors Inch and Kent. Proposed by Councillor Curtis, seconded by Councillor Ward.
- c) To go on the next NCALC training course on 4th October.

RESOLVED: That the new clerk be appointed as the responsible financial officer for the council.

That clerk and two additional signatories be mandated to sign cheques.

That the clerk be financed to attend the next NCALC training course.

ACTION: Clerk

FINANCIAL MATTERS:

PC08/9/203

SPONSORSHIP OF BOUNCY CASTLE AT CHURCH FETE

A letter of thanks had been received from Mrs Stone, with a request to consider sponsoring this next year.

RESOLVED: To inform Mrs Stone that no decision could be made at this stage

ACTION: Clerk

PC08/9/204 **BROADBAND PROVISION FOR EMAIL**

The Chairman reported that BT will charge £19.79 per month with a 5% discount off the phone bill. The council will be billed quarterly, which will avoid the need to set up a direct debit. If councillors are to be emailed with agendas and minutes of meetings they will need a supply of paper.

RESOLVED: To proceed with the provision of broadband as soon as possible.
ACTION: Chairman

PC08/9/205 **MONTHLY BUDGET SPENT FIGURES:**

The Clerk circulated the current figures to date. Confirmation was requested that prospective large increases in electricity costs be taken into account in the preparation of the next budget.

RESOLVED: To ask the suppliers for estimated figures for future payments.
ACTION: Clerk.

PC08/9/206 **ACCOUNTS FOR PAYMENT:**

Chq no	To whom	Service rendered	Amount	Vat
000895	AH Contracts	Emptying of waste bins – August	£360.96	£53.76
000896	Peter Warden	2 grass cuts – August	£544.60	£82.60
000897	BT	1/4ly account	£61.72	£8.52
000898	Shaw & Sons	Binding of minutes	£421.83	£62.83
000899	Royal British Legion	Remembrance Sunday Wreath (Section 137 payment)	£25.00	
000900	Lapsett	4 x bearings + carriage	£153.93	£22.93
000901	Mr A. Walton	Litter picking Aug/Sept	£57.60	
000902	HM Revenue & Customs	Tax & NI (CP & AW)	£103.40	
000903	NCALC	Training course 4/10/08	£75.00	
S/O	Mrs C.J. Parry	Clerk's salary – September	£356.28	

RESOLVED: That all the accounts presented for payment be approved

PC08/9/207 **DATE OF NEXT ORDINARY MEETING:**

Monday 13th October 2008 at 7.30 p.m. (Footpaths Committee at 7.00 p.m.)

There being no further business the Chairman closed the meeting at 9.24 p.m.

CHAIRMAN -

David Harris

DATE -

13 Oct 2008